

Poland: Information Management Working Group

Meeting notes

Date: 08 September 15:00 CET

Participants:

WHO- IM, IOM Program management, IOM IM, FCDO, REACH, PRC, UNHCR IM, UNICEF IM,

Agenda:

- 1) Tour de table
- 2) Activity Info – preview of Dashboard
- 3) RRP Recalibration Update
- 4) Site Monitoring – Process for cooperation
- 5) Service mapping – Update
- 6) Revisions to protection monitoring system
- 7) AOB

2. Activity Info – preview of Dashboard

Action	Responsible	Deadline	Status
Verify that all partners who are engaged in RRP report to AI			
<ul style="list-style-type: none">Have access for reportingHave access for coordinators (if necessary)Are trainedDashboard online	All partners	31.08.2022	
	All partners	31.08.2022	162 persons/116 org.
	UNHCR	08.09.2022	Ongoing
	UNHCR	15.09.2022	Ongoing

- Draft of Dashboard is available and to be reviewed by Sector Coordinators – invitation links to be sent in the next week)
- Reporting is still low (27 out of 116 registered organizations submit reports)
- UNHCR will continue promotion of tool on national and field level
- IMs of partner agencies requested to promote the tool also among their partners
- Question: Is it possible to get access to contact information of agencies reporting?
 - Agencies are registered with contact details in Activity Info. Users do not have access to this level of the database. However, Sector Coordinators and IM of Sectors can file a request on polwarrpsupport@unhcr.org to request access to contact information of agencies reporting in their specific sector, for the purpose of improved coordination.

3. RRP Recalibration Update

Action	Responsible	Deadline	Status
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Compile RRP 2022 & Winterization Inputs and share a draft with Intersector WG	UNHCR	31.08.2022	done
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- Recalibration Exercise completed
- 29 agencies have submitted an update on their programming, on winterization and prepositioning
- The overall budget of RRP is potentially increasing from USD 740 Mio to approx. USD 780 Mio, final is not yet confirmed
- Focus of interventions shifts stronger towards Basic Needs & Economic Inclusion as well as Education and Shelter
- Funding Level is at USD 495 Mio¹. and Spending at USD 227 Mio
- Information to be compiled and shared with HQ in the coming week
- Towards End of September Beginning of Planning for RRP 2023 – sectors are invited to revisit the results framework and suggest additional/ modified indicators where necessary
- Please see visualizations on RRP Update in attached presentation.

4. Site Monitoring – process for cooperation

Action	Responsible	Deadline	Status
Support Site Monitoring	Each partner	31.08.2022	Ongoing
- Verify capacities of each Partner working with refugees living in collective sites			Potential partners IFRC, Association of Ukrainian Refugees, IOM (already engaged)
- Get in touch with REACH to coordinate support to site monitoring exercise			

- multiple partners have expressed interest to support site monitoring exercise
- with IOM cooperation has advanced the most
- Challenges have surfaced on data protection and data sharing
 - REACH has consulted a lawyer who will elaborate a form to be signed between REACH and supporting agencies
 - The issue is that personal information on site managers cannot be easily shared
- Suggestion from UNHCR: Agencies that want to contribute to Site Monitoring should prioritize the sites, for which they have already access and contact information, so there is no need for REACH to share such data.
- If agencies have access to and contact to sites, they can therefore easily start collecting data.
- Question: Will data of survey be available to partners?"
 - All data will be uploaded to RIDL.UNHCR.org. All Agencies who wish to access this data can address their request to polwarrrpsupport@unhcr.org by stating the objective and intentions for accessing the dataset.

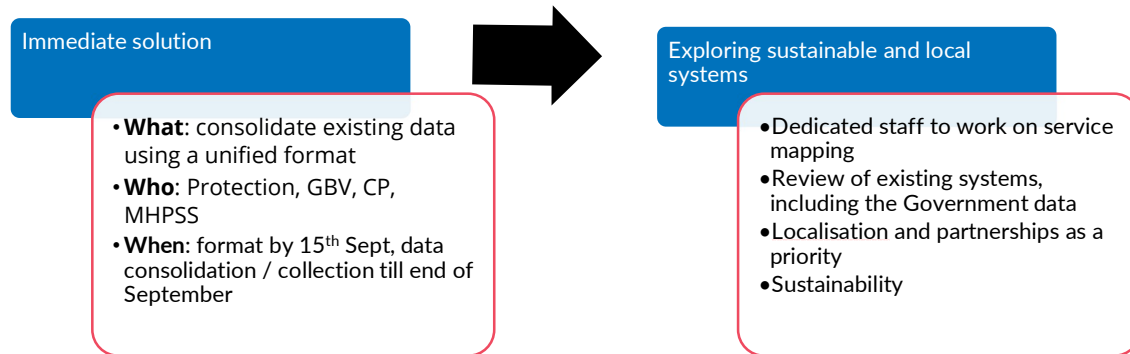
5. Service mapping – Update

Background: Various initiatives have been launched to date, there is lack of information sharing among those. Many organizations and FO have carried out their mapping which is either service specific or geographically targeted.

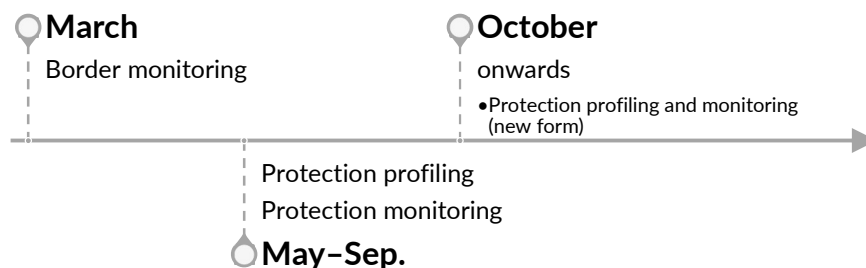
¹ This figure differs from the reporting provided by the Refugee Funding Tracker, as it was collected separately in the context of recalibration exercise. Coordination team will aim to align the reporting in the future.

Our role: support the relevant sectors with solutions to collect, validate and present data. Exploring options to share such mapping with refugees at later stages together with AAP WG. For this moment we consider use AI for the stage one (for agencies that want refer to the service)

Main challenge: is keeping it upgraded regularly, have the data verified.



6. Revisions to protection monitoring system



Protection profiling and monitoring: the same form is used by all countries that involved in RRP and now Belarus and Bulgaria where included. We are working on the roll out of the new form (by Oct); all who want to have a look at, and extract analyses please let us know.

7. AOB

- Kobo Training on 14th of September – [Registration for Kobo Training](#) is online
- AI Training on 9th of September – 9:30 English/ 11:00 Polish

Revision of ToR for IMWG

- The ToR have been defined in spring but not yet officialized.
- It was discussed to review these ToR and complete them in order to better define the scope of the IMWG.
- Linked to the ToR a Workplan is to be prepared in which the tasks for the IMWG as well as expected products are outlined.
- The ToR as well as a draft of a workplan is to be shared with the IMWG members to be commented on and completed.
- It was discussed who is to approve the ToR. Given the IMWG was created to support sectors and above all intersector coordination (intersectoral IMWG) the ToR will be submitted to the Intersector Coordinator for review, discussion with the Intersector WG and approval.

Definition of new Action Points

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Action	Responsible	Deadline	Status
Support Site Monitoring	Each partner	Ongoing	Ongoing
Activity Info Dashboard	UNHCR	15.09.2022	Ongoing – draft available
Organizations report on AI	All partners	Monthly 10th of each month	Ongoing
Revision of ToR Sharing existing ToR with IMWG members + workplan input Feedback from IMWG members on potential needs for adjustments and suggestions for an IMWG workplan Sharing revised TORs with sector / WG / Network leads	UNHCR IMWG members	Until 09th of September Until next IMWG-meeting	

Attachments:

Presentation IMWG 08.09.2022

ToR IMWG