

## Meeting minutes 25.02.14

### SGBV Sub-Working Group UNHCR BO Amman, Jordan Big Conference Room



#### Agenda:

- endorsement of 2014 work plan
- follow up on mainstreaming
- discussion on assessments
- International Women's Day (8 March) update
- Update for TFs and field WGs
- AOB

**Agencies present:** UNICEF, UNHCR, UNRWA, WFP, Action Aid, WCUK, AVSI, UN Women, CVT, FinChurchAid, UNFPA, INTERSOS

#### Update from last meeting

- Work plan updated and shared
- needs assessment workshop docs shared
- yet to share inter agency cp/gbv messages
- chairs have received collated reporting form RRP6, some partners still to enter – contact chairs if any problems.
- Partners to refer to previous minutes for reporting on RRP6

Agenda item	Discussion	Action points
Endorsement of work plan	Suggestion to include mapping of informal justice practices with mapping of legal frameworks (Coordination, Obj 1.1, result 2) and to trace through to (Response, obj. 3.1, result 1). Subject to review, following the mapping exercise.	Chairs to incorporate suggestions

	<p>Discussion of monitoring.</p> <p>Comments on inclusion of HIV response: (Prevention, obj 2.1, result 3) – include HIV and response, obj. 3.1, result 2, activity 3.          -update CP/GBV SOPS for services for HIV (Coordination, 1.1, (final action) treatment/referral. (maybe include in Response, obj. 3.1, result 3, action 2.</p> <p>With the inclusion of this changes the WP in endorsed.</p> <p>Organizations can still add their name next to the actions</p>	<p>Work plan will be circulated and available on the UNHCR web portal.</p>
<p>Follow up on mainstreaming</p>	<p>-ToR of SWG focal point was endorsed in December, and circulated to SGBV SWG.          -more defined action plans to be defined          -Shelter, education and health still have no SGBV focal points</p> <p>suggestion to include Age and Disability task force within Zaatari matrix in ToR</p> <p>focal point updates will be a standing agenda item</p> <p>WASH, food, and RH focal points have started their activities</p> <p><b>Azraq</b></p> <p>As a follow up of a mission of the SGBV SWG occurred in April, another visit will be conducted to follow up on recommendations</p> <p>-partners interested in participating, and planning to provide services in Azraq to contact chairs.</p>	<p>Partners who wish to be the focal points for education, health and shelter, should contact chairs</p> <p>Chairs to circulate previous recommendations for Azraq and organize mission</p>
<p>Assessments</p>	<p>Chairs requested partners to provide by email feedback on how to go about coordination:          -which assessments are planned by your agency for 2014</p>	

	<p>-which 3 areas do you think are the main gaps? -what are your recommendations for the improvement of coordinated assessments</p> <p>SGBV SWG will need to look at capacity assessment and detailed gap analysis for the SWG.</p> <p>Feedback (see attached)</p> <p>IRC will present on an assessment on needs of persons with disabilities. Will help inform SWG response.</p> <p>Feedback will be compiled and harmonised with strategy of SWG.</p>	<p>Partners to provide inputs</p> <p>Partners to update registry with planned assessments</p>
International Women's Day	A template was shared to collect information on the planned activities. UN Women sent contribution – Chairs will share info about film festival – week from 8 march	<p>Partners to send Chairs International Women's Day activities.</p> <p>Chairs to share collated calendar</p>
Inter-agency messages on CP/GBV	<p>No objection process for endorsement of branding: -logos of funding/active implementing CP/GBV SOPs project -where more space, lists of members of CP and SGBV SWGs. -urgent, delayed, require partner feedback immediately</p> <p>4 March – 11 am. Meeting to present campaign identity, visuals, logos and to discuss substance of tools. Need to finalise all campaign identity by end of next week Hoping to have posters and some materials ready for 8 March (int women's day)</p> <p>More training available march and april for non-protection staff</p>	<p>Any objections to be communicated to <a href="mailto:Amanda.melville@savethechildren.org">Amanda.melville@savethechildren.org</a> by end of Thursday 27 Feb</p> <p>CP/GBV SOPs committee to share messages and tools by end 27 Feb; end of next week to finalise everything.</p>

Next meeting **Tuesday 11 March, 9.00, UNHCR Amman Office**