LEBANON Response Plan

Minutes of Meeting
Inter-Sector Coordination Group Meeting

Meeting Location	Hybrid: MS Teams & UNHCR 8th Floor Conference Room	**Meeting Date**	6 Feb 2026
Chairpersons	Dr. Ola Boutros, LRP General Supervisor (MoSA) Stephanie Laba, Inter-Agency Coordination Officer (UNHCR) Eugena Song, Chief Technical Advisor (UNDP) Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)	**Meeting Time**	10:00 a.m. 12:00 p.m.
Minutes Prepared by	Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)	**Meeting Duration**	2.00 hrs.
Participants	Annex 1		
Agenda	1. Opening Remarks 2. ISCG Updates 3. Information Management Updates 4. Preparedness Planning 5. AoB		

1. Opening Remarks

Dr. Ola Boutros, LRP General Supervisor (MoSA)
Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)
Eugena Song, Chief Technical Advisor (UNDP)
Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)

In their opening remarks, the Inter-Sector Coordination Group (ISCG) Co-Chairs welcomed the participants and presented the agenda. The Co-Chairs welcomed new colleagues (Raquel Trabazo – Head of UNHCR Bekaa Field Office and OCG Co-Chair; Karim Hakawati – Logistics IM Focal Point from WFP; James Henderson – WaSH Sector Coordinator from UNICEF; and Charbel El Khoury – Bekaa OCG Co-Chair from WVI) and noted that the meeting would be slightly shorter than usual due to a subsequent meeting on preparedness.

Dr. Ola Boutros emphasized the importance of strengthened coordination between ISCG and Operational Coordination Groups (OCGs) across all governorates to ensure comprehensive information sharing and ensure readiness for any emergencies. She highlighted that, following consultations with the Cash Working Group (CWG) and the Ministry of Social Affairs (MoSA), in-kind assistance will be coordinated through MoSA, which will validate and circulate beneficiary lists at the national level to ensure alignment through both bottom-up and top-down approaches. She also noted ongoing discussions with UNHCR regarding support to post-2024 arrivals,[1] underscoring a shift from blanket assistance toward more targeted and prioritized needs-based interventions. MoSA is also preparing a memo about cash assistance in emergencies in coordination with the CWG outlining modalities, recommended transfer values, and data sharing. Dr. Ola concluded by reiterating the importance of cooperation among LRP partners to ensure assistance aligns with needs and civilian protection considerations.

Follow-up on Action Points

Stephanie Laba then reviewed the pending action points on slide 4 of the presentation here. The following updates were provided:

[1] Post-December 2024 Arrivals from Syria

- LRP 2026 Annual Work Plans (AWPs): While most sectors have submitted their AWPs, Health and Shelter, as well as CWG remain pending. Sectors were urged to submit outstanding AWPs for review by the ISCG Co-Chairs.
- LRP 2025 End-of-Year: Sectors reminded to prepare their sector dashboards, funding data will be provided as soon as it is available to be integrated.
- Consolidated information on contingency stocks will be reflected in the Contingency Stocks Snapshot document and shared with OCG Co-Chairs.
- Sectors were reminded to provide total stocks needed in the online excel sheet ahead of the upcoming HCT meeting. This will feed into the development of the high-level Contingency Stocks Snapshot.

Action Point:

- ISCG Co-Chairs to share additional guidance (in follow up to the initial email) with sectors on the scope to consider when calculating total stock needed and contingency stock needed.

2. ISCG Updates

Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)

Stephanie Laba expressed appreciation to all sectors for providing additional feedback on their 2026 Lebanon Response Plan (LRP) sector logframes in a timely manner in January. She proceeded to present updates on the LRP, the coordination and meetings calendar, the reporting calendar, and the most recent winter storm response report:

- The LRP 2026 Document has been consolidated and published online. It includes: LRP 2026 Introduction; Sector Strategies; Multi-Purpose Cash Assistance Chapter; Return Chapter; Relevant Annexes.
- No final decision has been made on the future of the LRP post-2026. Discussions are ongoing between the UN RC/HC, the Government of Lebanon (GoL), UN Sector Lead Agencies, and Donors to frame 2027 appropriately as a potential transition year toward the Cooperation Framework, ensuring no one is left behind and response continuity is maintained.
- Lebanon is not formally part of the global "humanitarian reset" cluster approach; transition design remains context-specific.
- The LRP 2026 Coordination and Meetings Calendar has been updated and published online. Sectors requested to consult the calendar when planning meetings to avoid overlap, and to share any updates/changes with lebbeia@unhcr.org.
- The LRP 2026 Reporting Calendar has also been updated and published online to highlight expected products and provide advance notice of timelines/deadlines.
- Winter preparedness and response remain part of the LRP preparedness framework. For January, only one storm report was issued given the lower intensity of the winter season compared to previous years: Storm Response Situation Update – January 2026.
- Winter conditions may still intensify in February–March but monitoring is ongoing through Emergency Focal Points (EFPs), Rapid Needs Assessment (RNA) partners, and concerned sector coordinators. The ISCG will advocate for needs at Humanitarian Country Team (HCT) level if significant emergency gaps arise.

Action Point:

- ISCG Co-Chairs to develop advocacy paper including sectoral lens on LRP extension beyond 2026 to be presented to HCT.

3. Information Management Updates

Maroun Sader, Information Management Officer (UNHCR)

Maroun Sader provided an update on ActivityInfo trainings and available Information management (IM) products.

- A new reporting database and interface has been launched for 2026 to monitor sector targeting and activities at project level and to capture monthly achievements reported by partners.
- The first round of ActivityInfo training has been completed, with additional refresher trainings scheduled. User guides and continued follow-up with partners are ongoing in parallel.
- The January–February reporting window has been extended until 15 March 2026 given the transition to the new system.
- The new database includes reporting tags for: Regular Activities, Post-2024 Arrivals;[1] Internally Displaced Populations (IDP) Response; Returns to Syria; and Emergency Response (flexible tagging for future emergencies)
- The Service Mapping Database has been updated with the 3Ws / 5W consolidated into one unified reporting form across sectors. It captures: Partner Presence; Services Provided; Referral Information; and Focal Point Contacts.
- The Online Service Mapping Dashboard allows partners to view services by area and organization and includes contingency/preparedness activities reporting.
- The Contingency Stock Database has also been updated with data feeding into the Online Contingency Stocks Dashboard. Sectors were asked to remind partners to regularly update stock levels and deduct distributed items to avoid inflated figures.
- All products accessible through the Lebanon Information Hub where there are also links to sector-specific webpages.
- The Lebanon Aid Tracking (LAT) for funding is currently being updated, with final verification ongoing between RCO, IM, and sectors.

Discussion

- Reporting Compliance: It was emphasized that partners must report monthly on ActivityInfo to ensure visibility of achievements. Underreporting has been observed, and sectors were encouraged to follow up with partners, including through OCGs.
- Emergency Tags & Dashboards: A question was raised on whether emergency tags (e.g., post-2024 arrivals,[1] IDPs, returnees) are still active in the new 2026 database and whether related dashboards will continue. It was clarified that the 2026 database includes updated tags for regular activities, post-2024 arrivals,[1] IDPs, and returnees. Dashboards will continue to be produced at national level, with subnational breakdowns based on partner reporting, and partners must ensure proper tagging when reporting for accuracy.
- IDP Definition: It was asked whether a clearer definition of IDPs can be provided, as partners have different interpretations of who falls under this category. The ISCG Co-Chairs agreed to further clarify the IDP definition within the reporting template.

Action Point:

- ISCG Co-Chairs to advise on IDP definition to be added to the Service Mapping Reporting Tool.

4. Preparedness Planning

Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)

Eyram provided an update on ongoing preparedness efforts and key next steps toward updating the HCT Contingency Plan by the end of Q1 2026:

Contingency Stocks & Pre-Positioning

- Pre-positioning of contingency stocks remains critical as current stocks are being used for ongoing responses and must be replenished.
- Lessons learned from the previous escalation:
  - In BML, which hosted around 60% of the IDPs, it was reported that available stocks were able to cover not more than **5% of needs**.
  - Accurate stock reporting and sector gap analysis are essential for advocacy with donors and HCT.

Updated Planning Assumptions

- Additional planning assumptions were circulated to sectors and OCGs for input.
- These complement (but do not replace) existing assumptions in the 2023/4 HCT Contingency Plan to be updated.
- Among others, updates reflect:
  - Internal displacement trends (including reduced likelihood of cross-border movement to Syria).
  - Changes in coordination structures (humanitarian and government sides).
  - Adjusted humanitarian capacity realities.
  - Aggravated protection risks and increased need for protection services.

Tensions Monitoring System (TMS)

- Scenario-based analysis has progressed and incorporates IDP presence data as well as tensions-related indicators.
- The analysis aims to identify potential hotspots and inform preparedness planning.

Access Planning

- The Access Working Group (AWP) is conducting consultations with OCGs, with focus on stakeholder mapping for access negotiations in case of internal escalation.

Assessment Preparedness

- The Assessment and Analysis Working Group (AAWG) is reviewing tools and discussions are planned with the Lebanese Red Cross to improve complementarity in assessments.
- Lessons learned from the previous escalation include challenges in assessing needs of IDPs outside collective shelters and hard-to-reach areas.

Shelter Preparedness

- Recognized as a major priority. The Shelter sector is exploring cash-for-shelter options and in-kind assistance, with discussions ongoing at HCT level.
- During previous escalation approximately 80% of IDPs were outside collective shelters.

Emergency Fuel Provision

- The GoL primarily led fuel support during the previous escalation.

- A follow-up discussion was held on roles and responsibilities in emergency fuel provision. Further clarification and guidance to follow.

Consolidated Preparedness Analysis

- At the request of the RC/HC, all preparedness discussions will be consolidated into a single integrated analysis document.
- A smaller group meeting will further review and refine this analysis.
- This will feed into the update of the HCT Contingency Plan.

Preparedness Planning Timeline

- OCHA will share a concise Contingency Plan template and sectors will update their respective sector pages including priority activities, targets and funding requirements (this information would be important if the HCT decide a Flash Appeal needs to be launched). The updated draft will then be shared with the HCT for redline comments and endorsement by 27 March.
- In tandem, the scenario-based preparedness analysis being compiled by the ISCG/TMS teams is being reviewed and will provide recommendations for reflection.

5. AoB

Under AoB, the following points were highlighted based on the presentation slides:

- OCG Missions: LRP Lead agencies & ISCG Co-Chairs (MoSA, UNHCR, UNDP, OCHA) alongside LHIF will visit the 4 OCGs next week to better understand the transition from inter-sector coordination to inter-agency area based operational coordination and to identify the support needed. A readout will be shared with ISCG members for reference after the completion of the missions.
- Products in the Pipeline:
    - Executive Summary: Tensions & Preparedness
    - Operational Preparedness Chapter
    - Updated HCT Contingency Plan
    - Contingency Stock Overview (High-Level)
    - LRP 2025 End-of–Year Package:
        - EoY Overview and Scope
        - EoY Funding Report
        - EoY Sector Dashboards
        - EoY Inter-Sector Dashboard
        - EoY Support for Lebanese Dashboard

Action Point:

- ISCG Co-Chairs to share read-outs from OCG missions with ISCG.

Annex 1

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