


## Shelter Working Group Meeting

### Meeting Minutes

<b>Time &amp; Location</b>	<b>25<sup>th</sup> May 2022 – Online Meeting</b>
<b>Agenda item</b>	<b>Discussion summary</b>
<b>Overview of Situation</b>	Population movement has been slow across the Ukraine-Polish border however a slight increase movement into Ukraine has been observed. In the given uncertain situation, overall flows are projected to continue.
<b>Updates</b>	<p><b>SWG ToRs</b> – Finalized ToRs are shared with SWG.</p> <p><b>RRP 2022 Launch</b> – is scheduled on coming Tuesday i.e. 31<sup>st</sup> May 2022. Donors, embassies, UN Agencies, counterpart authorities, NGOs will be invited for in-person meeting. In the launch of RRP, dedicated thematic sectoral groups discussion is one of the agenda point that also includes Shelter. National Launch of RRP will be an opportunity to meet different partners and donors in person. Venue and time will be confirmed as soon it will be confirmed and we need to confirm participation through registration. <i>Brief is mentioned in attached agenda of ISCG meeting on 24<sup>th</sup> May 2022.</i></p> <p><b>World Refugee Day June 20</b> – This year, the theme of World Refugee Day is the ‘Right to Seek Safety’ with the core message that everyone has a right to seek safety – whoever they are, wherever they came from and whenever they are forced to flee. Key messages for the day are ‘Right to Asylum, Safe Access, No Pushbacks, No Discrimination and Humane Treatment’. Supporters and Partners can use communication channels and materials to raise awareness of World Refugee Day to educate population. <i>For any query on topic, email contact is mentioned in attached brief agenda of ISCG meeting of 24<sup>th</sup> May 2022.</i></p> <p><b>Contingency Planning</b> – is starting soon through coordination mechanism to support Government authorities for preparedness, to get prepared to respond with different possible scenarios of what might happen over the next 3-6 months. overall coordination mechanism will create three scenarios and then each of our sectors including the Shelter working group will come together to try and put together a contingency plan assuming what those assumptions with those possible scenarios. <u>Scenarios and assumptions and proposed methodology will be shared through an email</u> with the deadline to receive input from SWG members, consolidate and submit as an overall sector (Shelter). <i>Brief is mentioned in attached agenda of ISCG meeting on 24<sup>th</sup> May 2022.</i></p>

Advocacy	Discussion/feedback on Advocacy points – Feedbacks were received with additional points on short term accommodation as well as to enable private sector to support refugees. <b>Updated advocacy points will be shared with SWG and will be taken at RRP launch in coming week.</b> Translation of document in Polish language is in consideration.																											
General discussion	<p><b>NRC and FCDO</b> – Presentation on ‘Digital platform for hosting displaced people (Refugees)’ was provided by NRC Global Lead Shelter and FCDOs Humanitarian Advisor, who collaborated with shelter practitioners across the sector to bring together concerns we have about accessing accommodation through digital platforms and what considerations need to be in place if organisations are going to partner with the private sector who use them. Presentation will be shared with SWG once it is available with us.</p> <p><b>Need to develop basic definitions</b> – Understanding of duration for accommodation options could be different for different organization. On request of SWG sector, to harmonize approach and response, timelines for short term (01 month), medium (03 to 06 months), and long—term (06 to 18 months) accommodation/housing has been shared with IMWG.</p>																											
Shelter Technical Working Groups (STWG)	<p><b>Shelter Technical Working Group (STWG) options</b> – Based on last week discussion to establish 05 TWGs, it was suggested to consolidate into 02-03 TWGs with at least 05 organizations in each TWG for productive working and output. It was suggested to each TWG to identify/nominate a Team lead, prepare brief ToRs (with objective, output/outcome, frequency), reporting frequency (1 pager with bullets points before SWG meeting). TWG members are welcome to suggest their TWG name.</p> <p>As of now potential breakdown of WGs is as follows:</p> <table><tr><th>Potential WGs</th><th>Partners</th><th>Names</th></tr><tr><td rowspan="7">Quality of Shelters - WG</td><td>DRC</td><td>Victoria Parr</td></tr><tr><td>Plan International</td><td>Victoria Muragh</td></tr><tr><td>Local Env Psychologist</td><td>Anna Wieczorek</td></tr><tr><td>Thank Tank Miasto</td><td>Joanna Stefanska</td></tr><tr><td>We are Alight</td><td>Igor</td></tr><tr><td>IOM</td><td>Tosheva Magdalena</td></tr><tr><td>ADRA</td><td>Karol Templin</td></tr><tr><td rowspan="4">Rental Working + Occupancy free of Charge - WG</td><td>HIAS</td><td>Carolina vega</td></tr><tr><td>NRC</td><td>Koba Tsiramua</td></tr><tr><td>CORE</td><td>Jack</td></tr><tr><td>We ar Alight</td><td>Igor</td></tr></table>	Potential WGs	Partners	Names	Quality of Shelters - WG	DRC	Victoria Parr	Plan International	Victoria Muragh	Local Env Psychologist	Anna Wieczorek	Thank Tank Miasto	Joanna Stefanska	We are Alight	Igor	IOM	Tosheva Magdalena	ADRA	Karol Templin	Rental Working + Occupancy free of Charge - WG	HIAS	Carolina vega	NRC	Koba Tsiramua	CORE	Jack	We ar Alight	Igor
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		Cross border Civilians	Alexandra Groszek
		Red Cross	David Dalgado & Siobhan Kennedy
	Longer term + Public Private Partnership -WG	White Star Real Estate	Marcin
		Habitat for Humanity	Katarzyna
		IOM	Tosheva Magdalena
		Cross border Civilians	Alexandra Groszek
		Alight	Kevin
AOB	<p><b>RRP Monitoring Roll-out</b> – Training on ActivityInfo (software) is tentatively planned by UNHCR on 03<sup>rd</sup> and 10<sup>th</sup> June 2022 for RRP Partners. <i>Brief details are mentioned in attached agenda of ISCG meeting on 24<sup>th</sup> May 2022.</i></p> <p><b>Inter-agency Contact list subscription</b> – link for organizations for subscription is: <a href="#">Inter-Agency mailing list subscription (mailchi.mp)</a> to join different groups of their mandate and interest. <i>Brief details are mentioned in attached agenda of ISCG meeting on 24<sup>th</sup> May 2022.</i></p> <p>As mentioned in earlier meetings, UNHCR encouraged all organizations to visit the links mentioned below and provide their feedback or updates:</p> <ul style="list-style-type: none"> <li>5W reporting tool –Activity Info based on the agreed inter-sector RRP monitoring framework  <a href="#">RRP Poland 2022 monitoring framework - 2 May.xlsx</a> It incorporates both regional and country level indicators. Organizations who are part of RRP (Refugee Response Plan) need to report on activities and funds tracking they received for it.</li> <li>Assessment Registry - All the ongoing/planned activities should be registered here using kobo form: <a href="https://data2.unhcr.org/en/dataviz/227?sv=54&amp;geo=10781">https://data2.unhcr.org/en/dataviz/227?sv=54&amp;geo=10781</a> It's a Data Portal for submitting assessment and data initiatives (need to click at left upper corner).</li> <li>Site mapping and monitoring tool <ul style="list-style-type: none"> <li>Site mapping LITE (SML) – Tool is ready and will be shared with all organizations (with a guidance note) working in different sectors. <ul style="list-style-type: none"> <li>It's a Phase-1 – master site list prepared to avoid duplication of efforts from organizations and</li> </ul> </li> </ul> </li> </ul>		

	<p>to understand the capacity of sites</p> <ul style="list-style-type: none"> <li>▪ tool will be available in English and Polish language and will also be available in Ukrainian language soon</li> <li>▪ dashboard will be attached to the questionnaire with displayed location on maps, date of visits, surveyed or not, etc.</li> <li>▪ Information will be available for all organizations (including organization who are working on data collection as well as the ones who are not).</li> </ul> <p>○ UNHCR together with REACH, is engaged bilaterally with sectors and partners, gathering feedback in order to improve a draft tool. <a href="https://ee.humanitarianresponse.info/x/djRnXrPj">https://ee.humanitarianresponse.info/x/djRnXrPj</a></p>
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>▪ Next Shelter Working Group meeting has a re-occurring schedule on every Wednesday at 2pm.</li> </ul>

#### ACTION POINTS SUMMARY

No.	Action	Responsible
1.	Minutes of Shelter WG Meeting will be drafted for review of participants.	UNHCR & HfH
2.	Provide feedback on Advocacy points in writing by Monday, May 29	All participants
3.	Provide feedback on technical working groups (for requested details mentioned in TWG section)	All participants
4.	Union of City Government Round table conference – Obtain a copy of meeting minutes/ action items	Habitat for Humanity
5.	Ongoing action item: Working group members and coordinators will reach out to government authorities, particularly municipalities to join working group meetings.	All participants

#### ATTACHMENTS

No.	Attachments
1.	Minutes of Shelter WG Meeting
2.	Poland Inter-Sector Coordination Group (Brief insight of meeting on 24May2022)
3.	Advocacy points