



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF 2nd floor meeting room	Meeting Date	3rd November 2015
Chair and Co Chair	Esmail Ibrahim and Pilar Romero-Ardoy	Meeting Time	14:00-16:00
Minutes to be taken by	Ayub Ahmed and Pilar Romero-Ardoy		
Purpose of Meeting	WASH sector monthly meeting		
Next Meeting	8th December 2015 TBC		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	Follow up on the WASH strategy document and to be circulated with the members	Ayub (UNHCR)
2.	Draft work-plan for members' projects for 2016 template to be shared with Ayub and Ayub share with all partners	Pilar (ACTED)
3.	Survey on the House hold water treatment done by WFP- follow up on this	Esmail (UNICEF)
4.	Updated Hygiene promotion focal persons to be shared with Ayub	All members
5.	Reminding Hiba about the inter-sector linkages for education and Fiona for health.	Esmail
6.	Rana to share an updates on cholera outbreak in Jordan	Rana (UNICEF)
7.	All members to review ERF priorities and send feedback to Esmail and Pilar by 8 th Nov 2015. Ayub to share the ERF priority document and the PSEA network announcement for their survey	All members and Ayub (UNHCR)
8.	Ayub and Khaled to send an email to all SAG members to announce the next meeting on 17 th Nov 2015 at 10am. Khaled to book meeting room	Khaled (UNICEF) and -Ayub UNHCR)
9.	Chris Ringer to send an email to Ayub on the coming up training on ODK. Ayub to send to all members	Chris (ACTED) and Ayub (UNHCR)
10.	Esmail to organise a training on Joriss for all members for next meeting	Esmail (UNICEF)
11.	Saeed to share with all O&M plan for WWN	Saeed (UNICEF)

2. Meeting Agenda			
Item	Discussion	Focal point/Organisation	Time
Introduction	<p>Round table introduction was done so that members can get to know the new colleagues. The WASH chair emphasised on the Attendance of the sector meeting which is a crucial criteria to be considered during the appeal process.</p> <p>In regard to the update on the 3RP Appeal Refugee /Resilience process, an exercise was done to make sure the appeal are in-line with JRP budget, the appeal were reflected based on the needs of the refugees and resilience with whatever we appealed for, MoPIC will also be joining us to explain more on the process and procedures we need to follow we making appeals hopefully they will join us in one of our sector WG meeting. WASH sector is under ministry of water and irrigation, UNICEF is being task to lead the refugee part and the government the resilience part.</p>	Esmail (UNICEF)	10 min
Action points review	<p>The action points from previous meeting were discussed while some of the action have being responded to, we still have some pending action points including:</p> <ul style="list-style-type: none"> - WASH strategy to be shared by Fiona - Work plan to be done with Ayub template to be shared by Pilar 	Pilar (ACTED)	15min



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	<ul style="list-style-type: none"> - Reminder email to Saeed about the O&M – Ayub - Refer to Action points above to follow up 		
Best practice presentation	<p>presentation on wash intervention at host communities</p> <p>Pierre did a presentation on best practice as from Oxfam the last six month in both host community and refugees in clear explanation on the activities that the organization carried out. Sighting out what to best use based on the need and the budget and proposal that each agency may request.</p> <p>Pierre also shared the challenges faced in terms of procuring wash and sanitation</p> <p>Oxfam will be doing rain water harvesting this will be further updated,</p> <p>Rehabilitation of boreholes</p> <p>Hygiene promotion will soon be done via radios/TV</p> <p>Successes learnt may include;</p> <ul style="list-style-type: none"> -Strong detailed assessments -Working with contractors -Rehabilitation of wash facilities is really needed -Time is a major factors and need to convince the donors <p>The monitoring system</p> <p>Mapping the partnership activities to understand who is doing where for the WASH sector.</p>	Pierre Dassonville (Oxfam)	15 min
Introducing Borda	<p>Presentation on their decentralized waste water treatment systems Borda appreciated UNICEF support with the information and facilitating mission to the camps. Alex from Borda did a brief introduction about Borda and scope of the organization. Background of experienced and places that organization worked in regard to Emergency sanitations activities done by the organization</p>	Borda Alex Miller	15 min
ISWG Linkages	<p>Focal person for each sector have being nominated last meeting. WASH focal person for shelter will be doing a presentation on the shelter meeting and will present what wash is doing at HC level, lessons learnt and challenges.</p> <p>Genevieve will be participating the protection meeting to discuss the linkages further</p> <p>Fiona and Hiba to be reminded of their role to link with Health and Education sectors respectively</p> <p>Inter-sectorial linkages half-day workshop is expected to be conducted on 2nd of December. This will be shared with the members.</p> <p>Prior to this you are requested to share priority vision activity as per sector this will be reviewed and final version will be shared with the inter-sector coordinator.</p> <p>UNOCHA announces 3 million extra fund but this will focus on inter-sector linkages. All members are requested to review the ERF WASH priorities drafted in June for the last ERF call (now called HPF Humanitarian Pool Fund) and send feedback to Esmaeil and Pilar by 8th Nov. Ayub will circulate the document with all members</p> <p>Operationalization of the VAF session will be conducted for the sector and all members will be invited</p> <p>PSEA survey is now online the deadline is 15 November and we are requested to take part.</p> <p>Genevieve is the focal person for PSEA in the WASH sector, she will be doing a follow up on this.</p> <p>Ayub will share the email with the more information on this survey with all partners</p>	Pilar (ACTED)	15 min
Training on ODK	<p>This basically building the capacity of the members doing the ODK, Acted will be announcing the training to members via email and understanding the need and</p>	Chris Ringer	15min



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	allocating slot for each organization who will be able to attend the training. This will probably be the second week of December.		
2 minute briefing on partners activities	<p>Brief update from members of activities.</p> <ul style="list-style-type: none"> - (UNICEF) Cholera outbreak is now an issue in Jordan, UNICEF is tasked to support the government on this regard. The WASH chair also mentioned that two or three partners doing the same thing in the camp, this needs to be discussed and technically understand what we can do to help each other. - All Cholera related activities must be channelled through UNICEF as this is a sensitive topic within the Jordanian gov - The sanitation situation in the camps are well managed and maintained in the camps and this will help reducing effect of cholera in the camp. - (UNHCR) Storm water drainage presentation put on the portal had sensitive language with regards to refugees. The Chair of sector asked for it to be removed 	All partners	15 min
AOB	The prices of the water will double by the end of the year and the start of next year. The next SAG meeting will be on 17 November and an invite email will be send to the SAG members.	Pilar	5 min