



NFI Working Group

Syrian Refugee Response In Jordan

Meeting Location	UNHCR-Terrace Room	Meeting Date	07.04.14
Chair Person	Hugh Earp	Meeting Time	14.00-15.00
Minutes Prepared by	Alexander Peter		
Purpose of Meeting	NFI Working Group Meeting		

1.) Summary of action points

Number of action point or discussion	Action points	Focal Point / Organization
1.)	Acted to let NRC know as soon as there are any updates concerning Summarization	ACTED
2.)	Oxfam to be put in touch with Maurice concerning their distribution of Hygiene Vouchers and Water Vouchers	Maurice Bisau-UNHCR
3.)	Vulnerability Assessment Framework is to be shared with this group	IT HAS ALREADY BEEN SHARED

2.) Minutes

Item	Discussion
Needs Assessment	<p>There has been a move towards improving the coordination of assessments. On 5th April the ISWG approved the SOPs drafted for the Needs Assessment. The system was put in place in order to check that there are not already plans for an assessment already happening thereby reducing duplication. It was stated that the ISWG have the capacity to support agencies in the implementation of each step.</p> <p>UNHCR has introduced a new facility on the portal via which one is able to upload and check what assessments are being carried out. There is the capacity to search by sector, area, topic etc.</p> <p>There was a query about why Step 4 was not put before Step 3. The reason this did not occur is because at the Inter Sector Level it is important to know about secondary data. Secondary data review is like an assessment.</p> <p>This system will be piloted for two months and then reviewed.</p> <p>There are two coordination officers who are to help with any problems. They are Suzanne Hunayfes, NRC (suzanne.khnaifes@nrc.no) and Kaleem ur Rehman, UNHCR (rehmank@unhcr.org). Suzanne provides support for any assessments in Za'atari and Azraq and Kaleem provides support for coordination outside of camps. Kaleem can also support with obtaining access to data on the UNHCR portal.</p> <p>This is to be presented in Za'atari and Azraq this week and to other Sector Working Groups.</p>
Post Distribution Monitoring	<p>A set of guidelines and forms were circulated following the previous meeting. There were no significant update. This merely serves as a reminder to use them.</p> <p>Final documents with comments incorporated to be distributed to the group.</p>
Summarization- Requested by Acted	<p>OXFAM - Plans to do water provisions in ITS and Zarqa (from May to July). This includes a provision of water storage of between 1 and 3cubic metres. Needs based.</p> <p>JHAS – Providing summer blankets, mattresses, pillows, plastic barrels (30L). Tendering- these will be reviewed in May.</p> <p>LWF – Summer sheets, mattress covers, underclothes and hygiene kit distribution. Tendering- these will be reviewed in May.</p> <p>IOCC – Summer blankets, mattresses, stationary, school bags, hygiene parcels, kitchen cells. Finished with some of them and others tendering- these will be reviewed in April. There was a possibility of procuring electric fans, however the approval is currently uncertain. To be confirmed at a later date.</p> <p>ACTED – Currently being discussed. There will be an update at the next meeting.</p> <p>AVSI and ACCS/ZOA – Considering Summarization. Currently waiting for approvals from donors.</p>

<p>Cash and Vouchers</p>	<p>Conclusions from the CASH TF meeting on 6th April:</p> <p>Conclusion for camp: Discussions are to be brought to Za'atari. Meetings are to be established in the camp with representatives from Supply, Camp Management and partners carrying out NFI distribution present. There is to be further assessment of the market and further consultations with the key stakeholders in the field carried out.</p> <p>Conclusion: There is to be a mixture of cash vouchers and NFIs in the urban setting.</p> <p>OXFAM has been distributing both Hygiene Vouchers and Water Vouchers.</p> <p>❖ For more information see the Cash TF MoM dated, 5th of April.</p>
<p>AOB RRP 6 Revision</p>	<p>UNHCR Regional Office are trying to help with the work. To be linked up with the NRP to ensure that there are projects that are funded through both mechanisms. There may be a request for the reduction of budgets. This is currently being clarified at the IATF level.</p>

Item	Discussion
<p>Adjournment</p>	<p>Meeting adjourned at 15:00pm</p> <p>➤ Next NFI meeting will take place on the 5th of May, at UNHCR Khaldia Office.</p>