Information Management Working Group (IMWG)

Meeting Minutes

Meeting Start Time: 28-Apr-2022, 10:00 AM
Location: Microsoft Teams (online).
Chaired by REACH & UNHCR

List of Participants:

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Agenda:

1. **Moving from 5W to Response Monitoring**
2. **Protection Profiling**
3. **Needs Assessment Contingency Planning**

Moving from 5W to Response Monitoring

- The [5W template on the inter-agency Sharepoint](#) and [5W PowerBI dashboard](#) will soon be replaced by ActivityInfo.

- **ActivityInfo** is a database which is more structured and controlled than our current setup, including restricted access, and drop-down menus for key data points. This will help to minimize data entry errors and duplication of data entry.
- Configuration of the ActivityInfo database will take place jointly with the **IMWG** and **sector leads**, with technical support from UNHCR
- Discussion points:
  - Should all partners involved in the RRP be granted access to the database, or should access be limited to sector leads, who will report on behalf of their groups?
  - How to report on activities that are implemented by different partners in different locations? If such activities are captured in one entry, the connection between location and partner is lost
  - Frequency of reporting and linkage between Activity Info and RRP indicators

Protection Profiling

- The recurring border monitoring exercise will now be called **Protection Profiling** going forward.
- Protection Profiling is a regionally standardized initiative, utilizing a core data collection tool that all participating organizations will use.
- The Protection Profiling will help us speak with one voice on the needs and intentions of the population of concern.
- Participating organizations will attend a training on the Protection Profiling today, 28 April
- **Note**: The Protection Profiling is <u>not</u> a new initiative, but will standardize existing border monitoring activities

- The results of the recently conducted **Community-level Protection Monitoring** have been turned into a [publicly available dashboard](#), which is also available on the [Protection Working Group sub-page](#) on the Operational Data Portal

Needs Assessment Contingency plans

- In the case of an increased influx, we will stick to our established systems and tools. The Protection Profiling and RAC monitoring could be scaled up with more enumerators.
- If Moldova experiences an influx, we may consider pausing the MSNA, and use those resources to do more rapid assessments. However, this would be discussed with all involved in case of a drastic change of the situation
- It would be useful to share a common note on contingency measures put in place by each agency.

- **FOLLOW-UP ACTION:** UNHCR will draft a first version and share with the IMWG.

Next IMWG meeting scheduled for Thursday, 28 April 2022