



NFI Working Group

Syrian Refugee Response In Jordan

Meeting Location	UNHCR–Executive Room	Meeting Date	23.06.14
Chair Person	Viola Caracciolo (UNHCR), Roger Dean (NRC)	Meeting Time	14.00-15.00
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	NFI Working Group Meeting		

1.) Summary of action points

Number of action point or discussion	Action points	Focal Point / Organization
1.)	Recirculation of winterization strategy including list of items and planned activities.	Angeliki Panagoulia-UNHCR
2.)	Partners to report in ActivityInfo their activities in the district level by 8 th of July.	NFI partners
3.)	Distribution of the hygiene kits in urban to be reported under WASH; the indicators issue will be addressed to the Wash WG.	Viola Caracciolo- UNHCR Roger Dean- NRC
4.)	Presentation at the next WG meeting of the PDM results by ICMC	Jordan Steiner-ICMC
5.)	Draft ToR for shelter WG to be circulated for comments and discussion at next meet	Viola Caracciolo- UNHCR Roger Dean- NRC

2.) Attachments and References

Documents	Location	Contact Person
• RRP6 NFI Dashboard_May		Hawraa Harkous-UNHCR, Angeliki Panagoulia-UNHCR
• NFI 3Ws		Hawraa Harkous-UNHCR, Angeliki Panagoulia-UNHCR

3.) Minutes

Item	Discussion
Introduction of the new chairs	<p>NEW sector leads on board</p> <ul style="list-style-type: none"> - Viola Caracciolo- UNHCR Program Officer, caracci@unhcr.org Chair of the NFI Sector - Roger Dean- NRC Cash and vouchers Coordinator, roger.dean@nrc.no Co-Chair of the NFI Sector • Discussions on how to evolve the NFI sector into a new schema under the RRP7 appeal have been initiated; however we will continue working under the same structure until the end of the year.
Monthly products (3Ws- dashboard)	<ul style="list-style-type: none"> ✓ 3Ws (the information is extracted from Activity info in a monthly basis) <ul style="list-style-type: none"> - We have added a page to identify the presence of agencies per governorate and output. In addition, we have included the number of registered refugees per governorate. - Gap: distribution of NFI in a district level. Partners are strongly encouraged to provide this information every month. In order to better coordinate our efforts and make some gap analysis we request partners to indicate the district level on line. - If for any reason the district of your intervention is not there please contact Edouard Legoupil, legoupil@unhcr.org. - Additional trainings on Activity Info will take place within the first two weeks of July; participations to be confirmed to panagoul@unhcr.org. ✓ NFI May Dashboard <ul style="list-style-type: none"> - The information has been extracted from Activity Info as of every month. - Any comments -correction to be addressed to the sector leads for revision. - After the RRP6 Mid-year revision and some correction on the figures to represent the reality on the ground the NFI targets have been revised as well. The new arrivals have been reduced to 150.000 so based on the new data the targets are: <ul style="list-style-type: none"> ○ # of HH receiving basic HH items (disaggregated by MWBG): 57.200 ○ # of HH receiving items for harsh weather conditions (disaggregated by MWBG): 70.400 ○ # of individuals receiving essential sanitary items: 455.000 ➤ The targets on the dashboard to be changed so to reflect exactly the same target as on RRP6.

<p>Winterization</p>	<p>Preparation for winterization interventions will start early this year.</p> <ul style="list-style-type: none"> - For next meeting please make sure you will be able to provide information on your winterization plans: type of assistance, area of intervention, targeted population. A table based on your activities under RRP6 will be prepared in case you have any amendments please come back to us and make sure you can indicate the district of your intervention. - We will redistribute the last year's strategy and the list of winterization items. - In two weeks' time we want to have an overview picture of who is doing what and where. Possibility of joint procurement might be discussed. <p>Feedback from:</p> <ul style="list-style-type: none"> o ICMC: target 800HH, 800 gas bottles need to be procured o NRC: Zaatari 5-10.000 gas bottles <p>Q: Are we going to use the winterization tool? A: we will look into this and we will come with feedback as soon as we have a better picture.</p> <p>Q: Are we going to be in a position to use VAF for winterization? A: VAF is under a pilot use of two months. The pilot will be completed by the end of July. Analysis and revision of the questionnaires will take place, however that doesn't prevent the NFI sector to develop standardized criteria for winterization.</p>
<p>AOB</p>	<p>Refining the objectives of the NFI WG</p> <ul style="list-style-type: none"> - Need to clarify the tasks and responsibilities of this group as well as the objectives of this group from now until the end of the year. - Need to refresh our priorities and define the terms of reference in order for the group to be effective, become stronger and have a better impact. - A draft document will be circulated to the partners for comments and feedback. <p>Visits by the co-chairs to the partners for briefings will start in the coming week.</p> <p>Oxfam interested in discussing more sustainable type of assistance.</p>
<p>Item</p>	<p>Discussion</p>
<p>Adjournment</p>	<p>Meeting adjourned at 15:00pm ➤ Next NFI meeting will take place on the 7th of July, at UNHCR Khaldi Office.</p>