



NFI Working Group

Syrian Refugee Response In Jordan

Meeting Location	UNHCR-Terrace Room	Meeting Date	05.05.14
Chair Person	Maurice Bisau	Meeting Time	14.00-15.00
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	NFI Working Group Meeting		

1.) Summary of action points

Number of action point or discussion	Action points	Focal Point / Organization
1.)	Partners to provide information on summarization projects by 15 th of May.	Maurice Bisau-UNHCR
2.)	RRP6 Review guidelines to be shared	Maurice Bisau-UNHCR Angeliki Panagoulia-UNHCR
3.)	SOPs on in kind donation in Zaatari to be circulated	Angeliki Panagoulia-UNHCR
4.)	Presentation on the voucher system (by Oxfam)	Oxfam

2.) Minutes

Item	Discussion
Follow up on needs assessment and PDM	<p>UNHCR has introduced a new facility on the portal via which one is able to upload and check what assessments are being carried out. There is the capacity to search by sector, area, topic etc.</p> <p>There are two coordination officers who are to help with any problems. Suzanne Hunayfes, NRC (suzanne.khnaifes@nrc.no) and Kaleem ur Rehman, UNHCR (rehmank@unhcr.org). Suzanne provides support for any assessments in Za'atari and Azraq and Kaleem provides support for coordination outside of camps. Kaleem can also support with obtaining access to data on the UNHCR portal.</p>
	<p>A set of guidelines and forms were circulated following the previous meeting, comments have been incorporated. The final version has been circulated. This is a dynamic document that can be further amended if necessary.</p>
Distribution of Hygiene kits in the camp	<p>UNHCR colleagues Amra Nuhbegovic (Program-Amman) and Marco Conte (Program-Zaatari) gave a short presentation on the distribution of hygiene kits in Zaatari camp. Under RRP6, UNHCR planned to cover the new arrivals while other partners (ACTED, WVI, LWF) have planned to cover the replenishment of HK. However, since no other funds available UNHCR conducted the last blanket distribution of hygiene kits in January (with three months coverage). ACTED, will be able to cover the second half of the year starting from July. The gap from May- June needs to be covered. LWF, has received some funding, 5000 hygiene kits will be available and maybe some more but need to be confirmed. Specifications to be shared-> coordination with Program and camp management.</p>
Updates on Summarization	<p>OXFAM – interventions to increase water supply in ITS in Balqa and Zarqa (from May to July). This includes provision of water storage of between 1 and 3 cubic metres.</p> <p>JHAS – Providing summer blankets, mattresses, pillows, plastic barrels (30L). Tendering these will be reviewed in May. (feedback to the next meeting)</p> <p>LWF – Planning distribution of summer sheets, mattress covers, underclothes and hygiene kit distribution. Tendering activities in Mafrqa and Irbid. Target: 2000 HH.</p> <p>IOCC – distribution of summer blankets (4 blankets per family), mattresses, stationary, school bags, hygiene parcels, kitchen cells, clothes (1000 families) rugs and fans (400 families). Areas of intervention: Mafrqa, Ramtha, Tafileh, Madaba, Jerash Amman and Salt.</p> <p>ACTED – Currently being discussed. There will be an update at the next meeting.</p> <p>AVSI and ACCS/ZOA – Considering Summarization. Currently waiting for approvals from donors. They won't start before July.</p> <p>Action point: referral matrix to be recirculated in order to capture all summarization activities, partners to send their feedback by 15th of May.</p>

Updates on Vouchers	<p>Internal discussions on the monetization of the NFI took place in Zaatari two weeks ago. WPF colleagues have planned to share lessons learned and challenges based on their experience from the voucher distribution in Zaatari camp.</p> <p>According to the initial discussions after the verification exercise is being completed (end of May) a pilot project will be initiated and will include monetization of gas cylinders and hygiene kits. Other items that could be monetized; underwear and clothing.</p> <p>Caritas, Oxfam (wash and hygiene kits), LWF (only for gas cylinders), Mercy Corp (clothes) already use vouchers instead of NFIs.</p> <p>Oxfam will give a presentation on their voucher project.</p>
ISWG Updates	<p>RRP6 Review: The RRP6 Mid-Year Review is being launched in early May 2014. Partners are able to log-in to syrianrefugeeresponse.org and make changes to their appeals, by the deadline of 22nd May 2014. Updated instructions and guidance can be found at http://data.unhcr.org/syrianrefugees/download.php?id=5548</p> <p>Urban Coordination: As part of efforts to strengthen communications between the governorate-based coordination and the sector level, the Irbid and Mafraq coordinators presented their activities at the ISWG.</p> <p>The main objectives of the groups are ensuring an effective referral system, capacity building, sharing information and avoid duplication while ensuring that gaps will be filled. The coordination team will make sure that action points are shared with the sector leads.</p>
In kind donations	<p>The NFI WG identified the need to better coordinate in kind donations. NFI sector will draft guidelines on: a) approving/receiving/distributing in kind donations and b) channeling in kind donations to urban/rural areas and host communities.</p> <p>Action point: SOPs on in kind donations in Zaatari to be recirculated.</p>
AOB RRP 6 Revision	<p>Zaatari; immediate needs</p> <ul style="list-style-type: none"> - Need for summer shoes - Baby diapers for June; WVI might be able to continue the distribution. Confirmation to be sent to Sobia Oberg, oberg@unhcr.org and Angeliki Panagoulia, panagoul@unhcr.org. - JHCO: reappointment by the government to coordinate in kind distribution in urban areas. Implications to be discussed to the next meeting. - Activities in Azraq camp; coordination with the camp management: Bernadette Castel-Hollingsworth castel@unhcr.org.

Item	Discussion
Adjournment	<p>Meeting adjourned at 15:00pm</p> <p>➤ Next NFI meeting will take place on the 19th of May, at UNHCR Khalda Office.</p>