



NFI Working Group

Syrian Refugee Response In Jordan

Meeting Location	UNHCR–Large Conference Room	Meeting Date	09.09.2013
Chair Person	Maurice Bisau	Meeting Time	14:00-15:00
Minutes Prepared by	Samia Qumri		
Purpose of Meeting	Sector Meeting; ContingencyPlanning Scenarios &Winterization		
Attendees	Acted, DRC, IRD, IRW,JEN, LWF, NICCOD, NRC, Operation Mercy, PU-AMI, SC Inter., RI, Muslim Aid, IFRC, Oxfam, FAO, World Vision, WFP		

1.) Summary of action points

Number of action point or discussion	Action point	Focal Point / Organization
1.)	Follow up on action points from last meeting	Maurice Bisau /UNHCR
2.)	Sector level Contingency Planning	Maurice Bisau /UNHCR
3.)	Proposed winterization plans and assessments conducted by agencies	Maurice Bisau /UNHCR
4.)	Sector update on NFI Consolidated assistance-Discussion and actions	All interested organizations
5.)	Any other issues raised	Maurice Bisau /UNHCR

2.) Attachments and References

Documents	Location	Contact Person
Cash / NFI winterisation item list and cash supplements		Maurice Bisau / Hugh Earp
Refugee Response in Jordan; Sector coordination survey		Maurice Bisau / Alex Tyler
September NFI Dashboard		Maurice Bisau / Hawraa Harkous

3.) Minutes

Item Item	Discussion
NFI Updates	Updates were received from the following agencies and modified on the NFI-3Ws: Oxfam, NICCOD, Medair, Caritas-Jo, Acted, IRD, LWF, ICMC, Operation Mercy, JEN, DRC, RI, IFRC, Muslim Aid, NRC
Overview and Updates	<ol style="list-style-type: none"> 1.) Mr Bisau gave quick update on HCR-NFI sector; he briefed about the Senior Supply meeting held to put together an overview of what currently is available from the Region standpoint. A compiled form will be shared with the Headquarters. In the proposed planning for Jordan; figures put down estimated to cover for 250,000 and in the look to increase the number to bring it close to 400,000 persons. 2.) Following last week's request to all agencies, And in light of recent potential developments in the region UNHCR and partners are compiling a contingency stocks matrix. An NFI template was developed and shared for agencies to avail stocks of NFI's, from Jan- Aug 2013, for consolidation. Hence, as clear way forward to have on consolidated stock level and persons covered. 3.) As for 'heaters' specs', DRC and NRC working together vis-à-vis caravans. For tents plan to go ahead with what has been used last year. This will be put together disseminated to all as no time frame been set yet. Most likely a technical expertise will be brought in for consultation. 4.) For contingency planning and given the political developments inside Syria and for better preparedness and response figures proposed as follow; <ul style="list-style-type: none"> - 20,000 in 72 hours - 70,000 in two weeks - 150,000 in two months 5.) For effective distribution modality and assessing the needs/quality of what to provide vs. What's needed all interested agencies need to coordinate to avoid any duplication. Moreover, Zaatari camp manager Mr Kleinschmidt urges that all camp distribution plans should come through the camp management. Thus, evading any ill planned and haphazard distribution that could lead to security implications.
Winterization Plans	<p>A Joint Cash / NFI Working Group Meeting was held on the 2nd Sept. at UNHCR BO office to discuss and finalize a common approach on the relationship between cash and NFI winterization assistance.</p> <p>➔ NFI co-chair summarized the progress in developing a standard NFI item list for winterisation, expressing the challenges with the corresponding cash equivalents which have shown higher costs from previous item list, With The following points agreed upon:</p> <ul style="list-style-type: none"> • Some agencies have funding confirmed based on the previous year's figures for winter cash supplements. Thus, providing a framework with justification for levels of assistance to be set within the Cash WG on later stages. • Clothing, particularly for camps, needs great specification. • One gas refill per 10 days is feasible and still addresses needs. The market price of gas refills at the moment is 10.5 JD not 10 JD. • Winterisation in Zaatari is going to be a challenge. No agency expressed interest in participating except NRC. Any agency willing to participate to coordinate with NRC. • Mechanism used in the Cash WG to prevent duplication of beneficiaries between agencies recommended to be replicated in the NFI WG, with particular attention stressed to ensure no duplication between the WGs too. • Handicap International and HelpAge proposed that people with reduced mobility are provided with an extra blanket and extra mattress. • For informal tented settlements, recommendations to employ Solar lamps, with approximate cost of 8 JD

Mailing list	<p>Agencies are advised to sign up for the mailing list and decide which sectors they are interested in. The link is found on the Jordan page of the portal (in the "Links" section).</p> <ul style="list-style-type: none"> ➤ Those wishing to receive sector updates kindly requested to check in with Ms Hawraa - UNHCR Information Management Officer- and ask which sector they wish to focus on ➤ To view coordination and sector WG meetings on UNHCR portal page: http://data.unhcr.org/syrianrefugees/country.php?id=107 http://unhcr.us6.listmanage.com/subscribe?u=21ac4d661afc67682cbf14bc&id=2ee325c2b3
Emerging Issues AOB	<ul style="list-style-type: none"> ➤ Preparedness has started for RRP6 with actual launch taking place on 15th Sept. following workshop held for two days on 11&12th Sept for all sector leads. <p>According to the RRP6 tentative set calendar;</p> <ul style="list-style-type: none"> - Templates will be finalized by Thursday 19th Sept. - Sectors to submit their chapters by 15th Oct. With chapters review by end of month of Oct. 2013 - Country chapters to be submitted by mid-November to the regional office. <ul style="list-style-type: none"> ➤ One of the persisting issues to be coordinated is 'clothes distribution'. <p>A need for all interested agencies to sit and coordinate in particularly in matters related to in-kind donations, composition, distribution, (re)packaging.</p>
Adjournment	<p>Meeting adjourned at 15:00pm</p> <ul style="list-style-type: none"> ➤ Next NFI meeting will take place Monday Sept 23rd, 2013 14:00 pm at UNHCR BO- large conference room 1st floor