

Winterization Task Force - Minutes of Meeting

Time and date: 04-Aug-2022 2:00-4:00 pm | **Location:** UNHCR Branch Office Amman – Fleet Meeting Room 2 | **Facilitator:** Lara Amro | **Note taker:** Raed Sabat

Discussion:

- **AGENDA ITEM 1: LESSONS LEARNT**

- Booking families on RAIS for deduplication
- Releasing a family from RAIS if it will not be assisted for other partners to assist it
- Reflecting all assistance records on RAIS
- Market assessment takes place in summer which does not reflect the actual winter items prices
- Data sharing agreement must be in place for UNHCR to provide information on families

- **AGENDA ITEM 2: ELIGIBILITY CRITERIA**

Refer to the [2021 VAF population survey](#)

- **Eligibility criteria:** The task force has agreed that the final eligibility criteria for this year winterization as below, a family having any of the below indicators is eligible for winterization assistance:
 - VAF welfare score deems poor – below the poverty line – highly or severely vulnerable (Syrians only)
 - VAF shelter score is inadequate or inappropriate for living – highly or severely vulnerable
 - VAF Debt per capita score is highly or severely vulnerable
 - The livelihoods coping strategy index (LCSI) is crisis or emergency
 - On UNHCR cash or wait list (non-Syrians)
 - Protection referral cases – not necessary meeting the criteria above
- **Prioritization:** The task force has agreed to use the below indicators for **prioritization** for winterization assistance:
 - Female head of households
 - Households with disabilities
 - Households with medical conditions
 - Large family size (greater than 7)
 - High dependency ratio
 - Families with children
 - Families with elderlies
 - Elderlies alone
 - Not receiving any cash assistance for the past year
 - Was eligible for COVID-19 Emergency Response assistance
 - Minors

- **AGENDA ITEM 3: MARKET ASSESSMENT**

Last year market assessment was conducted during Aug and this year as well, as it is the time for the preparation for winterization. It has been agreed to:

Market assessment:

- Conduct a market assessment and ask on last year's prices
- Check online retailers and get average prices
- Take into account inflation for this year (10-15%)
- UNHCR will send a link for partners to register for their interest in the winterization assistance market assessment
- For next year to conduct market assessment in Jan-Feb of the new year

- **AGENDA ITEM 4: WINTERIZATION PACKAGE**

- **Package items:** Below are the items to take into account in the winterization package to be adjusted and finalized based on the market assessment results:
 - Gas Heater
 - Kerosene Heater
 - Kerosene price per liter
 - Gas bottle
 - Gas re-fill
 - Blankets
 - Winter shoes
 - Winter jackets
 - Woolen socks
 - Utility bill (electricity)
 - Food component in winter
 - Medicines
 - Kerosine
 - Utilities (Electric Bills, Water Bills,)
- **Assistance package types:**
 - P1 - Winter Cash - Full Value
 - P2 - Winter Cash - Reduced Value
 - P3 - Winter Mix - NFIs and Full Value
 - P4 - Winter Mix - NFIs and Reduced Cash Value
 - P5 - Winter NFIs only

ACTION ITEMS:

- Partners to get back to UNHCR on ability to conduct market assessment
- Partners and UNHCR to Carry out market assessment
- Reconvene in September to go over the package value, and plan the next steps for winter

- UNHCR to provide a suggestion to the shelter sector to include shelter repair as part of winterization support
- Coordinate and inform on PDMs
- In PDMS to ask about where the cash was spent on winter needs, what do you think should be included in the winterization package

UNHCR contact information (Raed please fallout details – name/title/email – then delete this 😊)

Cash Based Intervention Unit:

- Mette Karlsen karlsenm@unhcr.org – Chair of the Basic Needs working Group
- Lara Amro amro@unhcr.org – Chair of the winterization task force
- Raed Victor Sabat sabat@unhcr.org – Winterization eligibility manager, data requests and dashboard

Data protection Team

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RAIS Training and Access

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USEFUL LINKS:

- [Last year winterization dashboard](#)
- [VAF 2021 Population Survey](#)
- [UNCHR Quarterly Assessment Q1 2022](#)