



## NFI Working Group

### Syrian Refugee Response In Jordan

Meeting Location	UNHCR–Executive Room	Meeting Date	21.07.14
Chair Person	Viola Caracciolo (UNHCR)	Meeting Time	14.00-15.00
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	NFI Working Group Meeting		

### 1.) Summary of action points

Number of action point or discussion	Action points	Focal Point / Organization
1.)	Feedback on the draft NFI TOR, by next meeting, 4 <sup>th</sup> of August	Viola Caracciolo- UNHCR Roger Dean- NRC
2.)	Feedback on the winterization strategy by next meeting, 4 <sup>th</sup> of August	NFI partners
3.)	Reminder to those who have PDM to send to Ricardo Lobo <a href="mailto:cash-nfipm-jor@medair.org">cash-nfipm-jor@medair.org</a>	Ricardo Lobo- MEDAIR
5.)	Beneficiaries report to be extracted, pending from last meeting	Viola Caracciolo- UNHCR Roger Dean- NRC
6.)	Feedback on the concept note on the new sector structure, by the next meeting, 4 <sup>th</sup> of August	Viola Caracciolo- UNHCR Roger Dean- NRC
7)	Hygiene promotion WG to share the revised list of hygiene items	Rana Harbawi -UNICEF
8)	UNICEF to confirm stock to cover hygiene kits in Azraq by end of the year.	Rana Harbawi -UNICEF

### 2.) Attachments and References

Documents	Location	Contact Person
<ul style="list-style-type: none"> <li>Winterization; planned interventions table</li> </ul>		Angeliki Panagoulia-UNHCR
<ul style="list-style-type: none"> <li>NFI TORs</li> </ul>		Viola Caracciolo- UNHCR
<ul style="list-style-type: none"> <li>Hygiene Promotion WG list of hygiene items and UNICEF partners' hygiene kit distribution/replenishment plan with stockpile.</li> </ul>		Rana Harbawi - UNICEF

## 3.) Minutes

Item	Discussion
<p><b>NFI future</b></p>	<p><b>NFI/ Cash Sector</b></p> <p>After discussion at national and regional level it was decided that the current sector arrangement should undergo a reorganization.</p> <p>One of the options under consideration is to merge the NFI working group (WG) with the Cash working group under a much broader Basic Needs sector. The sector will comprise two fora, one of them will host discussions for camp interventions, while the other will focus on ‘out of camp’ interventions. The two fora will get together regularly in the Basic Need WG.</p> <p>Until the end of the year the NFIs WG will continue with the current configuration however all 2015 related planning will be undertaken within the new structure. There is no agreement yet on the new organization and modalities, a ‘zero draft’ of the above proposal will be circulated as soon as possible to all WG members for feedback and comments.</p>
<p><b>Winterization activities</b></p>	<p><b>Winterization –one of the most important priorities for next year.</b></p> <ul style="list-style-type: none"> <li>• Tour the table to confirm winterization commitments per organization. All updates have been incorporated into the Winterization table attached which gives an overview of the current situation.</li> <li>•</li> <li>• Oxfam: JHCO has suggested that lists of beneficiaries (Syrians) should be provided by them. However, JHCO did not share an official request neither with the Oxfam nor with UNHCR. UNHCR will double check on this issue and come back with a feedback for the group.</li> <li>• PDM from previous winterization: Ricardo Lobo from MEDAIR has collected PDMs from ICMC, NICCOD and MEDAIR more information is needed for an accurate and comprehensive analysis. All agencies that contacted winterization last year and have PDM are encouraged to share their results by Thursday 24<sup>th</sup>.</li> <li>• Need to engage Care in the discussion about winterization, they had a large scale winterization project last year.</li> </ul>
<p><b>Winterization strategy</b></p>	<p><b>Winterization draft strategy</b></p> <p>Cross-sectoral meeting (NFIs-Cash –Shelter): all sectors agreed on harmonizing the standard winter package and putting in place a system to avoid duplications. The process will be replicated from last year. A document summarizing the discussion will be shared with the WGs for feedback.</p> <p>Main Points:</p> <ul style="list-style-type: none"> <li>○ System in place by mid- Oct</li> <li>○ Formulation of standards</li> <li>○ Definition of targeting criteria</li> <li>○ Procedures and systems on how to avoid duplications</li> <li>○ <b>Basic winterization package</b> – heater +refill for 4 months, blankets. (In Camps – need to consider ground insulation). The above does not include clothes, shoes, solar lamps. Clothes and shoes can be included but there will be no set standard package.</li> </ul>

<p><b>Winterization strategy</b></p>	<ul style="list-style-type: none"> <li>○ <b>Targeting</b> – an average of 95% of the refugee population is need of winterizations however with limited resources and budget we need to prioritize and develop targeting criteria. Beneficiaries who received winterization assistance last year will not be prioritised. For camps we target new arrivals –Azraq and exceptional extreme vulnerable cases in Zaatari. Criteria: new arrivals and recently vulnerable families. Cross reference to VAF.</li> <li>○ <b>Winterization tool:</b> lessons learnt from last year, improved version of the module to be used, slight modification regarding conditionality.</li> <li>○ <b>Draft strategy</b> will be circulated for comments by next week.</li> </ul> <p>Q: Oxfam: use of vouchers instead of in-kind? A: all modalities are under discussion. We need to monetize the standard package- costing exercise to be conducted. Some agencies faced problems with voucher proposal; donors didn't approve.</p>
<p><b>Gender updates</b></p>	<p>The new NFI Sector gender focal points: Jordan Steiner, <a href="mailto:steiner@icrc.net">steiner@icrc.net</a>, and Angeliki Panagoulia, <a href="mailto:panagoul@unhcr.org">panagoul@unhcr.org</a>.</p> <p>Action points from the first meeting:</p> <ul style="list-style-type: none"> <li>● Mainstreaming of gender equality measures through the different phases of humanitarian assistance (start with planning)</li> <li>● Consult W-G-B-M to identify their specific needs. Implementation: how gender is taken into account.</li> <li>● Monitoring/reporting: revision of PDM form/questionnaire to incorporate the gender element. Collection of disaggregated data by age and gender. Revision of our indicators under RRP6.</li> </ul>
<p><b>NFI TOR</b></p>	<p><b>TOR TF</b></p> <p>Comments from all members were collected, the TF put everything together. The draft is circulated for feedback and comments from the group. Feedback from the group before next meeting.</p> <ul style="list-style-type: none"> <li>● Vulnerability criteria and kit composition will not be part of the TOR.</li> <li>● Cross cutting issues: we should focus on age-gender and diversity and not include other issues like environment.</li> <li>● Participatory approach.</li> </ul>

<p><b>Hygiene kits in Azraq</b></p>	<p>The distribution of hygiene kits to new arrivals has been covered and will continue to be covered by UNHCR. There is a major gap when it comes to replenishment. The CRI Committee in Azraq met with UNICEF and its IPs to confirm the capacity to carry out replenishments until the end of the year.</p> <p>UNICEF will redesign the document concerning the composition of the hygiene kits to be submitted to the NFIs WG for endorsement according to the outcome of the discussion.</p> <p><b>Distribution plan:</b> WVI new arrivals hygiene kits: first distribution 20<sup>th</sup> of July to population arrived by 30<sup>th</sup> of June. Second new arrivals kit distribution in October for population arrived by 30<sup>th</sup> of September.</p> <p>Replenishment of consumable items will be covered by RI. For the population who receive the full package in July the refill will be in October. For those receive the full package in October the refill will be in December by Relief International replenishment kit for families and kits for children (&lt;2).</p> <p>After December there will be no hygiene kit distributions or WASH activities by UNICEF in the camps. UNICEF partners will also distribute soap on a monthly basis- joint distribution with diapers (UNHCR) WVI family full hygiene kits package will be distributed on 20-24 July. Children full hygiene kit package will be distributed in August- delay because of lack of enough quantities for the camp. WVI will include diapers of different sizes in their children’s kit distribution. Diapers for July will be distributed by UNHCR. However for august they will be included in the children hygiene package.</p>
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• Clothes and shoes for ICRC camp at the north –east borders. JEN and LWF: bilateral communication, more information at the next meeting.</li> <li>• ITS: we should expect evictions in other locations after Ramadan. UNHCR tries to get information from the government and will get back to the group asap.</li> <li>• Winterization and ITS important to know if evictions will follow. Implications with future proposals.</li> <li>• We encourage for no visibility to any assistance delivered to ITS.</li> <li>• Reasons of evictions: security and protest by local community.</li> </ul>
<p><b>Adjournment</b></p>	<p><b>Meeting adjourned at 15:00pm</b></p> <ul style="list-style-type: none"> <li>➤ <b>Next NFI meeting will take place on the 4<sup>th</sup> of August, at UNHCR Khalda Office.</b></li> </ul>