

Shelter Working Group Bekaa – Minutes of Meeting			
Date	9 th September 2015	Time	13:00
Location	UNHCR SO Zahle	Duration	90 minutes
Chair	UNHCR	Co-Chair	Medair
Attendance	Refer to attached attendance sheets.		

1.0	Shelter – Introductions	Action																				
1.1	All parties introduced themselves.	Note																				
2.0	Winterisation Gap Analysis																					
2.1	<div>The results of the shelter and socioeconomic vulnerability analysis were presented (attached), the following is the summary for the Bekaa;</div> <table><tr><th>Shelter Type</th><th>Target</th><th>Achieved</th><th>Gap</th></tr><tr><td>Apartments</td><td>1,714</td><td>0</td><td>1,714</td></tr><tr><td>Informal Settlements</td><td>23,002</td><td>29,678</td><td>-6,676</td></tr><tr><td>Collective Centre’s</td><td>1,351</td><td>537</td><td>814</td></tr><tr><td>Substandard Buildings</td><td>8,223</td><td>3,473</td><td>4,750</td></tr></table>	Shelter Type	Target	Achieved	Gap	Apartments	1,714	0	1,714	Informal Settlements	23,002	29,678	-6,676	Collective Centre’s	1,351	537	814	Substandard Buildings	8,223	3,473	4,750	Note
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Apartments	1,714	0	1,714																			
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2.2	UNHCR to distribute to shelter partners details of households identified by the ‘Household Profiling Questionnaire’ to be highly and severely socioeconomic and shelter vulnerable to assist partner intervention targeting.	UNHCR																				
2.3	It was recommended to assess interventions undertaken to date to identify the typical % need of intervention type (weatherproofing, rehabilitation, WASH, etc.) undertaken in SSB’s.	Note																				
3.0	Guidelines for the Rehabilitation of Substandard Buildings																					
3.1	Rehabilitation guidelines have been finalized, see attached.	Note																				
3.2	Other modalities to achieve security of tenure were discussed i.e. cash for rent. PCPM noted that they are currently assisting 40 families in the Bekaa through cash for rent (80USD/mth for a period of 3 to 4mths). Vulnerable families (single head of household, less abled, etc.) are targeted for same.	Note																				
4.0	Insulation Kits for SSBs																					
4.1	UNHCR noted that SSB insulation kits have been trialed in Akaar. The trial indicated significant benefits with temperature differentials (before and after) of approximately 7°C. The cost of the insulation kit is \$180. See attached concept note.	Note																				
4.2	UNHCR noted that materials are available to undertake a similar SSB insulation trial in the Bekaa. NRC noted that they shall undertake same in Aarsal in October.	NRC																				
4.3	UNHCR shall purchase SSB insulation kits which shall form part of the 2016 weatherproofing intervention. It is intended that approximately 6,000 kits	Note																				

	(tentative) shall be distributed in the Bekaa in 2016.	
5.0	Insulation Kits for IS's	
5.1	<p>SCI provided a presentation (attached) on the insulation of tents in IS's in north Bekaa. The objective of the trial being to demonstrate that installation foam on both walls & ceilings results in a notable reduction in temperature inside the tent during summer months.</p> <p>The trial found that while the temperature differential (inside and out) of a non-insulated tent varied by approximately 1°C this increased significantly to up to 7.5°C in the insulated tent trial. The cost of the IS insulation kit is \$151.</p>	Note
6.0	Contingency Stock	
6.1	Partners were requested to ensure that their reporting of contingency stock on Activity Info is 'up to date'.	All
6.2	Partners with no or limited access to Activity Info are requested to contact the IM Shelter focal point; fambri@unhcr.org	Note
6.3	<p>A guide to updating contingency stock in Activity Info can be found in the Interagency Dropbox, i.e.</p> <p>Website: data.unhcr.org/lebanon;</p> <p>Click – Information Management Databox;</p> <p>Click – 6. Contingency stock interagency guidelines.</p>	Note
7.0	Referrals	
7.1	The referral process was described and emphasis placed on the importance of providing referrals to UNHCR Abdulrahman Abdelghani – abdelgab@unhcr.org	Note
8.0	AOB	
8.1	<p>MoSA received a donation of 30,000 plastic sheets (640g/m2) deemed to be of high quality. Partners can apply for same by providing an assessment of need, location and distribution plan to bakerb@unhcr.org</p> <p>Plastic sheets shall be distributed in sets of 2 sheets per household and 10,000 sheets (5,000 sets) are available for distribution in the Bekaa. It is recommended for same to be utilised for roof protection.</p>	All
8.2	<p>NRC queried if site improvements fall into the WASH or Shelter sector. Site improvements are related to physical site planning and are considered by both UNICEF and UNHCR to be a shelter intervention.</p> <p>Organisations undertaking site improvements should identify same through the Shelter IS 3W maintained by SCI - Omar.alassad@savethechildren.org</p>	Note

8.3	It was suggested that URDA should be an active part of the Bekaa WASH shelter working group. UNHCR to request URDA to attend same.	UNHCR
8.4	NRC provided a presentation on the external evaluation of their SSB rehabilitation programme. The final report shall be distributed once available.	Note
8.4	Next meeting: Wednesday the 14 th of October.	

Documents Shared:

Winterisation Gap Analysis Results

SSB Insulation Concept Note

Rehabilitation Guidelines

SCI Presentation – Insulation Kits in Informal Settlements