



**UNHCR**  
The UN Refugee Agency  
مفوضية الأمم المتحدة لشؤون اللاجئين

# Jordan Online Activities Monitoring

<http://www.syrianrefugeeresponse.org>

1 February 2015

ActivityInfo training to Partner

# Before we start



- LOG IN to Internet (Password on the board)
- Do you have a LOG-IN to **ActivityInfo**?  
-> If not, please ask for your access (end of the room)
- Check your email and follow the instructions received
- Do you have Google-Chrome (preferred), Firefox or Safari?
- Please have you computer ready in stand-by

# Plan for today



1. Overview on ActivityInfo
2. Roles and responsibilities
3. Data entry & report generation exercises

# Challenges



1. Different formats (Excel, Word..) and models
2. Difficulties to consolidate
3. Different taxonomies
4. Different location level and names

# Overview



Online database that allows humanitarian organizations to:

- ✓ Store data on defined indicators
- ✓ Geo-locate intervention locations
- ✓ Access, manage, map and analyze indicators
- ✓ Monitor humanitarian projects
- ✓ Detect possible duplications

A simple interface developed to simplify reporting

# ActivityInfo?

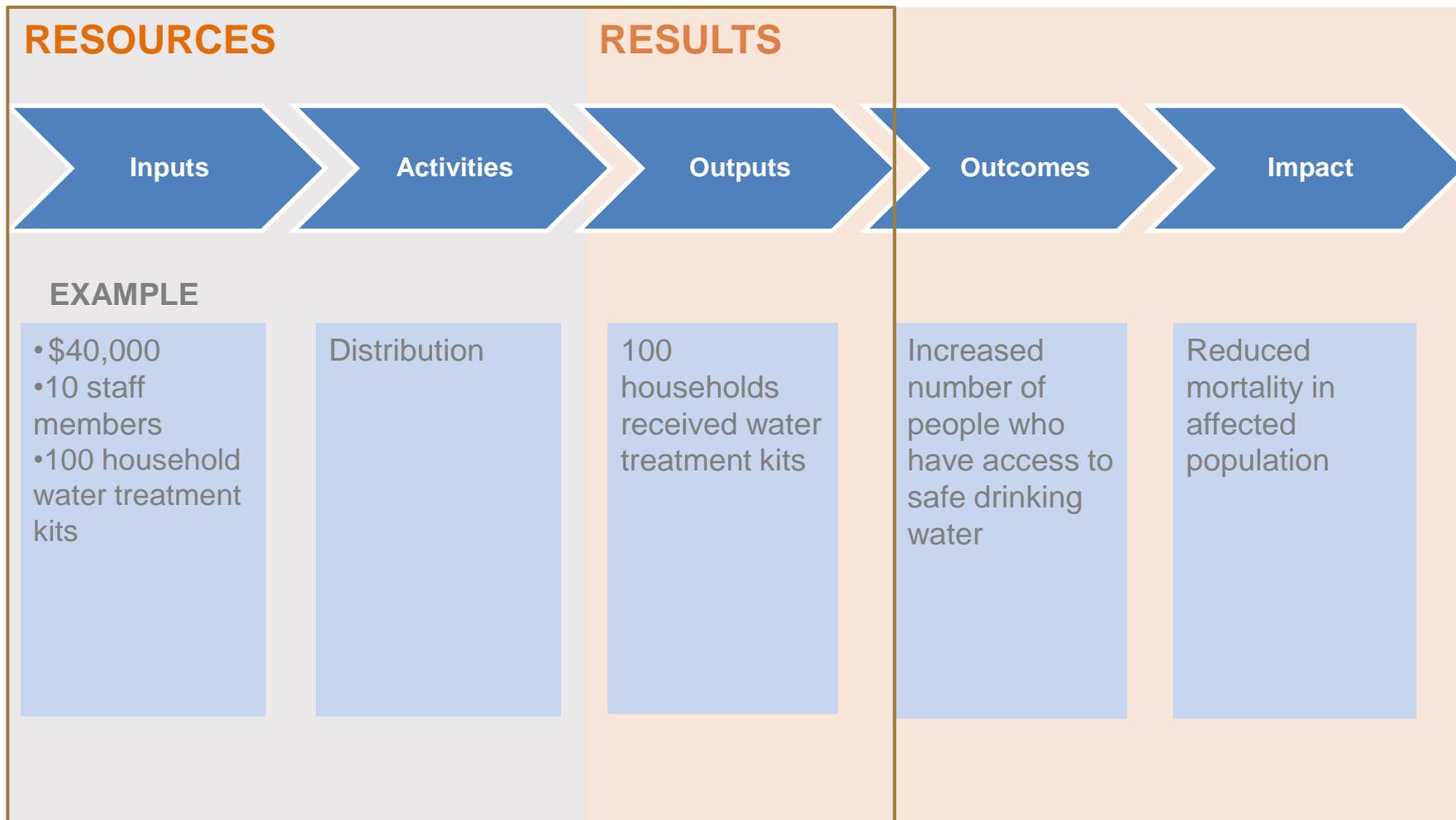
- 1. Who?** All partners responding to the crisis
- 2. What?** System for mapping, reporting, analysis of response
- 3. Where?** Online & offline
- 4. Why?** Reduce and harmonize reporting lines and collection
- 5. When?** Monthly data entry and regular reporting deadlines!

# Use Case

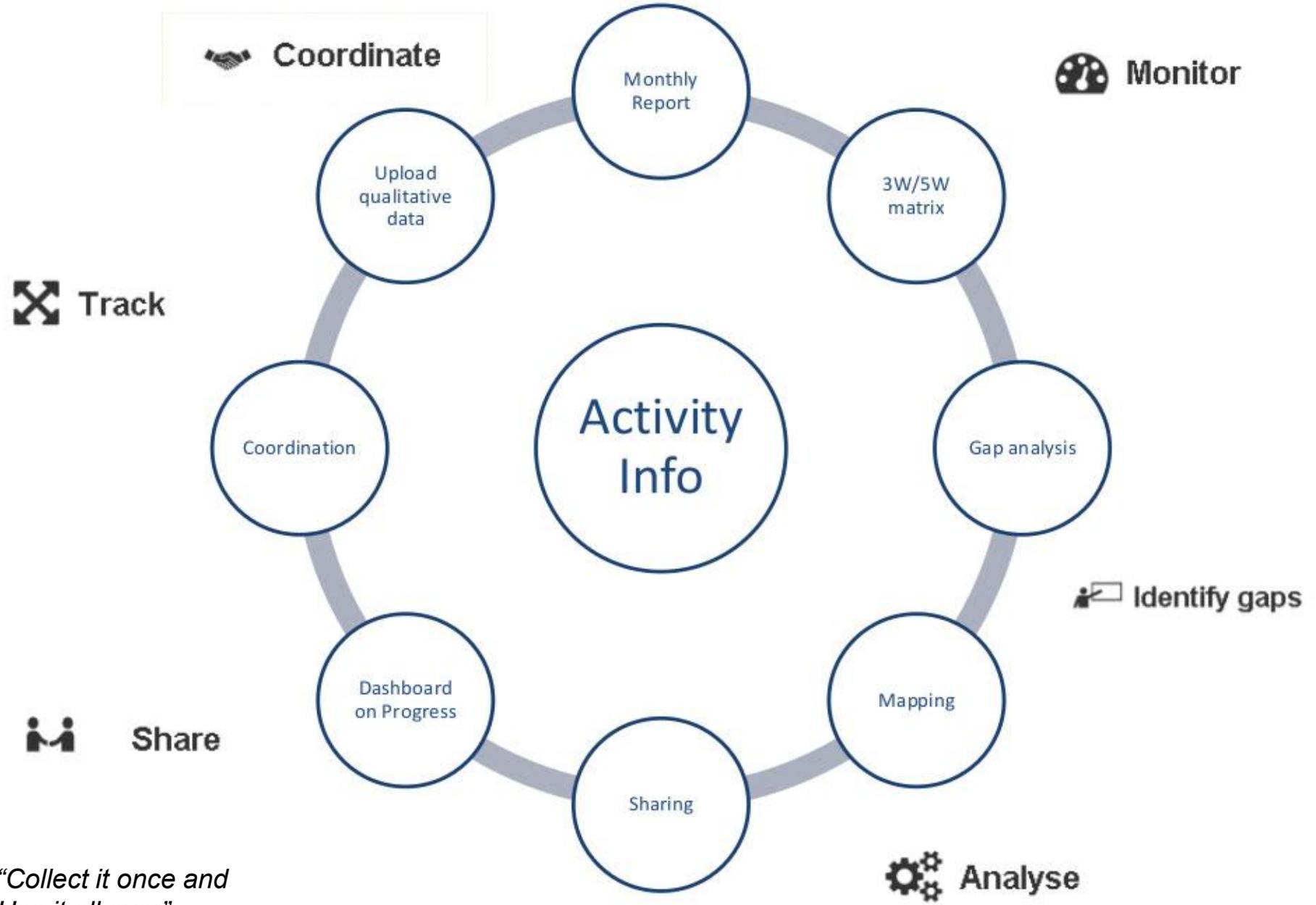
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- Refugee Response Plan (RRP) preparation
- Refugee Response plan Monitoring
- Services Mapping

# Results Chain



# One-Stop Shop!



# Roles and Responsibilities

## Information Management

Maintain the System

Configure sector lead access

Review reports template

Extract information for portal

### Sector Lead

Identify Activities & Indicators

Give access to partners

Review and Monitor

### Partners

Enters Activities & Indicators

Review & Monitor

Generate reports

# Predefined Taxonomy

The screenshot displays the 'Syria Refugee Response' data entry interface. The main navigation bar includes 'Dashboard', 'Data Entry', 'Reports', and 'Design'. The 'Data Entry' tab is active, showing a form titled 'JOR-2015-Monitor - [REF1.1]Provision of NFIs/Vouchers (Camp)'. The form includes a 'Filter' sidebar on the left with a predefined taxonomy of needs, a 'Grouping' dropdown set to 'None', and a table of data entry fields. The table has columns for Partner, SyrRefRespRRP6, Governorate, Region, District, Subdistrict, Refugee Camps, and Camp Districts. The data row shows UNHCR as the partner, Zaatari Camp (JORZAT) as the location, Mafraq as the governorate, North as the region, and Badiah Shamali and Al Khakiyah as districts. The 'Refugee Camps' column is populated with 'Zaatari Camp'. Below the table, there are navigation controls for 'Page 1 of 1' and a 'Comments' section containing implementation details. At the bottom, there are tabs for 'Details', 'Monthly Reports', 'Attachments', and 'History'.

**Syria Refugee Response Dashboard** | **Data Entry** | Reports | Design

**Filter**

Forms

- JOR-2014-Monitor
- JOR-2015-Monitor
  - BASIC NEEDS[1]Basic HH Needs are met
    - [REF1.1]Provision of NFIs/Vouchers (Camp)
    - [REF1.2]Provision of NFIs/Vouchers for Replen
    - [REF1.3]Cash,Vouchers for most vuln.
    - [REF1.4]Seasonal Assist for Harsh Weather
  - BASIC NEEDS[2]Social Prot/Poverty Alleviation
  - EDU[1]Access to Inclusive Education
  - EDU[2]Quality/Protective Learning Environ.
  - EDU[3]MoE capacity to respond to emergencies
  - EDU[4]Capacity of Educ service providers
  - FOOD/LIV[1]Access to Food
  - FOOD/LIV[2]Promote Safe/Nutr/Diverse Food
  - FOOD/LIV[3]Coordination & Assessments
  - FOOD/LIV[4]Job Opportunities for vulnerable
  - FOOD/LIV[5]Local economies revived
  - FOOD/LIV[6]Pastoral Livelihoods
  - HLTH[1]Primary Health Care
  - HLTH[2]Secondary/Tertiary Care
  - HLTH[3]Integrated Community Interventions
  - HLTH[4]Nat. Health System Capacity
  - MUNICIPAL[1]Improved Municipal service delivery
  - MUNICIPAL[2]Socio-econ. changes and priorities
  - MUNICIPAL[3]Strengthen local governance systems
  - MUNICIPAL[4]Efficient Transpt System
  - MUNICIPAL[5]Improve Road Network Capacity
  - PROT[1]Refugee Rights Respected
  - PROT[2]Community Empowered: Services to Vuln
  - PROT[3]SGBV/Prevention & Response
  - PROT[4]Child Protection
  - PROT[5]National Protection Systems
  - PROT[6]Justice (Resilience)
  - SHLT[1]Camps Adequate Shelter & Services
  - SHLT[2]Urban/Rural Adequate Shelter

Filter by geography +  
Filter by date +  
Filter by partner +  
Filter by attribute +  
Filter by location +

Working online

**JOR-2015-Monitor - [REF1.1]Provision of NFIs/Vouchers (Camp)**

Grouping: None

New Submission Edit Delete Import Export Print UserForm Publish to website

Partner	SyrRefRespRRP6	Governorate	Region	District	Subdistrict	Refugee Camps	Camp Districts
UNHCR	Zaatari Camp (... JORZAT	Mafraq	North	Badiah Shamali...	Al Khakiyah	Zaatari Camp	

Page 1 of 1

Comments: Assistance to Syrian refugees with cash programming in Mafraq.  
2-3RP Implementation Type: Direct appeal  
4-Allocation according to 3RP: Yes  
3-3RP appeal through: None - Fund direct from Donors  
1-Location type: Other

Details | Monthly Reports | Attachments | History

# Reporting process



Define your sites/zone of intervention only once

If you operate in multiple locations, create different sites

Report your indicators for each of those sites every month...

# GIS linked data entry

**Choose Site**

- C** Cyber City Refugee Center
- D** Irbid City
- E** Irbid Governorate  
JOR007
- F** King Abdullah Park Refugee Center  
KAP
- G** Kitim  
JOR007001009
- H** Liwa al Aghwar ash Shamaliyah  
JOR007001
- I** Liwa al Kurah  
JOR007002
- J** Liwa al Mazar ash Shamali  
JOR007003
- K** Liwa al Wasatiyah  
JOR007004
- L** Liwa ar Ramtha  
JOR007009
- M** Liwa at Tayyibah  
JOR007005
- N** Liwa Bani Kinanah  
JOR007006
- O** Liwa Bani Ubayid  
JOR007007
- P** Liwa Qasabah Al-Turrah

Use site Cancel

Powered by [Leaflet](#)

# Enter Activities Attributes

Add new entry for form '[REF1.1]Provision of NFIs/Vouchers (Camp)'

<b>Intervention Details</b> Choose the project and partner implementing this intervention	1-Location type: Other
<b>Site</b> Choose the location linked to this form submission	2-3RP Implementation Type: Direct appeal
<b>Attributes</b> Choose the attributes of this form submission	3-3RP appeal through: None - Fund direct from Donors
<b>Comments</b> Add additional comments for this form submission	4-Allocation according to 3RP: Yes

Save

Add new entry for form '[REF1.1]Provision of NFIs/Vouchers (Camp)'

<b>Intervention Details</b> Choose the project and partner implementing this intervention	1-Location type:
<b>Site</b> Choose the location linked to this form submission	2-3RP Implementation Type:
<b>Attributes</b> Choose the attributes of this form submission	3-3RP appeal through:
<b>Comments</b> Add additional comments for this form submission	4-Allocation according to 3RP: Yes

Save

# Enter indicators

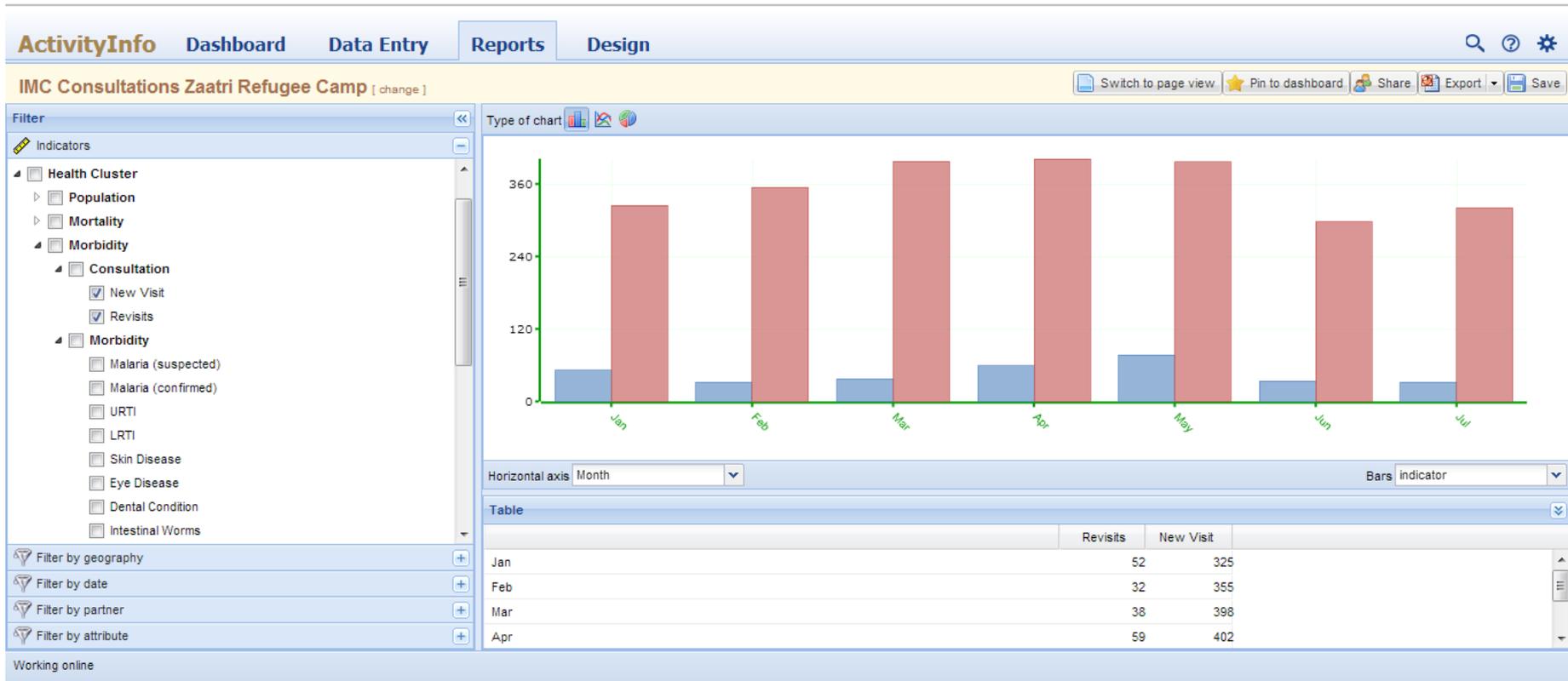
The screenshot displays the 'Syria Refugee Response' data entry interface. The main form is titled 'JOR-2015-Monitor - [REF1.1]Provision of NFIs/Vouchers (Camp)'. The form includes fields for Partner (UNHCR), Governorate (Mahaq), Region (North), District (Badah Shama), Subdistrict (Al Khaktyah), and Refugee Camps (Zastari Camp). Below the form, there is a 'Monthly Reports' section with a table showing indicators for December 14, 2015.

Indicators	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
# of individuals in FHR receiving HH items (disaggregated by WGBM)	900,900				
Camps Syrian Boys (Age 0-17)					
Camps Syrian Girls (Age 0-17)					
Camps Syrian Men (Age 18 and above)					
Camps Syrian Women (Age 18 and above)					
# of individuals in MHH receiving HH items (disaggregated by WGBM)					
Camps Syrian Boys (Age 0-17)					
Camps Syrian Girls (Age 0-17)					
Camps Syrian Men (Age 18 and above)					

# Monitoring?

- Monthly report against set indicators – NOT ALWAYS “NET ACHIEVEMENTS”!!!
- Consult sector lead! -> How figures are reported between months, will depend on the indicator
- Geo-coded (minimum at district level)
- By type of location (Camp, ITS, Urban Area)

# User defined report generation



# Multiple levels of access

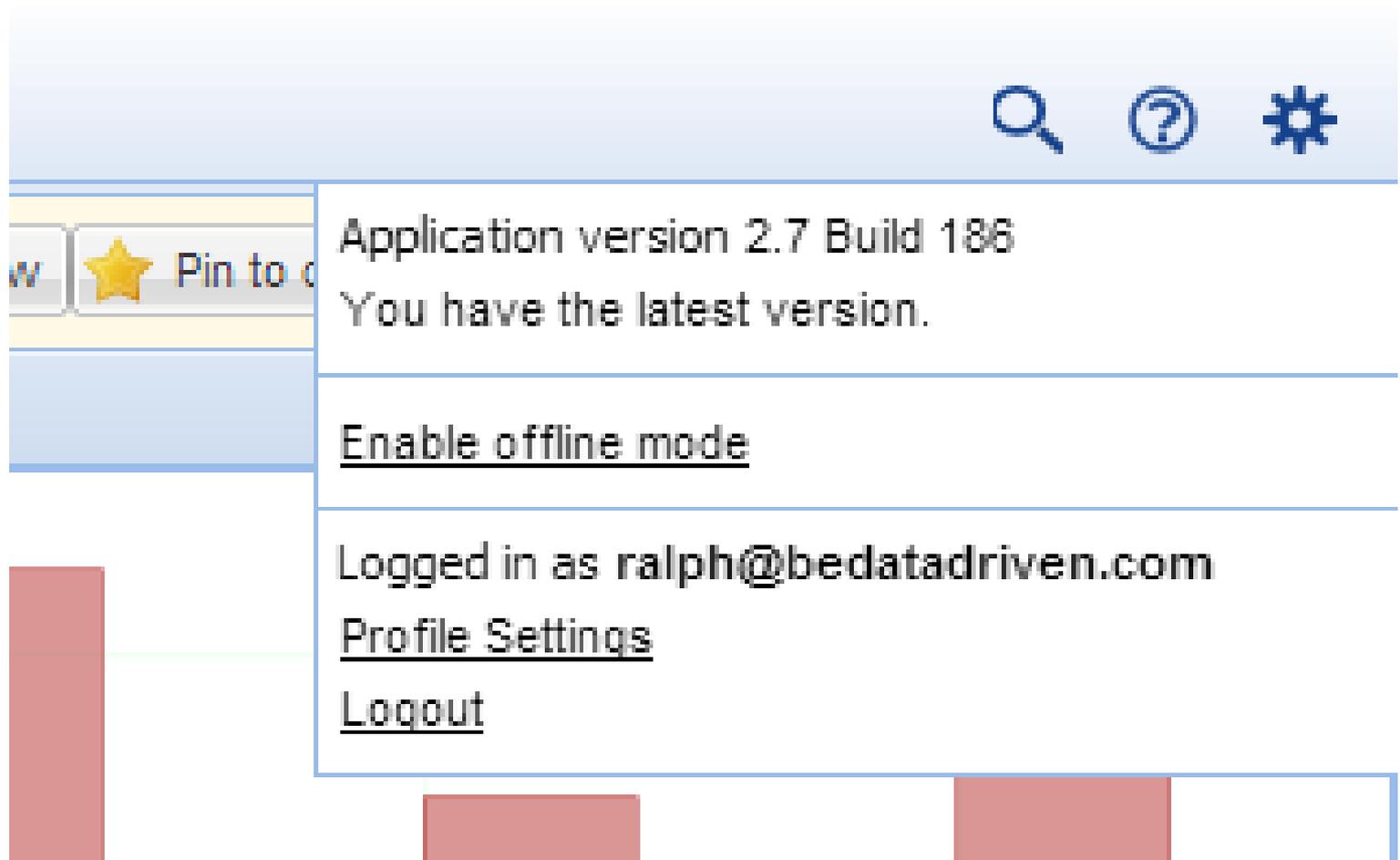
Dashboard Data Entry Reports **Design**

Users

Save Add User Delete Export Copy addresses to clipboard

Name	Partner	View	Edit	View All	Edit All	Manage users	Manage all users	Design
Mercedes Alban	UNHCR	<input checked="" type="checkbox"/>						
Joseph Kanani	UNHCR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Lucille de la Tour	SCI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin Feeman	IMC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
George Wanyama	IMC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jehad Saad	ICRC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John O'Brien	CONCERN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Offline mode



The screenshot shows a web application interface with a settings menu open. The menu is located in the top right corner and contains the following items:

- Application version 2.7 Build 186
- You have the latest version.
- Enable offline mode
- Logged in as [ralph@bedatadriven.com](mailto:ralph@bedatadriven.com)
- Profile Settings
- Logout

The interface also features a search icon, a help icon, and a settings icon in the top right corner. A yellow bar at the top left contains a star icon and the text "Pin to c". A red bar is visible at the bottom left of the page.

# Hands-on Session



- Data entry
- Create Reports
- Raise questions!!

# Thank You!

# شكرا

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