Poland: Information Management Working Group

Meeting notes
Date: 11 August 15:00 CET

Present: DRC, FCDO, IOM, Loop (independent reporting / feedback mechanism), PAH / Cash WG, PSEA Network, REACH, TCN WG, UNHCR, WHO

Agenda:

1. Tour de Table
2. Update on Activity-Info
3. RRP 2022 - Recalibration & Winterisation
4. AOB

Action points

Completed action points are deleted

<table>
<thead>
<tr>
<th>#</th>
<th>Action</th>
<th>Responsible</th>
<th>Deadline</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Submit contributions to Winterization planning and Recalibration of RRP (<a href="https://enketo.unhcr.org/x/Tncgteei">https://enketo.unhcr.org/x/Tncgteei</a>)</td>
<td>All RRP partners (Recalibration) All agencies (Winterization)</td>
<td>22. August 2022</td>
<td>ongoing</td>
</tr>
<tr>
<td>2</td>
<td>All partners collecting data on collective sites to get in touch with REACH and UNHCR to ensure alignment of data collection with the inter-agency approach</td>
<td>All partners</td>
<td>ASAP</td>
<td>ongoing</td>
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<td>3</td>
<td>Share final MSNA questionnaire</td>
<td>UNHCR</td>
<td>ASAP</td>
<td>Done</td>
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<td>4</td>
<td>Provide feedback on the assessment registry intake form <a href="https://enketo.unhcr.org/x/S85dk0lf">https://enketo.unhcr.org/x/S85dk0lf</a></td>
<td>All partners</td>
<td>18 August 2022</td>
<td>ongoing</td>
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1. Tour de table

Cash WG: due to high turnover of people in the Cash WG, there is an ongoing confusion about the reporting requirements. Due to the multi-sectoral nature of cash, needs assessments are also a high priority for the group.

REACH:

- **MSNA**: the questionnaire has been finalized, and the team is proceeding with the coding of the questionnaire. Data collection is planned to start on 25h August and will last one month, first results are going to be out in the beginning of October.

- **Site monitoring**: the inter-agency tool has been finalized with inputs from the sectors and key agencies. REACH is proceeding with the assessment of the over 2,403 identified collective sites; some voivodships are still missing the comprehensive data. There are issues with carrying out phone calls, as many end up un conclusive due to lack of trust from the side of managers. All partners are encouraged to join the effort: in case the agency regularly visits collective sites, the assessment can be carried out at the same time. Discussions with IFRC ongoing about joining up the efforts.

  Contact Jan Rusek at jan.rusek@reach-initiative.org and Thomas Rommel at rommel@unhcr.org to discuss access to the form and data.

Health sector: GUS-led health survey is continuing in the two provinces with results to be available soon. MSNA questionnaire has been harmonized with the WHO & GUS initiative to ensure comparability of data.
2. Update on Activity Info

*Reported Activities per Month (10.08.2022)*

The reporting form on Activity Info had an issue with presenting the correct age groups. This issue has been resolved. All reporting agencies are invited to inform UNHCR IM-Team about any bugs so that we correct them.


3. RRP 2022 – Recalibration & Winterization

- Regional Refugee Response Plan presents the activities identified in Hungary, Moldova, Poland, Romania and Slovakia and was developed in March-May 2022
- Since then, the context in which support is offered to refugees from Ukraine has become more clear => recalibration/reprioritization (Sep-Dec 2022)
- Combined Exercise of Recalibration and preparation for Winterization (both until 31 December 2022)

<table>
<thead>
<tr>
<th><strong>Recalibration</strong></th>
<th><strong>Winterization</strong></th>
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<tbody>
<tr>
<td>- ONLY 2022 RRP partners</td>
<td>- ALL partners interested</td>
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<tr>
<td>- Kobo form on recalibration + winterization</td>
<td>- NO recalibration file only winterization</td>
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<tr>
<td>- Review of activities proposed and included in the RRP</td>
<td>- Information about activities specifically linked to the upcoming period of winter</td>
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<td>- Information about stockpiles available to each organisation</td>
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</table>
Information on Fundings received and level of implementation for 2022 projects

Documents are available under these links:

- Narrative Form (Sector Coordinators)
- Kobo Forms Questionnaire (links to Excel Template)

Two videos have been prepared to explain the exercise and the templates in further detail:

- English
- Polish

All agencies are requested to submit their inputs until 22. August 2022

4. AOB

The revamp of the assessment registry is ongoing. All partners are welcome to share comments about the assessment registry intake form here: https://enketo.unhcr.org/x/S85dkOlF

Attachments:

PPT - Presentation on Recalibration of RRRP2022
MSNA Questionnaire
Presentation Site Monitoring