

LRP Basic Assistance Sector Annual Workplan 2024

Sector Priorities & Mainstreaming Areas	Key Priorities	Main Actions	2024 Timeline				Cross-Sector Support (Choose relevant sector/s with which you will work to achieve your priority)	Responsible	Main Partners (Optional)	Additional Comments	Status			
			Q1	Q2	Q3	Q4					Q1	Q2	Q3	Q4
Sector Priority	Coordination	Set up referral pathways and deduplication protocols between BA cash actors and social assistance system actors		X	X	X	Food Security	BA Sector Coordinators and Co-Coordinator	UNICEF	Alignment with NSPS				
		Conduct technical workshops between BA cash actors and social assistance system actors (shock responsive social protection, linkages and referrals, alignments, MIS, registries, etc.)			X	X		BA Sector Coordinators and Co-Coordinator						
		Documentation of best practices of existing cooperation of humanitarian assistance and national social assistance systems through policy briefs		X	X	X		BA Sector Coordinators and Co-Coordinator	UNICEF	Alignment with NSPS				
		Keep the service mapping updated and available to target population and partners		X	X	X		BA Sector Coordinators, BA IM focal point						
		Ensure regular review and update of the S/MEB dashboard, ECMEN and Recommended transfer values		X	X	X	Food Security	BA Sector Coordinators and Co-Coordinator	WFP					
		Ensure timebound reporting on Activity Info and direct update of reporting dashboard		X	X	X		BA Sector Coordinators, BA IM focal point						
		Ensure cross attendance and participation in the other sector's working groups as relevant		X	X	X		BA Sector Coordinators and Co-Coordinator						
		Develop guidance notes/SOPs for multipurpose cash assistance covering intended impact, targeting mechanisms, defining transfer values, referrals and reporting		X			Food Security	BA Sector Coordinator, BA Core Group						
		Institutional support to Ministry of Social Affairs, including on system strengthening and expansion of social assistance programmes	X	X	X	X		BA Sector Coordinator, Co-coordinator	UNICEF	Alignment with NSPS				
	Develop lessons learned/best practices on cash modalities for MPCA and increase learning opportunities on MPCA programming		X	X	X	Food Security	BA Sector Coordinator, BA Core Group; potential collaboration with FS&A Sector							
	Advocacy	Advocacy for adequate coverage of needs and funding		X	X	X		BA sector coordinator, co-coordinator, BA Core Group						
		Continuous monitoring of key socio-economic indicators (exchange rate and consumer price index)		X	X	X		BA Sector Coordinators, Key partners including WFP						
		Advocacy on aligning transfer values with the cost of living and regularly providing guidance on meaningful assistance to curb harmful coping mechanisms and ensure households and individuals' basic needs are met		X	X	X	Food Security	BA Sector Coordinators and Co-Coordinator						
		Advocacy on the need for additional support during winter. Support to Partners for fundraising			X	X		BA Sector Coordinators and Co-Coordinator						
	Sector Situation Analysis	Regular Protection monitoring and other situational analysis updates findings presentations and discussions		X	X	X		BA sector coordinator, co-coordinator, BA Core Group	WFP					
		Revision of VASyR analysis plan and questionnaire		X				BA Sector Coordinators and Co-Coordinator, BA Core Group						
		Presentation of VASyR results and identifying needs for BA Sector			X			WFP, UNHCR, VASyR Core Group, Inter-Agency IM						
		Exploring linkages between assessments on Lebanese (LVAP, MSNA, MICS) and defining needs and targets of vulnerable Lebanese		X				BA Core & Working groups with support from IM and inter-sector teams						
		Update/Revision of the SMEB with latest data from VASyR			X		Food Security	BA Sector Coordinators and Co-Coordinator, BA Core Group						
	Monitoring & Evaluation	Regular monitoring the value of the Survival Minimum Expenditure Basket and new prices data		X	X	X	Food Security	BA Sector Coordinator, WFP						
		Yearly review of the Winter Cash assistance Sector guidance note			X			BA sector coordinator, co-coordinator, BA Core Group						
		Ensure quarterly reporting of outcome level indicators on Activity Info		X	X	X		BA Sector Coordinators and Co-Coordinator, partners						
		Ensure regular sharing and presentation by partners of outcomes and learning of respective BA programmes	X	X	X	X		BA Sector Coordinators and Co-Coordinator						
		Review and update of research questions to the Inter-Sector		X	X			BA Core Group						
		Review and update Core relief items contingency in-kind stock			X			BA Sector Coordinators and Co-Coordinator						
		Development of post-distribution and outcome monitoring Sector level tools and guidance		X	X			BA Core Group						
	Lessons Learned workshop with partners (key themes to TBD)		X	X			BA Sector Coordinators and other sector focal points as needed							
	Emergency Preparedness & Response	Regular review and update of the BA Emergency response guidelines based on situation changes	X	X	X	X		BA Core Group						
		Regular update and analysis of the BA Geosplit including for in-kind and cash assistance	X	X	X	X		BA sector coordinators, Key partners						

Mainstreaming Area	Protection	Review of the Protection Risk Assessment matrix and continuous monitoring of identified risks, identified mitigation measures and actions			x		Protection	BA Sector Coordinator and Co-Coordinator, BA Field Coordinators, support from Protection Sector							
		Thematic and Referrals Trainings for partners staff (e.g. communications with communities, safe identification of protection risks and referrals, social safety nets and social protection)		X	X		Protection	BA Sector Coordinator and Protection/referrals focal point							
	Accountability for Affected Population	Regular review and analysis for the GRM data		X	X			BA Core Group							
	Gender & GBV	Collect, monitor and analyze gender and GBV data		X	X	X	Protection (GBV, CP)	Gender and GBV sector focal points, BA Sector Coordinator							
		Develop and disseminate sector-specific gender mainstreaming and GBV risk mitigation guidance and tools. <u>For the complete list of actions to be conducted this year please refer to the sector's Gender and GBV Mitigation Action Plan.</u>		X	X		Protection (GBV, CP)	Gender and GBV sector focal points, BA Sector Coordinator							
		Building the capacity of frontliners and sector partners on gender mainstreaming and GBV risk mitigation		X	X		Protection (GBV, CP)	Gender and GBV sector focal points, BA Sector Coordinator							
		Increase efforts to provide disaggregated reporting		X	X	x		BA Sector Coordinators, BA IM focal point							
	Conflict Sensitivity	Quarterly updates from the Social Stability Sector at BA Working Groups		X	X	X	Social Stability Sector	BA Sector Coordinator and Co-Coordinator, Social Stability Sector Coordinator							
		Thematic discussions with Conflict Sensitivity focal points		X	X	X									
	PSEA	Set up BA PSEA taskforce and develop PSEA training package		X	X		Protection (GBV, CP)	Sector PSEA focal points, BA Sector Coordinators							
		Bilateral discussions with partners who do not have PSEA or CFMs systems in place to understand needed support		X	X	X									
		Conduct a training of trainers for BA partners		X	X										
		Develop guidance notes for partners: HR guidance note and guidance on risk analysis.		X	X										
	Environment	Perform systematic monitoring, program modifications, and discussions around potential mitigation measures of natural resources exploitation		X	X		Environment	BA sector coordinators							
Energy	Reviewing seasonal assistance to meet domestic energy needs and reduce conflicts over natural resources		X	X		Energy	BA sector coordinators								