

All documents uploaded to the ODP are on ReliefWeb within minutes.

But did you know that you can also automatically **pull the latest ReliefWeb content** related to your country **onto your ODP page** and easily **upload** select ones into the ODP document repository?

All this using one multifunctional widget - **the ReliefWeb widget!**

How to set up the ReliefWeb widget

From the widget layout manager, add the ReliefWeb widget.

Insert a title as a header for this widget on your page.

Specify the maximum number of documents that should be displayed on the front end at once.

Make sure to tick the "Use location from current page" box or select your country from the drop-down menu, to ensure that only content relevant to your page is shown. You can select only one country per widget.

How to add documents from ReliefWeb to the ODP document repository

If you are an **admin with sufficient rights**, you can add documents **from the widget directly to the ODP document repository** to make them available to ODP visitors in the long term or to highlight them on your page by featuring them.

Click on the + symbol in the top right corner next to the document you want to copy over.

This will lead you to the **document metadata page**. Most of the **metadata is filled automatically** already. Add the missing data and click on "Save".