



WASH Working Group Meeting # 1

Syrian Refugee Response in Jordan

Meeting Location	IRD office	Meeting Date	23 January 2014
Chair Person	Jamal Shah	Meeting Time	10:00-12:00
Minutes Prepared by	Matthew Richard		
Purpose of Meeting	The WASH working group meets every 3 weeks		
Next Meeting	Thursday 13 February, 10:00 AM @ UNICEF office		

1.) Summary of action points

Item	Action point	Focal Point / Organization
1.)	Contact Lebanon colleagues for best practice and lessons learnt concerning ITS: Amin has contacted and will share information with the WASH working group for next meeting	Amin Bhai (UNHCR)
2.)	Host community minimum standards needs further discussion. A meeting of the technical working group will be planned for next week	TWG
3.)	WASH coordination WG meeting to start in Zaatari as an addition to the Amman based meeting. Scheduled every 3-4 weeks. First meeting: 10 Feb, 11:00, UNICEF caravan, Zaatari base camp.	Jamal Shah (UNICEF)
4.)	Organise workshop at UNICEF to discuss NRP project identification and the RRP6	Jamal Shah (UNICEF)
5.)	Nominate 2 focal points for new reporting mechanism and attend presentation scheduled for Wednesday 1 PM, 29 January, UNICEF office	Mohamed Biely (UNICEF)
6.)	Nominate 2 representatives from the WASH WG to attend 1-day workshop on Wed 5 February to help develop indicators for vulnerability assessment	Lynette Larsen (ACAPs)

2.) Attendees of the meeting

Name	Organisation	Contact details
Jamal Shah - Chair	UNICEF	jshah@unicef.org
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Margarettha Siregar	World Vision	margarettha_siregar@wvi.org
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Rana Harbawi	UNICEF	rharbawi@unicef.org
Mohamed Biely	UNICEF	mbiely@unicef.org



3.) Minutes

Item	Discussion
Action points review from last meeting (23 Dec 2013)	<ol style="list-style-type: none"> ITS: contact Lebanon colleagues for best practice and lessons learnt concerning ITS: Amin has contacted and will share information with the WASH working group for next meeting. Hygiene promotion should be highlighted through dedicated meetings: Jamal and Rana are developing this. At present the only active hygiene group is in Zaatari. IM: Mohamed circulated draft reporting mechanism and received comments. WASH in schools: dedicated meeting on WASH in schools, Reem discussing with MoE REACH/UNICEF ITS mapping and assessment is available on the UNHCR portal Host community minimum standards draft: The TWG to meet again in the next week.
Camps update Gian Melloni (ACTED), Amin Bhai (UNHCR)	<p>Zaatari camp:</p> <ul style="list-style-type: none"> Tabata Fioretto, Infrastructure Programme Manager for Zaatari camp, was introduced to the WASH working group Reported problems with chlorine levels of boreholes in the camp JEN on-going repair and maintenance of WASH blocks On-going handover of WASH blocks to WASH committees. Some issues in District 11 such as tanks going missing and blockages. Working group on minimum standards for Zaatari camp meeting again on Thursday to move forward. Water and sewage network will be provided in 2014 but this will be a very difficult process due to current WASH arrangements. <ul style="list-style-type: none"> Design and outline for the water supply network has been developed by the sub-working group. Yasser Ahmad (Oxfam) will present the plan at the Zaatari Camp Coordination Meeting on Tuesday 28 January UNHCR is funding the drainage network. A ToR has been developed for potential consultants. On Tuesday 28 January, 10:30 there will be a Zaatari site visit for consultants to brief on the challenges. By the 20th Feb UNHCR will receive tender, start topographic survey, and anticipated design. By the end of May the process will be finalised and ready to implement. WASH coordination WG meeting to start in Zaatari as an addition to the Amman based meeting. Scheduled every 3-4 weeks ACTED: Zaatari needs more coordination and planning for infrastructure activities. The WASH needs a specific focal point and timetable to monitor infrastructure developments. The WASH WG forum will be integrated with another specific infrastructure meeting. <p>Azraq camp:</p> <ul style="list-style-type: none"> No official communication on the opening of Azraq camp 2-weeks' notice will be given before the camp opens
Host community update	<p>Refugee Response Plan 6 (RRP6) & National Resilience Plan (NRP)</p> <ul style="list-style-type: none"> RRP is the response plan for the Syrian refugees and vulnerable Jordanians living in Jordan. The NRP is a the responses to mitigate the impact of the Syrian crisis on Jordan and Jordanian host communities For example; repair of a pipeline to reduce leakages falls under RRP6, however redesign of a water network for communal improvements falls under the NRP. It also depends on the time frame and duration of activities Projects have been identified for NRP. A workshop will be scheduled to discuss project identification and the separation of NRP and RRP5 for anyone interested There are concerns over a 'grey area' between NRP and RRP6. Recommended to develop table or project matrix following workshop to highlight what interventions fall into RRP and NRP Ibrahim Obadah (MoWI): the wastewater network rehabilitation master plan for northern governorates has been developed and a discussion remains concerning funding from RRP or NRP. This will be discussed further at a workshop on 20 February – all are invited to attend The multi-criteria approach from UNHCR is similar to project selection criteria developed by ACTED & UNICEF to validate interventions. Difficult due to many partners with different demands such as Yarmouk water. The WASH WG needs stronger coordination with Yarmouk water and to define levels of communication.
Information management	<ul style="list-style-type: none"> Mohamed (UNICEF) circulated a Google spread sheet to all partners introducing the new reporting mechanism.



templates, Mohamed Biely (UNICEF)	<ul style="list-style-type: none"> • It is a new tool to monitor and evaluate current and future WASH activities from January 2014 onwards. It will now be used as a central information point for all WASH activities/interventions in Jordan (camps, host community, WASH in Schools and Hygiene promotion). • It will remain as an active working document for reference and reporting. Any intervention will be compiled using this template. • A monthly update using the collected data will be compiled and circulated. First report coming out end of January and then weekly reporting by identified focal points 1st week of February • Mohamed needs focal points asap (end of today) • There will be a brief presentation of the reporting system next Wednesday 29 January, 13:00 at the UNICEF office • UNICEF Lebanon will share examples of a simple matrix to compare (Lola Miziniak)
Vulnerability assessment framework, Lynette Larsen (ACAPs)	<ul style="list-style-type: none"> • The aim of the project is to improve aid effectiveness through a needs based and principled approach to humanitarian response. The specific objectives are as followed; <ol style="list-style-type: none"> 1. To put in place a system that, using a mixture of static and dynamic indicators of vulnerability, establishes a profile of current vulnerability among refugee households and enables monitoring of changes in vulnerability over time; 2. To establish standard measurements of vulnerability and eligibility to support equitable decision-making in providing assistance; 3. Establish a more nuanced picture of vulnerability among refugee households that incorporates capacities/resilience/coping strategies in order to better target assistance and judge its effectiveness in mitigating/reducing vulnerability • A steering committee of 5 NGO, 5 UN agencies, and donors has been developed to assist the project • There will be a 1-day workshop on Wed 5 Feb 2014 in which representatives from all sectors are invited to help develop indicators • The workshop requires 2 representatives from each sector, preferably 1 from the sector lead. Please express your interest to Lynette
Hygiene promotion, Rana Harbawi (UNICEF)	<ul style="list-style-type: none"> • At present there is no substantial monitoring of hygiene activities. The WASH sector needs a more sustainable tracking and evaluation system. • There is no coordinated visibility of Information Communication Education (IEC). We need to consider that knowledge is both qualitative and quantative. • There is a weak environment of promotion which is very important in the field. • On reflection of these areas for improvement a formal hygiene working group will be established and led by Rana Harabwi (UNICEF)
AOB	<ul style="list-style-type: none"> • Next meeting in Zaatari: 10 Feb, 11:00, UNICEF caravan, Zaatari base camp • Next national WASH WG meeting in 3 weeks (13 February 2014, 10:00am, UNICEF office)