

**MINUTES OF MEETING  
WASH SECTOR TECHNICAL WORKING GROUP  
ERBIL – KURDISTAN / KAWRGOSK CAMP**

<b>Venue</b>	ACTED TENT, KAWRGOSK
<b>Date and Time</b>	Thursday 28 <sup>th</sup> of November
<b>Contact</b>	Yenti Efriyanti / Mobile phone: +964 (0) 7717881541 / Email: <a href="mailto:yenti.efriyanti@nrc.no">yenti.efriyanti@nrc.no</a>
<b>Participant</b>	UNICEF, UNHCR, ACTED, KURDS, REACH, WHO, DOSW, NRC
<b>Chairing</b>	KARINE DENIEL, WASH SECTOR Coordinator UNICEF

Action Points	Responsible	Deadline
<p>Elaboration of Terms of Reference (ToR) for the creation of a WASH committee in KAWERGOSH to ensure the representation of refugees.</p> <ul style="list-style-type: none"> <li>• Consultation of ToR from other camps</li> <li>• Consultation of the Refugee council, camp management and municipality</li> <li>• Ensure the participation of women, girl, men and boy</li> </ul>	DRC with support of UNICEF	18 <sup>th</sup> of December
Translation of Terms of Reference of the WAHS sector group in Kurdish and Arabic to ensure that all actors have clear understanding	UNICEF (Karine)	10 <sup>th</sup> of December
Include the WASH actor missing in the contact list, and for the next meeting (Bazarni Foundation, UPP, Directorate of Sewage, Municipality)	UNICEF (KARINE)	18 <sup>th</sup> of December
Share 4W Matrix before the next meeting	UNICEF (KARINE)	18 <sup>th</sup> of December

**Decisions:**

**Focal Point of WASH SECTOR GROUP of KAWRGOSK: NRC (Norwegian Refugee Council)**

**Yenti Efriyanti: [yenti.efriyanti@nrc.no](mailto:yenti.efriyanti@nrc.no)**

**Meeting: every week at 09:00 AM on Thursday (Next meeting: Thursday 5<sup>th</sup> of December 2013)**

**Venue: ACTED Tent**

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**SUMMARY**

**TERMS OF REFERENCE**

Presentation of all the points of the TOR  
General agreement on the TOR  
Pending: participation of the Refugees. There were some questions related to the profile of the members (Do they have to have technical background? What will be their relationship with the Refugee council?)  
The participation of refugees in all meeting could be difficult in some cases, to consolidate decisions

**GAP ANALYSIS 4**

**WHO, WHAT, WHERE, WHEN**

UNICEF and UNHCR will conduct in the next 2 weeks the gap analysis exercise in Darashakran, to collect the information of **WHO IS DOING WHAT, WHERE AND WHEN?**  
This will include activities related to hygiene promotion, water and sanitation

**Decision**

The sector of the camps will be used for the gap analysis to ensure that information are capture by sectors

Include winterization activities

**CHALLENGES**

Because of the rapid changes happening at the Kawrgosk Camp (regarding the site construction/preparation) it would be very helpful if all the partners are aware of such changes in order to avoid extra and unnecessary work at certain locations such as sectors (G,F).

Some sectors complain about garbage collection, this issue needs to be addressed and resolved in short notice.

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ERBIL – QUSHTAPA / 27 NOVEMBER 2013

Org	Name	Position	email	phone
UNICEF	KARINE DENIEL	WASH Sector Group Coordinator	<a href="mailto:wash.coordination.iraq@gmail.com">wash.coordination.iraq@gmail.com</a>	07504166828
NRC	YENTI EFRYANTI	Project Coordinator WASH	<a href="mailto:yenti.efriyanti@nrc.no">yenti.efriyanti@nrc.no</a>	07717881541
ACTED	SIMON RAVELLI	Camp Manager	<a href="mailto:Simon.Ravelli@acted.org">Simon.Ravelli@acted.org</a>	
REACH	AHMED OMER	Community Mobilizer	<a href="mailto:softheart82@hotmail.com">softheart82@hotmail.com</a>	
KURDS	HAWRAZ KHALEEL	SITE ENGINEER	<a href="mailto:hawrazkoye@yahoo.com">hawrazkoye@yahoo.com</a>	07504896370
KURDS	ANNA BITTMAN	Program Officer	<a href="mailto:anna.bittman@kurds-dohuk.org">anna.bittman@kurds-dohuk.org</a>	075066889923
UNHCR	FERNANDO MARIN	WASH ERBIL	<a href="mailto:marinf@unhcr.org">marinf@unhcr.org</a>	
ACTED	QUSAY MUSHTAQ	Construction Supervisor	<a href="mailto:Qusay.Mushtaq19@gmail.com">Qusay.Mushtaq19@gmail.com</a>	
ACTED	MZGIN ADNAN	Community Mobilizer	<a href="mailto:Mzgindirik-123@hotmail.com">Mzgindirik-123@hotmail.com</a>	
WHO	SAAD AL-DAWHI	Program Assistant	<a href="mailto:Neamahs@iraq.emro.WHO.int">Neamahs@iraq.emro.WHO.int</a>	
ACTED	ALI ABDULWAHAB	Construction Eng.	<a href="mailto:ali.alqaisi75@gamil.com">ali.alqaisi75@gamil.com</a>	
UNICEF	AHMED AL-RASHID	Facilitator C4D	<a href="mailto:jakerone555@gmail.com">jakerone555@gmail.com</a>	
UNICEF	MHAMMAD J. ALI	WASH Facilitator	<a href="mailto:Mhammad.ali24@yahoo.com">Mhammad.ali24@yahoo.com</a>	07706663727
UNICEF	YEHYA TAHA	WASH Facilitator	<a href="mailto:yahyabarzinji@yahoo.com">yahyabarzinji@yahoo.com</a>	07504368612
DOSW Erbil	HIMDAD MUHAMAD	Engineer	<a href="mailto:himdad75@yahoo.com">himdad75@yahoo.com</a>	07504561572