

COVID-19 CWC Task Team – Minutes of Meeting on 11/1/2021

Participants:

Main Points of Discussion	Action Points
<p>1. Review of previous minutes</p> <p>Action points</p> <ul style="list-style-type: none"> • Co-chair to share link to access video produced by Rwamwanja Talented Youth Innovators https://youtu.be/9s5zmaKh1YU - Done • Members to provide any further comments to the draft TOR by email by 11 December - Done <p>Minutes endorsed</p>	
<p>2. Presentation / discussion on proposed AAP trainings (U-Learn / UNHCR) (please refer to presentation for details)</p> <ul style="list-style-type: none"> • A recent UNHCR U-Learn AAP survey found there is widespread interest in further resource and skill investments in AAP among a variety of organizations and that a range of AAP trainings would help address knowledge gaps, and support an AAP community of practice. U-Learn and UNHCR have developed together a proposed 6-month training course to support AAP applied knowledge and skills. • Findings of the training needs survey: For every training subject suggested, between 87% and 100% of respondents thought it was either ‘somewhat needed’ or ‘very needed’. Most popular training topics were: responding to feedback from taking account mechanisms; setting up indicators and measuring AAP; budgeting for AAP mechanisms; integrating AAP into project cycles and planning. Other topics with higher interest were: ensuring confidentiality; SoPs for information sharing mechanisms; sensitivity to age, gender and diversity • Proposed AAP Training Course: 6-month course developed in collaboration between UNHCR, U-Learn AAP experts, in coordination with AAP Task Team. Monthly 3-hour training sessions over six months, and practice doing tasks / applying learning in own organization. Course content will be based on materials from IRC, UNHCR, CHS Alliance, CDAC Network Ground Truth Solutions, Sphere and the Humanitarian Leadership Academy, and 	

<p>session contents based initially on feedback in survey and commitments and evolving based on emerging needs of participants/ AAP Task Team. U-Learn and UNHCR will lead facilitation. Training will be delivered online so limited budget required.</p> <ul style="list-style-type: none"> • Next steps: Update approach based on feedback from the CwC Task Team, send invitation emails to senior leadership in organizations to ask to nominate participants. Will feedback to AAP Task Team on how it is going on on an ongoing basis, and to agree on changes to training session topics. 	
<p>3. Review and endorsement of draft TOR of the AAP Task Team</p> <ul style="list-style-type: none"> • TORs were endorsed, TORs to be circulated through the Interagency Coordination mailing list, and transition from CwC Task Team to AAP Task Team once nominations of focal points for AAP Task team are received from partners. • Partner co-chair to rotate on a quarterly basis • Frequency of meeting: to continue every two weeks, with possibility to review to shift to monthly basis at a later stage once group has stabilized. 	<ul style="list-style-type: none"> • Sarah (UNHCR Interagency Coordination Team) to investigate suitable timeslots for the AAP Task Team meetings to prevent clash with other WG meetings
<p>5. AOB</p> <ul style="list-style-type: none"> • Next meeting on 25 January (Note: postponed to 1 February) 	

Endorsed meeting minutes, inter-agency rumour tracking bulletin and other key documents from the CwC Task Team can be accessed on the Uganda refugee response portal at: <https://ugandarefugees.org/en/working-group/253?sv=0&geo=220>