### Poland – Accountability to Affected People WG

#### Time & Location
10:00am, online

#### Chaired by:
Irina Isomova, UNHCR

#### Minutes prepared by:
Speciose Kampire, UNHCR
Available at AAPWG Poland - Google Drive

#### Agenda and discussion points:

**AAP WG – Proposed agenda is as follows:**

1. **General Update**
2. **Presentation on DTM Report (IOM)**
3. **Follow up on capacity development plan**
4. **AOB**

**1. General Update:**

**UNHCR:**
- Review of the AAP components of 2023 partner projects submitted under RRP projection submission is ongoing;
- AAP indicators were submitted upon validation with core group members. AAP WG were requested to reach out, if there is additional comments in this regards.
- Progress towards enhancing the coordination within the AAP WG in the last months through online meetings. The group highlighted that in-person meetings remain a preferred option, however, hybrid modality could be pursued given majority of actors are highly mobile at the end of year;
- UNHCR shared with the group the AAP handout from the results of assessment (MSNA) conducted by REACH this year. The AAP WG members were encouraged to go through the content and reflect comments/feedback on the interim (semi-final) version.
- In line with emergency preparedness, UNHCR is updating the CwC materials in close collaboration with other sectorial working groups i.e., GBV, CP, Health, Rights, Do’s and Don’ts with Volunteers and preposition them in the field. Partners are encouraged to update the material saved in online bank of CwC materials.

**Clear Global:**
- Clear Global conducted a reach on the communication gaps, challenges on affected people.
  - Results will be shared in the next AAP WG meetings

**Voice**
- Mainly support National and Community Based Organizations to establish Complaint and Feedback Mechanism, including Sexual, Exploitation and Abuse (SEA) related complaints and internal procedure to deal with SEA allegations. They have Community Based Complaint Mechanism (CBCM) in place.

**2. Presentation on DTM Report (IOM)**
- IOM presented results through DTM on the need assessment conducted in different cities of Poland mainly Warsaw, Krakow and Tricity. Among others, issues on access to information transpired. The need to coordinate with sector partners and concerns regarding potential overlap with other data collection and assessment initiatives supported through partners, were raised in a follow-up discussion

**3. Capacity development plan**
Following the AAP WG workshop organized in September 2022, CDAC plan a meeting in Dec 2022 with NGO forum and provide information on AAP to as part of their capacity development plan.

**Action points:**
- AAP WG members are kindly asked to review and update [Bank of Communication Materials](#).
- CDAC will share the detailed outcomes of the workshop’s capacity development session.
- Clear Global to present during the next AAP WG meetings the results on their research on communication gaps, challenges to affected people.