

## CMC Meeting Minutes

UNHCR Base Camp,  
Date: 10/12/2013 - 14:00

Chair: Kilian Kleinschmidt, UNHCR



### Key messages:

All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management.

Contact Sobia Oberg [oberg@unhcr.org](mailto:oberg@unhcr.org) or Kilian Kleinschmidt [kleinsch@unhcr.org](mailto:kleinsch@unhcr.org)

### Actions:

Ref	Actions from previous meetings	Who	When	Done?
<b>Emerging issue</b>				
<b>Security</b>				
2/7	Incident reports should be completed for all incidents, and shared with UNHCR FSA	All	Ongoing	Ongoing
<b>Camp Management</b>				
06/08	Any meetings with refugees should now take place in the shared meeting area in the buffer zone. Pedestrian gate is open.	All	Ongoing	Ongoing
03/09	Agencies planning to have a regular physical presence in the compounds should express their interest to UNHCR camp management	Mohamed <a href="mailto:Jertila@unhcr.org">Jertila@unhcr.org</a>	Ongoing	
03/09	Base Camp Management: Team Connect Contact details across Please Fill RFO in advance of any issues.	Azmi Alhasany Team Connect <a href="mailto:azmi@team-connect.co">azmi@team-connect.co</a> 0798021719		
10/09	Meeting rooms to be booked 48 hours in advance	Irene Omondi <a href="mailto:omondii@unhcr.org">omondii@unhcr.org</a> 0796324611		
17/09	Electricity contact	John Simpson <a href="mailto:simpson@unhcr.org">simpson@unhcr.org</a> 0796304667		
<b>NFI</b>				
29/10	Press Officer/ External Relations	Andy Needham <a href="mailto:Needham@unhcr.org">Needham@unhcr.org</a> 0798175813		
29/10	For Environmental Issues Contact	Thomas Palo <a href="mailto:palo@unhcr.org">palo@unhcr.org</a> 0796320102		
03/12	All agencies planning to distribute any NFI item in the camp must get prior approval from camp management.	Sobia Oberg <a href="mailto:oberg@unhcr.org">oberg@unhcr.org</a> 0796324737		

The general security situation in the camp for the past week was relatively calm. Severe weather conditions effected many parts of camp. Some isolated incidents took place such as occupying schools and CFI's but were managed by police. A contingency plan is in place by all actors in camp. Winterization process is moving ahead with final stage of gas and heaters distribution. Securing the governance district compounds by SRCD is still an issue with police as they are in lack of man power. The permits for INGOs operating in camp are not solved yet, which is disturbing the implementation of their programs. WVI eventually managed to get permit from MoPIC.

Colleagues who do not speak or understand English needs to inform UNHCR in advance so that interpreters can be arranged for CMC.

Recent cooperation between humanitarian organizations and Police has been tremendous during food and blanket distribution.

**Rollout of governance plan:**

Base course and fencing completed for compounds 5 and 12 making a total of 8 compounds completed.

Consultation with SRCD regarding the committee structure framework is ongoing. Efforts are being made to address their concerns in order to gain formal approval to engage refugees in the committee structure.

SRCD administration staff urgently needed for district and central structure! Deployment of MoI Officer awaited as reportedly agreed in meeting with SCRD in Amman

District teams are established between UNHCR/UNICEF/IRD, community police and other agencies. District 6 team is to meet during the week.

**SAG:** SAG is reviewing various concept notes submitted by the City of Amsterdam and “More than Shelters”.

**Distributions**

**NFI:** 17,752 VAC holders received blankets through NRC distribution. Heater distribution to start next week.

**Food:** 70190 vouchers were distributed. There are 11 supermarkets in the camp responsible for vouchers. Safeway (markets) both are in construction phase. 75,928 loafs of bread were being distributed as an average per day.

Around 11900 students fed in schools. 2097 new arrivals packages were distributed during the reporting period.

**WASH**

A- WATER: 1) Service road has been gradually been degrading lately.

2) Borehole 2 works close to finalizing, should be finished by next week

B- SANITATION/WASH BLOCKS: 1) 14 out of the 15 sites where repairs/enhancements of the tanks have to be made have been completed and backfilled. After latest rainfall episodes, a new site has been identified with problems and will need repair.

2) GIZ is currently drafting a concept note for linking the coming sewerage infrastructure with the HH black/grey water sources. A GIZ consultant will be visiting the camp again next week to gather further information and conduct consultations with the communities.

**C - OTHERS/OVERLAPPING ISSUES**

1) WASH sector contingency resources being gathered, available resources will be shared

2) Soil is still being dug out in camp premises for shelter purposes. As discussed before, this is posing a risk in some areas for the delivery of services (water supply and desludging from the side of the WASH sector). WASH agencies are shipping in soil to fix critical areas to enable truck transit.

**Caravans:** 88 caravans were distributed in district 1.

**Site planning:** New shelter plot size (10\*12) will be introduced in district 8 to improve beneficiary’s privacy and accommodate their needs for more living space.

**Infrastructure:** MoPWH’s Contractor will start the construction of water trucks parking and returnees bus ground preparation next week. Roads construction supported by GIZ, central drainage and maintenance of the service road access under MoPWH contractor are ongoing. Verification area shading roof work is ongoing. Works to avoid flooding underway.

**Electricity:** Overloads of electrical system due to electric heaters causing major disruptions continues. Continued failures of distribution cables.

**Protection/Registration**

Registration team managed to finalize the recent sweep for the no-VAC claims. The litigation team also finalised their activities. Litigation activities were as follows:

Assessing the claim of no-VACs and list them for sweep.

Sorting out the problems of those who had issues in distribution centers and send them back to the distribution center to receive their assistance.

Issuing VAC for the valid claims.

**Next meeting will be on Tuesday 17 December 2013, at Za’atari Base Camp meeting room 4, at 14:00.**

