

Food Sector Meeting Minutes  
7 August 2013, WFP Jordan - Amman

Participation: FAO, Muslim Aid, NICOOD, SC-I, UNHCR, WFP, WV.

**Agenda:**

1. Food sector activities (3W's)
  - a. Activities within the RRP 5
  - b. Activities outside the RRP 5
  - c. Ramadan
2. ActivityInfo. Application - UNHCR
3. Assessments
  - a. JAM
  - b. UNHCR/UNICEF/WFP Assessments for RRP6
  - c. Review of existing assessments
4. Food sector Gender Marker Training – GenCap
5. Nutrition programme updates

STATUS	ACTION POINTS
<p><b><u>1. Food sector activities (3W's)</u></b></p> <p><b><u>a. Activities within the RRP5:</u></b></p> <ul style="list-style-type: none"> <li>For the month of July, the food sector collectively distributed to over 401,191 registered Syrian refugees; 122,141 beneficiaries through dry rations in addition to daily bread, 6,483 new arrivals through welcome meals, 3,976 students through the school feeding in Al Za'atri camp and 268,591 beneficiaries through value-based food vouchers in Jordanian communities, along with <u>2,500</u> unregistered refugees</li> <li>The UNHCR proposed RRP5 monthly reporting template for the food sector was presented to the members – to be circulated for comments</li> <li>With the low influx of Syrian refugees, the question of whether the RRP5 planning figure of 1 million refugees by the end of December 2013 is as realistic as it seemed earlier this year. It is important to agree on how the humanitarian community should go about responding to this question, especially coming from donors. WFP will seek guidance from Inter-Cluster Coordinator/HCT.</li> </ul>	<p>Food Sector members to submit monthly updates on RRP5 achievements</p> <p>Circulate UNHCR proposed RRP5 monthly reporting template for comments</p>

<ul style="list-style-type: none"> <li>On RRP5 funding requirements: <ul style="list-style-type: none"> <li>WFP: raised 55 million UNHCR : yet to confirm</li> <li>FAO: no funds raised against projects</li> <li>ACTED: no funds raised against projects</li> <li>CARE: half a million reflected in RRP5 is originally carried from the RRP4</li> </ul> </li> </ul> <p><b><u>b. Activities outside the RRP5:</u></b></p> <ul style="list-style-type: none"> <li>Quantifiable data is not consistently available</li> <li>Main activities involving families awaiting registration</li> </ul> <p><b><u>c. Ramadan</u></b></p> <ul style="list-style-type: none"> <li>The food sector has collectively supported 30,000 Syrian families</li> <li>The primary source of donation in Al Za'atri camp came from the Saudi Government</li> <li>Spontaneous donations were also available in the community, but not recorded systematically</li> </ul>	<p>Food Sector members to submit monthly updates on 3W's updates</p>
<p><b><u>2. ActivityInfo. Application – UNHCR</u></b></p> <ul style="list-style-type: none"> <li>UNHCR presented to the group the “ActivityInfo” application</li> <li>The primary use of the application is in the management of the 3W information received from sectors</li> <li>For the formal reporting of the RRP5, this tool will be useful and streamlined</li> <li>The goal of this platform is to track activities – not projects</li> <li>The ultimate purpose is to be able to conduct a gap analysis</li> <li>The members present expressed interest in this tool, however it was agreed to consult with the rest of the sector in order to collectively endorse the application</li> </ul>	<p>Circulate presentation to food sector and await comments</p> <p>Food sector members to review the ActivityInfo tool and confirm the applicability and utilization within the food sector for 3W and RRP reporting</p>
<p><b><u>3. Assessments</u></b></p> <p><b><u>a. JAM</u></b></p> <ul style="list-style-type: none"> <li>Final report in process of finalisation with WFP and UNHCR. Once completed, the results will be circulated</li> <li>Preliminary results shared with the sector during the meeting on 6 June 2013</li> </ul> <p><b><u>b. UNHCR/UNICEF/WFP assessment for RRP6:</u></b></p> <ul style="list-style-type: none"> <li><b><u>The three agencies</u></b> (UNHCR, UNICEF &amp; WFP) have recognised the need for a stronger foundation for the RRP6, in terms of a needs and vulnerability assessment with a focus on targeting and beneficiary profiling as well as a national capacity assessment. This is a regional exercise, and is some work being done in Lebanon which might offer an opportunity of a cross fertilization with Jordan</li> </ul>	<p>Circulate draft preliminary JAM results with food sector once finalized</p> <p>WFP to keep food sector members informed and involved in the assessment. NGOs are encouraged to register their interest for participation with WFP.</p>

<ul style="list-style-type: none"> <li>Organisations across the sectors as well as other UN Agencies (namely WHO and UNDP) will be encouraged to join the process, in order to ensure a comprehensive cross-sector analysis, based on available assessments. WFP will keep the Food sector members abreast of the developments</li> </ul>	
<p><b><u>4. Food Sector Gender Marker Training – GenCap</u></b></p> <ul style="list-style-type: none"> <li>In follow-up to the Gender in Humanitarian Action training conducted in June 2013, a sector specific training will be conducted to the food sector on the Gender Marker</li> <li>Training will be conducted by the nominated food sector gender focal points from Islamic Relief and WFP with support from GenCap (Merrin Waterhouse)</li> <li>Tentative training date: 11 September 2013 for 2.5 hours at the WFP Amman office</li> </ul>	Circulate invitation e-mail regarding the gender marker training
<p><b><u>5. Nutrition programme updates:</u></b></p> <ul style="list-style-type: none"> <li>WFP is launching its Nutrition Programme for the implementation of the MAM treatment programme in both the local community and camp setting, targeting CU5 and PLW in early October 2013. Call for proposals has been circulated.</li> </ul>	