



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date: 4/11/2014 - 14:00

Chair: Hovig Etyemezian, UNHCR



Key messages:

All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org

Ref	Actions to be followed up	Who	By when	Done?
Emerging issue				
04/11/14	UNHCR to share updated map with all partner. Partners are requested to provide and comments to UNHCR Site Planning.	UNHCR Site Planning (Mohamed Jertila Jertila@unhcr.org)	10/11/14	
04/11/14	WASH partners to meet with UNHCR Electrical Engineer to discuss wires disrupting water delivery	WASH sector and UNHCR (Yanal Almadanat ALMADANA@unhcr.org)	11/11/14	
04/11/14	Acted is to share details of problem roads with UNHCR Site Planning. UNHCR will follow up with inspections.	ACTED / UNHCR (Mohamed Jertila Jertila@unhcr.org)	11/11/14	
04/11/14	UNHCR Site Planning to attend next WASH meeting to discuss waste water.	WASH sector and UNHCR (Mohamed Jertila Jertila@unhcr.org)	09/11/14	
04/11/14	NRC to provide update on Rodent Campaign	NRC (Ahmad Yaghi ahmad.hussain.yaghi@nrc.no)	11/11/14	
04/11/14	Update on Kuwaiti and Saudi clinics	UNHCR Public Health (Brendan Dineen dineen@unhcr.org)	11/11/14	
04/11/14	UNHCR Field will also look at working with animal support groups in Amman to respond to dog presence.	UNHCR Field (Donna Corcoran corcoran@unhcr.org)	11/11/14	
04/11/14	WASH colleagues are requested to look into vector control	WASH sector (Abrassac Kamara abkamara@unicef.org)	09/11/14	
04/11/14	WFP to share the info on busses with UNHCR Site Planning.	WFP (Amber Savage amber.savage@wfp.org)	11/11/14	
04/11/14	Meeting with partners on Cash for Work	UNHCR CS (Irene Omondi omondii@unhcr.org)	11/11/14	
04/11/14	Locations for training for teachers	UNICEF to follow up with UNHCR Site Planning (Shorouq Fakhouri)	11/11/14	

		sfakhouri@unicef.org)		
04/11/14	Removal of wires to enable school construction to go ahead.	UNICEF to follow up with UNHCR Site Planning/Electricity (Shorouq Fakhouri sfakhouri@unicef.org)	11/11/14	
Ref	Previous Action Points	Who	By when	Done?
Security				
02/7/13	Incident reports should be completed for all incidents, and shared with UNHCR FSA	All	Ongoing	Ongoing
Camp Management				
06/08/13	Any meetings with refugees should now take place in the shared meeting area in the buffer zone. Pedestrian gate is open.	All	Ongoing	Ongoing
03/09/13	Agencies planning to have a regular physical presence in the compounds should express their interest to UNHCR camp management	Mohamed Jertila jertila@unchr.org	Ongoing	
03/09/13	Base Camp Management: Team Connect Contact details across Please fill RFO in advance of any issues.	Azmi Alhasany Team Connect azmi@team-connect.co 0798021719		
29/10/13	Public Information and Mass Communication Associate	Naserddine Touaibia touaibia@unhcr.org 0798611914		
24/08/14	All agencies planning to distribute any NFI item in the camp must get prior approval from camp management. All assessments need to be coordinated and require prior approvals.	Johnson Opoka opoka@unhcr.org 796769872		
11/03/14	Electricity	Yanal Madanat almadana@unhcr.org 0797056990		
29/04/14	External Relations	Gavin David White white@unhcr.org 0798175813		
02/09/14	UNHCR liaison officer with SRAD	Mohamed Altaher altaher@unhcr.org		

A. General announcements:

Contact details for incoming Camp Manager: Hovig Etyemezian etyemezi@unhcr.org 0791315739

CMC meetings: In future meetings, the minutes will be projected on the wall to allow partners to confirm details on the spot. Partners are encouraged to share updates with UNHCR (Matthew Richard richard@unhcr.org) prior to the meeting so that they can be projected and discussed. In addition, presentations are welcome from partners on subjects relevant to a cross section of stakeholders.

B. Security:

The general security situation in the camp was calm except for a few minor incidents;

- 26 Oct: 3 UNHCR staff driving private vehicle from RAS followed by unknown vehicle. They were followed for approx. 10 km and fired four rounds in the air. The UNHCR staff approached traffic police but the perpetrators fled scene.
- 28 Oct: The family of a mental health client threatened IMC staff after the client was referred to the National Centre of Mental Health. Police and UNHCR Protection were informed for follow up.

- 30 Oct: A group of refugees stormed a family in their caravan in District 7, street 16, and tried to get them out of their caravan for unknown reasons. Police and UNHCR Field were informed for follow up.
- 1 Nov: An 11 year old female child was hit by a pick-up truck in District 8. She was referred to the Moroccan hospital, and then transferred to Mafraq hospital suffering from minor injuries.

C. Site planning and Electricity:

- UNHCR Site Planning has finalised the naming of streets and a new map has been created in collaboration with REACH. **Partners are requested to provide comments to Mohamed Jertila jertila@unhcr.org by Monday 10th November**, following which a final version will be shared. Once this map is shared widely, it is requested that all referenced to streets in the camp follow the names on the map.
- During the recent rains, few shelters were badly affected. However, it was necessary to cut the electricity to six districts on Friday 31st October, due to the large number of electricity wires running along the ground.

D. WASH:

- UNICEF, ACTED, UNHCR, and Ministry of Health met to discuss improving the water quality regulation in the camp. They agreed on an action plan which is now with the Ministry of Health for endorsement.
- Water Supply Network Working Group – finalizing plans on community engagement, security, technical issues. Tendering process continues. Anticipated that ground breaking activities will begin in December.
- There have been concerns raised that in some areas water trucks have to stop to remove electricity cables in order to proceed with water delivery. This issue has been discussed during the regular WASH meeting and **a further meeting will take place with UNHCR, UNICEF, JEN, ACTED, and OXFAM. In addition, UNHCR Electrical Engineer will attend the next WASH meeting.**
- There are concerns highlighted regarding the roads in Districts 1 and 2 which are in bad condition, leading to water trucks becoming stuck. **Acted is to share the specific roads with UNHCR Site Planning, and UNHCR will follow up with inspections.**
- Waste water treatment plant – construction of one component of the plant has been completed. A delegation from the Water Authority of Jordan visited and there are discussions on some of the key issues such as reusing the treated water; a proposal has been put forward to work with the current contractor to build a channel to remove the water to the wadi, whilst other possibilities are being examined. UNHCR raised concerns about this and follow up discussions will take place. **UNHCR Site Planning to attend next WASH meeting.**
- On 1st November, the interim waste water management project was initiated, with the teams preparing to start the project.
- Long term Waste Water Management – A Steering Committee meeting took place to review the designs and discuss of technical options.
- Desludging activities are on-going. It is anticipated that there will be an increase in volume with the winter rains. Following the recent rains, an analysis was carried out to see how much rain water there is present to determine costings for the contractor.
- Hygiene Promotion Working Group has finalized the questions for the planned KAP survey. These have been shared with WASH partners for their review.
- The drilling of borehole no. 3 is complete. Pipes are anticipated to be delivered this week, following which the next stage of construction will take place.
- Rodent campaign is anticipated shortly. NRC is finalising negotiations with the contractor. **NRC will provide an update at the next meeting.**

E. Health:

- A polio vaccination campaign is underway, with 13, 820 children vaccinated so far. This is despite a whatsapp message that was circulated in the camp stating that the vaccination was something that would be used to kill children. This concern was responded to during the campaign.
- Training on polio surveillance will take place in Zaatari for staff working in the clinics.

- Kuwaiti and Saudi clinics are not yet functional. UNHCR Public Health and the Ministry of Health are working with the respective embassies to ensure that they are opened. **UNHCR Public Health to provide an update.**
- Saudi Market Road – Food inspectors from Mafraq confiscated chocolates and crisps from Syria being sold in a number of shops. There will be further inspections in the camp, looking at what food is being sold and who is handling it.
- NHF will start a distribution of 280 vision and hearing devices on 5th November, to refugees who have been identified following camp wide screening by IRD staff. Those not receiving the devices this time will be covered by future campaigns. Those individuals who were identified as needing surgery have been referred to JHAS.
- Wild dogs attacking people in the camp. UNHCR followed up with SRAD. AS the dogs are coming from outside the camp, the local municipality will take action against them. **UNHCR Field will also look at working with animal support groups in Amman.** Anyone who has been bitten by a dog should be sent to the JHAS clinic in D6. There is standard protocol for treatment of anyone bitten by dog bite. Injection and then again 28 days later.
- There are reports of a red sand fly that may bring leishmania into the camp. UNHCR Public Health provides information that the fly is endemic around Aqaba and Irbid, and in Syria. However, whilst the fly is the vector for leishmania, other conditions are needed for the disease to be present. All cases identified are individuals who have contracted the disease in Syria, including infected individuals identified in Mafraq. This area has never seen transmission of this disease. For further details contact UNHCR Public Health Officer, Dr. Brendan Dineen dineen@unhcr.org. Partners are also encouraged to provide samples of the fly to Brendan if they are found. **WASH colleagues are requested to look into vector control.**

F. Food:

- During the reporting period WFP through SCI distributed a total of 712 new arrivals vouchers which totals to 3560 JD
- The 2nd cycle of October ended on the 28th of October which reached a total 70606 beneficiaries
- WFP e-voucher distribution is still on-going. During the reporting period WFP had reached 1376 out of 1761 beneficiaries
- WFP distributes 17.3 MT to cover the camp need for bread, which reaching on daily basis to 72,083 beneficiaries
- WFP continue distributing welcoming meal packages in Raba'a Al Sarhan reception center along with 2KG of dates per beneficiary.
- WFP on the 2nd November started distributing the A28 biscuit (a rice based biscuit) instead of date bars for the 3 schools in Za'atri camp. During the reporting period the highest number of distribution in both shifts was 15,390. Some children are trading the biscuits for other items. WFP is looking at other alternatives.
- WFP is providing welcoming meals for special cases in the Reception Area through NRC.
- WFP confirms that full assistance will be provided in the four camps during November, whilst those living off camp will receive 19JD rather than 24JD
- All people who received their e-voucher in October had it uploaded with November assistance on 4th November. Others are still getting their vouchers and it is anticipated that the e-voucher distribution will be completed by the end of November.
- WFP is waiting for approval for the increase in the number of supermarkets.
- Given the pressure on the two camp supermarkets, a number of mitigation measures have already been put in place. In addition, larger buses will be coming into the camp to provide a shuttle services. **WFP to share the info on busses with UNHCR Site Planning. WFP to remind bus drivers about the speed limits within the camp.**
- WFP and UNHCR are looking into the possibility of initiating an alternative collector scheme for e-voucher and bread distributions, which would mirror the SOPs used for NFI distributions.

G. Protection:

- The registered camp population of Zaatari is 80,735 refugees.
- Zaatari camp received 1,136 individuals last week. These were mainly from urban areas (1081), with 122 transferred to the camp by the Jordanian police. This shows an increasing trend of arrivals transferred from urban areas.
- UNHCR advises all refugees to register with UNHCR in the camps to regularise assistance.
- 62 refugees were granted bailout from Zaatari last week. The bail-out procedures remain; Bailers must be a Jordanian, male who has no criminal record and is a relative. The bail-out security committee is the only recognised body that can cancel a bailout. Refugees must be registered to access the bail-out procedure. There has been a decrease in the number of refugees bailed out to urban areas. During the month of September, 499 Individuals were bailed out whereas October only 214 Individuals were bailed out.
- 100 births were registered, 48% girls and 52% boys.

H. Community Services:

- UNHCR Community service and WFP are planning to carry out focus group discussions with individuals who are supported with the NFI alternative collectors scheme, to see what support they need for collecting food/bread.
- Focus group discussions are underway for the SGBV safety audit.
- ACTED, IRD, OXFAM and UNHCR met on Cash for Work issues in order to align recruitment/payment methods. Based on requests from partners during the CMC, a further meeting will be arranged to discuss the adjustment and implementation of the Cash for Work SOPs. **UNHCR CS to arrange meeting with partners.**

I. Community Mobilisation

- The pilot district gatherings are continuing. Partners are now looking more closely at the key issues raised by the refugees and are requesting relevant organisations to come to the follow up meetings to provide feedback. UNHCR CS to provide a presentation on this initiative at the next CMC meeting.

J. Youth taskforce: No update.

K. Education:

- REACH presentation on education assessment – presentation and the report provided with CMC minutes.
- An Education workshop will take place to have an action plan for the future of education in the camp. Anticipate that it will take place within 2 weeks.
- Number of students attending formal education is 15,495, which is 8,157 girls and 7,338 boys. The numbers this year are stable, which seems to reflect increased understanding of the importance of education.
- The head lice campaign is on-going, with 5000 combs and shampoos distributed so far. All three school locations will be completed this week.
- The number of Syrian assistant teachers has been increased to 280.
- Teacher training sessions are being organised by UNICEF in coordination with the Ministry of Education. A request was made to UNHCR to provide support in allocating locations for training the teachers. **UNICEF to follow up with UNHCR Site Planning.**
- The plans to construct a new school in D7 are going through the tendering process. It is anticipated that the construction will be completed by end of January. UNICEF requests support from UNHCR in relation to the electrical wires in the area, and also in the in the annex next to school number one. **UNICEF to follow up with UNHCR Site Planning/Electricity**
- Kuwaiti school – no update on the handover process to the Ministry of Education. UNHCR to provide support to UNICEF at Amman level to speed up the process.

L. NFIs:

- NRC soap and sanitary napkins vouchers distribution on going.
- During the next cycle it is anticipated that winter items provided by SNC, along with 45 tonnes of dates. An update will be provided at the next CMC.
- Winterisation discussions are on-going with the NFI working group.
- UNICEF has provided JEN with 266 sets of clothing for 0-5 year old to supplement JEN's distribution in the Reception Area.

M. External Relations: No updates

N. Mass Information

- Posters provided to partners on the UNHCR Helpline. Partners are requested to place these in their facilities.
- UNHCR will look in more depth at combating rumours which circulate in the camp.

AOB:

UNICEF is planning to do a camp wide census, visiting every household and asking questions on certain indicators covering education, youth, child protection, WASH, health and nutrition. UNICEF reminded to approach SRAD to obtain approval for the planned activity. Once approved they can approach the sectors for consultations.

Next meeting will be on Tuesday 11 November, 2014, at Zaatari Base Camp meeting room 4, at 14:00.