Child Protection in Emergencies Working Group Lebanon
National Meeting Minutes

Date :   21 April 2015, 10:15am-12:00pm
Location :   UNICEF, 6th floor conference room

Participants :   20 participants, 14 organizations:
              DRC, Himaya, Intersos, IRC, Makhzoumi, MAP, NRC, SeraphimGlobal, SCI, TdH-I,
              TdH-L, UNFPA, UNICEF, UNRWA, plus CPiE Sector IM and Coordinator
Regrets :   Danish Red Cross, MoSA, UNHCR, WCH, WVI, plus Education Sector Coordinator

Revised Agenda
1. Review of last meeting: action points and minutes
2. Update from PSS Committee (formerly PSS TF)
3. Updates from other sectors:
   - Education
   - Protection
4. Presentation: GBV IMS trends and analysis
5. CPiE Sector Capacity Building Needs Assessment
6. CPMS Contextualization
7. Sector Response Monitoring and Reporting
8. AOB

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1. Review of last meeting: action points and minutes
- Minutes from 10 March 2015 meeting endorsed. All action points completed.

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2. Update from PSS Committee (formerly PSS TF)
- Five standardized tools created through PSS Committee to support sector work:
  o Memorandum of Understanding (MoU) for volunteers;
  o Job Description for volunteer facilitators;
  o MoU for free occupancy (no rents) for activity spaces;
  o Focus group discussion guide; and
  o PSS checklists: one for internal use, and one for conducting site visits.
- A guidance note is under development for the checklist, and will be translated into Arabic. All the tools are in English and Arabic (side-by-side).
- The tools are available to download from a dropbox folder (online shared folder). The link will be shared.
- Final tool is the Strengths and Difficulties Questionnaire (SDQ) that will be used to measure Output Indicator 1 in the CPiE results framework (% of targeted children in CP programmes reported to be showing an increase in psycho-social wellbeing).
  o SDQ has 25 questions, conducted at start and end of activity (pre-/post-test).
  o Adapted for use with two age groups: 4-10 year olds; 11-17 year olds.
  o Interviews conducted with caregivers and adolescents.
  o Will be used for structured PSS and lifeskills programmes, possibly PSS in education.
  o IRC has pre-tested use of tool (last year) and developed database for recording responses.
  o Goal is to find simplest way to measure improvement in psychosocial wellbeing in a standardized manner, with lowest burden but maintaining meaningfulness.
  o Trainings will be conducted on how to use tool and report at field once ready.
- Workplan for 2015 in presentation. Includes improving communication work, referrals between PSS and mental health, and trainings. Next main area of work is to develop key messages for children and caregivers.
- PSS Committee meets every first Thursday of the month, from 2pm-4pm at unicef. New members welcome.
- *Action Points*:
  o *Coordinator/Co-chair to share dropbox link and tools.*
  o *SDQ details to be shared for inputs.*
  o *Members interested in joining Committee to alert Co-chairs or Sector Coordinator.*

3. Updates from other sectors

3.1 Education Sector update

- Education colleagues send regrets: all participating in two-day high-level education meeting. CPiE Sector Coordinator delivered update.
- School registration from 2015 first quarter (Q1): Syrian students: only 25% of those in need are enrolled; Palestinian students: 6,000 are enrolled across 60 unrwa schools. Non-formal education enrolment figures underestimates due to recent occurrences in that area.
  See Education Q1 dashboard for figures.
- RACE implementation: the Programme Management Unit (PMU) for RACE is now fully staffed and operational.
- The Ministry's ALP pilot will begin soon, includes space for 10,000 students. Placement tests for registration will be held the following two weekends. Dates just announced. Locations still being determined (public schools). Child protection actors asked to help spread information. A Q&A will be shared today along with more information.
- On referrals between education and child protection (case management): guidance received from Education actors to continue with existing informal system for now, wait outcomes from ministerial meeting today and other changing areas within education.
- CP actors raised concerns and challenges when incidents are perpetrated by school staff, and some challenges working with school directors. CP actors have no legitimacy to work in schools (different than education actors referring incidents occurring outside school).
  - For corporal punishment/in-school incidents by staff: MEHE has referral form and hotline previously shared within sector at national and field.
  - Some actors will focus on teach training and positive disciplining.
- UNICEF shared that strengthening child protection capacity is incorporated into the MEHE workplan, and that for their partners, PSS activities in schools are still on hold.
- *Action Points:*
  - *Coordinator to re-send information on corporal punishment hotline and referral form.*
  - *Coordinator to share information on ALP pilot and placement tests with members to share within their networks and programmes.*

3.2 Protection Update

- Update on admission regulations and residency by UNHCR Protection Associate.
- Challenges in renewing residency for teenage boys in particular. No data available.
- General renewal challenges linked to housing and obtaining housing commitment from landlord (power imbalances, ask for fees, many do not have deeds for property).
- Renewal and keeping registration with UNHCR requires signing pledge not to work. Then need to prove income and how surviving. If found working, given 15 days to find sponsor. Some notaries adding sections to pledge, including leaving country when asked. This is not required by GSO.
- Application of policies is inconsistent and varies across general security offices.
- Recent UNHCR household survey (n=2009) on renewals found:
  - 5% are considering returning to Syria;
  - 57% consider becoming irregular (cannot sign pledge);
  - 30% will sign pledge;
  - 20% do not think they can obtain housing commitment;
  - 23% think they can meet requirements for renewal;
  - 18% no impact.
- Admissions still being handled by GSO as MoSA has yet to establish presence at border.

4. Presentation: GBV IMS trends and analysis

- Trends shared from GBV IMS. When reporting case into IMS, only captures one incident, which limits understanding of total incidents of different types of violence occurring together.
- Large majority of forced marriages recorded are child marriages (all girls).
- Only handful of organizations reporting into GBV IMS – assumption that there is underreporting. Recently, reporting of incidents increasing – does not mean necessarily incidents are increasing, could be improved reporting/capturing of them.

5. CPiE Sector Capacity Building Needs Assessment

- Assessment of capacity building needs within sector: simple survey to self-assess on training needs in technical areas within child protection as well as soft skills, and adding areas on organizational capacity building (ex. result-based management, proposal writing).
- Last one conducted in Lebanon in summer 2013 (out-dated).
- Proposal to redo now to develop capacity building plans based on results. Endorsed.
- Identifying details: which working group (region), years experience, type of position. Option to include organization so each organization can do own analysis on staff needs - agreed.
- *Action Points*:
    - *Members to send any inputs or suggested training areas to Coordinator for inclusion.*
    - *Coordinator to share capacity building needs assessment survey link with members and field coordinators.*
    - *Members to complete capacity building needs assessment and to circulate to colleagues and encourage them to complete.*

6. CPMS Contextualization

- Contextualization of CPMS proposed by multiple sector members. Multiple organizations participated in facilitation workshop in late March on how to contextualize CPMS.
- Contextualization is process where standards are adapted to better suit country operating *context*. It can be useful for programming and planning, government ownership, advocacy, capacity building, and fundraising.
- Coordinator presented on what is contextualization, why do it in Lebanon, and proposed outline on how, including who will participate and levels of engagement.
    - Plan is to start now and complete by end of August. A workshop will be held mid-June, allowing for time to prep beforehand and finalize drafts afterwards. Once completed, a launch and roll-out will be planned.
- Proposal to undertake contextualization of CPMS in Lebanon endorsed.
- First step: Identify which standards to contextualize, done via survey by all sector members.
- *Action Points*:
    - *Coordinator to share more information on CPMS contextualization, process and participation, by email.*
    - *Members to discuss internally to determine what level of support and engagement they can commit, and inform the Coordinator if interested in joining Task Group.*
    - *Coordinator to share CPMS survey for standard selection with members and field coordinators.*
    - *Members to complete survey and encourage colleagues to complete as well.*
    - *Members needing hard copies of CPMS in Arabic, English, or French, to request copies from coordinator.*

7. Sector Response Monitoring and Reporting

- New version of 3W for 2015 indicators presented, with accompanying maps and graphs.
- Request from national group to receive data and analysis for national plus five regions, currently receive national overview.
- Discussion on reporting so far, and improvements to presentation of reported data and analysis – how to link to programming quality – to move from information sharing towards using data to influence changes and improvements to child protection activities.
- Decision to hold data session with national group with objective of going through data and carefully and seeing where can further analysis be done and how to actively use to inform programmes.
- Initial discussion on different tools and technology available to improve information sharing within sector.
- *Action Points*:
    - *Sector IM to update list of agencies reporting in data sheets.*
    - *Sector IM/Coordinator to share national and field data sheets, maps, and 3Ws.*
    - *Sector IM and Coordinator to organize data session: 21 May 2015, 2pm at UNICEF.*
    - *Members to review data sheets and 3Ws and suggest ideas for further analysis and ways they would like to see and use the data in advance of data session.*

8. AOB

8.1 Child Labour
- Inter-agency weekly report done by UNHCR Public Information team request to do a weekly focusing on child labour, part in response to recent media reports on child labour in Lebanon.
- Opportunity to share what child labour is, how impacts children, what to do and not do in response, and what child protection actors are doing in Lebanon.
- Audience is general: media, donors, general public.
- Multiple (8) organizations expressed interest in contributing to the piece. Submission to UNHCR PI team due by Thursday 30 April 2015.
- Aside: side meeting held after last cpiewg on worst forms of child labour. Minutes to be circulated to group with action points, which include undertaking mapping of current activities.
- *Action Points:*
  - o *Coordinator to send email requesting inputs for child labour piece.*
  - o *Members to submit inputs on child labour work (by Friday).*
  - o *Feedback to be compiled and sent for review prior to submission.*

8.2 Child Marriage
- Meeting of CP and SGBV case management actors held last week to discuss future collaboration on overlapping areas, in particular child marriage.
- Agreement to start with mapping, picking up from what was begun last year. Idea to take an ecological approach, with suggestion to follow framework presented within CEDAW-CRC General Comment 18 on Harmful Practices.
- *Action Points:*
  - o *Coordinator to share minutes and follow-ups from meeting once shared by SGBV TF Coordinator.*
  - o *Members to consider interest in participating in joint CP-SGBV child marriage initiative and to inform coordinator.*

8.3 CRC Shadow Reporting
- Following last meeting discussion on State Party reporting to the Committee on the Rights of the Child, and Lebanon's upcoming 4th and 5th report submissions, members have been asking if there are plans to do a shadow report.
- Shadow reports complement government reports and highlight areas that may be less focused on in government reporting. Usually based on what is not fully elaborated on in government reporting.
- Two organizations have offered potential support in undertaking a shadow report if there is interest.
- *Action Points:*
  - o *Coordinator to re-send CRC documents with details on reporting in general and Lebanon submission.*
  - o *Members to continue to share information they have for government report and consider potential interest in shadow report.*
  - o *Coordinator to check with international colleagues if there is interest to do/support a shadow report.*

8.4 Basic Needs Update: Targeting Exercise
- Update given by Inter-agency Senior Cash Advisor.
- Basic Needs Sector will soon undertake revision of household survey questionnaire – used to determine and profile economic vulnerability (for food and cash assistance targeting).
  - o Questionnaire took nine months to develop. At the time more a theoretical exercise, now used in practice. Aim to find 29% of Syrians who are most poor (low income, high expenditure).
- Questionnaire will` be shared with CP coordinator to circulate for comments.
- Three areas relevant for child protection actors:

1. Referrals: opportunity for enumerators to flag households with perceived protection concerns – does CP want to do this, and what is referral pathway?
   - o Wide agreement, yes.
   - o Suggestion to be very specific on what to refer, else get wide variety of cases leading to overload and confusion (based on past unrwa experience). Clarity and guidance on how to do referrals will be needed.
2. Training: Opportunity to train organizations conducting questionnaire on asking sensitive questions and making safe referrals.
   - o Yes, Save to explore existing internal model on training shelter teams and see how can adapt. Could link to IRC ToT on safe identification and referral.
   - o Trainings would have to focus not only on referrals but how to note details.
3. Collecting CP data: Opportunity to collect child protection data that are not directly relevant to questionnaire's economic vulnerability focus, but related and important (child labour, child marriage). Does CP want to this to be done?
   - o To discuss.

- Child protection actors stressed importance of separation of decisions and issues from other protection sectors, as CP have own focus and systems not related to work of others.
- Follow-up required for several points. SCI volunteered to assist with this.
- *Action Points*:
  - o *Coordinator to share questionnaire for comments and inputs once available.*
  - o *Coordinator to follow-up with Senior Cash Advisor on next steps and share as available.*
  - o *SCI to follow-up with shelter teams on questionnaire and training model.*
  - o *Members to consider positions on collecting added data, and resources for training enumerators.*

Next Meeting: 13 May 2015 @ 2pm
Location tbc