



UNHCR
The UN Refugee Agency
مفوضية الأمم المتحدة لشؤون اللاجئين

Jordan Online Activities Monitoring

<http://www.syrianrefugeerresponse.org>

1 February 2015

ActivityInfo training to Partner

Before we start

- LOG IN to Internet (Password on the board)
- Do you have a LOG-IN to **ActivityInfo**?
 - > If not, please ask for your access (end of the room)
- Check your email and follow the instructions received
- Do you have Google-Chrome (preferred), Firefox or Safari?
- Please have you computer ready in stand-by

Plan for today



1. Overview on ActivityInfo
2. Roles and responsibilities
3. Data entry & report generation exercises

Challenges



1. Different formats (Excel, Word..) and models
2. Difficulties to consolidate
3. Different taxonomies
4. Different location level and names

Overview



Online database that allows humanitarian organizations to:

- ✓ Store data on defined indicators
- ✓ Geo-locate intervention locations
- ✓ Access, manage, map and analyze indicators
- ✓ Monitor humanitarian projects
- ✓ Detect possible duplications

A simple interface developed to simplify reporting

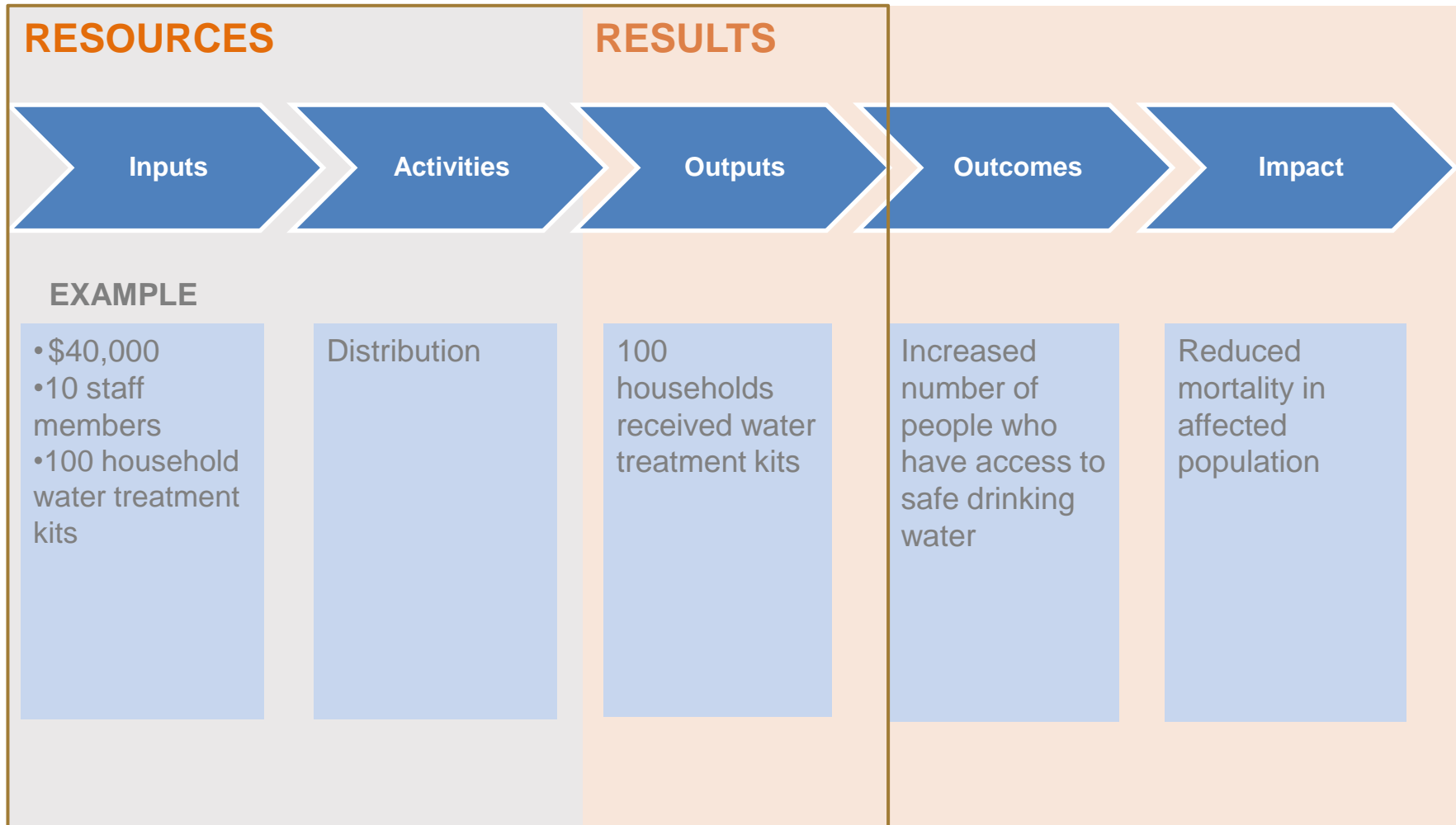
ActivityInfo?

- 1. Who?** All partners responding to the crisis
- 2. What?** System for mapping, reporting, analysis of response
- 3. Where?** Online & offline
- 4. Why?** Reduce and harmonize reporting lines and collection
- 5. When?** Monthly data entry and regular reporting deadlines!

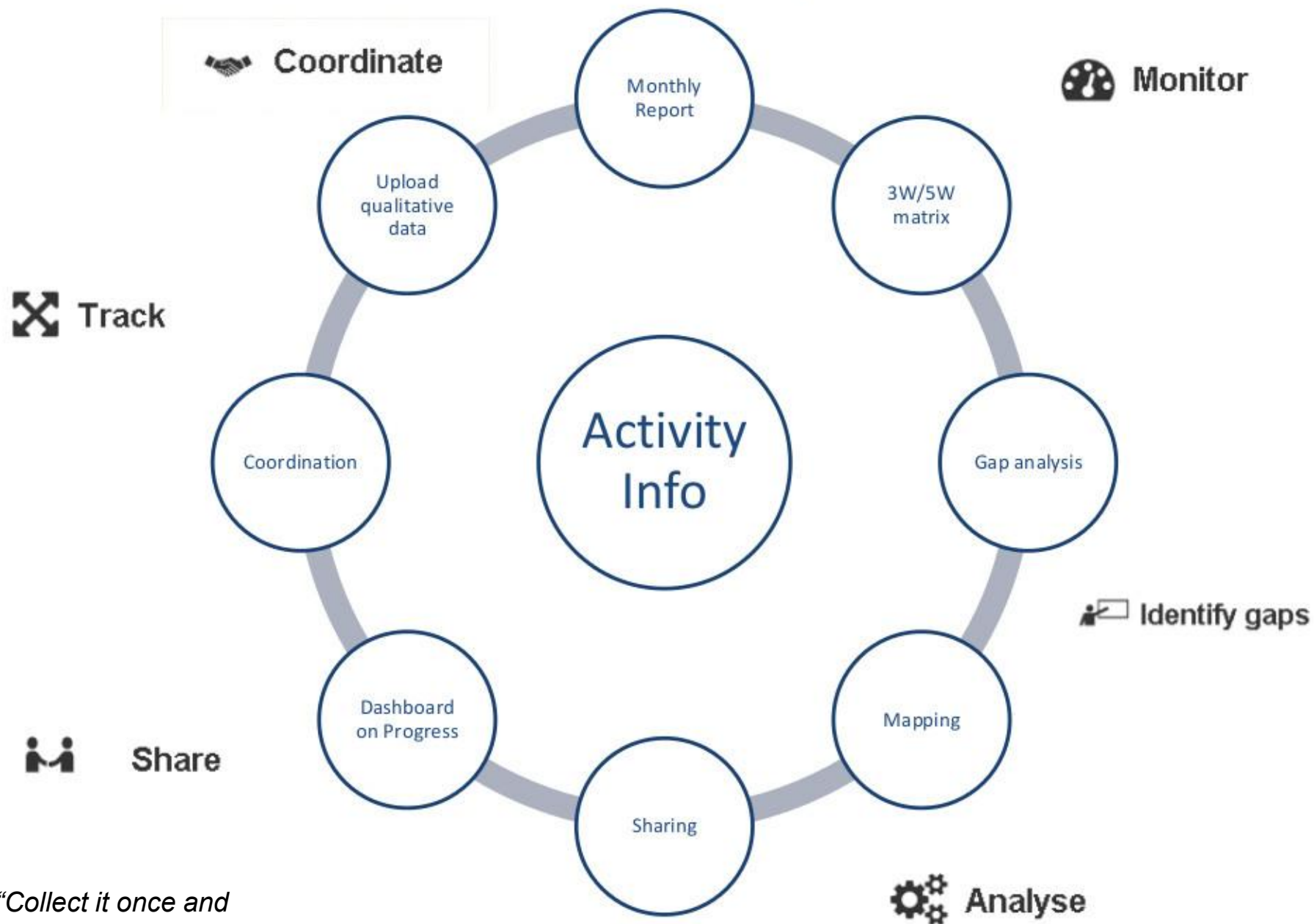
Use Case

- Refugee Response Plan (RRP) preparation
- Refugee Response plan Monitoring
- Services Mapping

Results Chain



One-Stop Shop!



Roles and Responsibilities

Information Management

Maintain the
System

Configure sector
lead access

Review reports
template

Extract
information for
portal

Sector Lead

Identify Activities
& Indicators

Give access to
partners

Review and
Monitor

Partners

Enters Activities &
Indicators

Review & Monitor

Generate reports

Predefined Taxonomy

Syria Refugee Response x

← → ↻ <https://www.syrianrefugeerresponse.org/#data-entry/Activity+13544>

Syria Refugee Response Dashboard Data Entry Reports Design

Filter

Forms

- JOR-2014-Monitor
- JOR-2015-Monitor
 - BASIC NEEDS[1]Basic HH Needs are met
 - [REF1.1]Provision of NFIs/Vouchers (Camp)
 - [REF1.2]Provision of NFIs/Vouchers for Replen
 - [REF1.3]Cash.Vouchers for most vuln.
 - [REF1.4]Seasonal Assist for Harsh Weather
 - BASIC NEEDS[2]Social Prot/Poverty Alleviation
 - EDU[1]Access to Inclusive Education
 - EDU[2]Quality/Protective Learning Environments
 - EDU[3]MoE capacity to respond to emergencies
 - EDU[4]Capacity of Educ service providers
 - FOOD/LIV[1]Access to Food
 - FOOD/LIV[2]Promote Safe/Nutr/Diverse Food
 - FOOD/LIV[3]Coordination & Assessments
 - FOOD/LIV[4]Job Opportunities for vulnerable
 - FOOD/LIV[5]Local economies revived
 - FOOD/LIV[6]Pastoral Livelihoods
 - HLTH[1]Primary Health Care
 - HLTH[2]Secondary/Tertiary Care
 - HLTH[3]Integrated Community Interventions
 - HLTH[4]Nat. Health System Capacity
 - MUNICIPAL[1]Improved Municipal service delivery
 - MUNICIPAL[2]Socio-econ. changes and priorities
 - MUNICIPAL[3]Strengthen local governance systems
 - MUNICIPAL[4]Efficient Transp System
 - MUNICIPAL[5]Improve Road Network Capacity
 - PROT[1]Refugee Rights Respected
 - PROT[2]Community Empowered: Services to Vuln
 - PROT[3]SGBV/ Prevention & Response
 - PROT[4]Child Protection
 - PROT[5]National Protection Systems
 - PROT[6]Justice (Resilience)
 - SHLT[1]Camps Adequate Shelter & Services
 - SHLT[2]Urban/Rural Adequate Shelter

Filter by geography +

Filter by date +

Filter by partner +

Filter by attribute +

Filter by location +

Working online

JOR-2015-Monitor - [REF1.1]Provision of NFIs/Vouchers (Camp)

Grouping: None

New Submission Edit Delete Import Export Print UserForm Publish to website

Partner	SyrRefRespRRP6	Governorate	Region	District	Subdistrict	Refugee Camps	Camp Districts
UNHCR	Za'atari Camp (... JORZAT	Mafraq	North	Badiah Shamali...	Al Khakayah	Za'atari Camp	

Page 1 of 1

Comments: Assistance to Syrian refugees with cash programming in Mafraq.
2-3RP Implementation Type: Direct appeal
4-Allocation according to 3RP: Yes
3-3RP appeal through: None - Fund direct from Donors
1-Location type: Other

Details Monthly Reports Attachments History

Reporting process



Define your sites/zone of intervention only once

If you operate in multiple locations, create different sites

Report your indicators for each of those sites every month...

GIS linked data entry

Choose Site

- C** Cyber City Refugee Center
- D** Irbid City
- E** Irbid Governorate
JOR007
- F** King Abdullah Park Refugee Center
KAP
- G** Kitim
JOR007007001009
- H** Liwa al Aghwar ash Shamaliyah
JOR007001
- I** Liwa al Kurah
JOR007002
- J** Liwa al Mazar ash Shamali
JOR007003
- K** Liwa al Wasatiyah
JOR007004
- L** Liwa ar Ramtha
JOR007009
- M** Liwa at Tayyibah
JOR007005
- N** Liwa Bani Kinanah
JOR007006
- O** Liwa Bani Ubayid
JOR007007
- P** Liwa Qasabah Al-Turrah

Powered by [Leaflet](#)

Use site Cancel

Enter Activities Attributes

Add new entry for form '[REF1.1]Provision of NFIs/Vouchers (Camp)'

Intervention Details Choose the project and partner implementing this intervention	1-Location type: Other
Site Choose the location linked to this form submission	2-3RP Implementation Type: Direct appeal
Attributes Choose the attributes of this form submission	3-3RP appeal through: None - Fund direct from Donors
Comments Add additional comments for this form submission	4-Allocation according to 3RP: Yes

Save

Add new entry for form '[REF1.1]Provision of NFIs/Vouchers (Camp)'

Intervention Details Choose the project and partner implementing this intervention	1-Location type:
Site Choose the location linked to this form submission	2-3RP Implementation Type:
Attributes Choose the attributes of this form submission	3-3RP appeal through:
Comments Add additional comments for this form submission	4-Allocation according to 3RP: Yes

Save

Enter indicators

Syria Refugee Response

https://www.syrianrefugeerresponse.org/#data-entry/Activity+13544

Syria Refugee Response Dashboard Data Entry Reports Design

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Filter by geography
Filter by date
Filter by partner
Filter by attribute
Filter by location

JOR-2015-Monitor - [REF1.1]Provision of NFIs/Vouchers (Camp)

Grouping: None

Partner: UNHCR

SyrRefRespRSP6

Governorate: Maftaq

Region: North

District: Badiah Shemal...

Subdistrict: Al Khaktyah

Refugee Camps: Zastari Camp

Camp Districts: JORZAT

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Monthly Reports

Save: Month: Jan 2015

Indicators

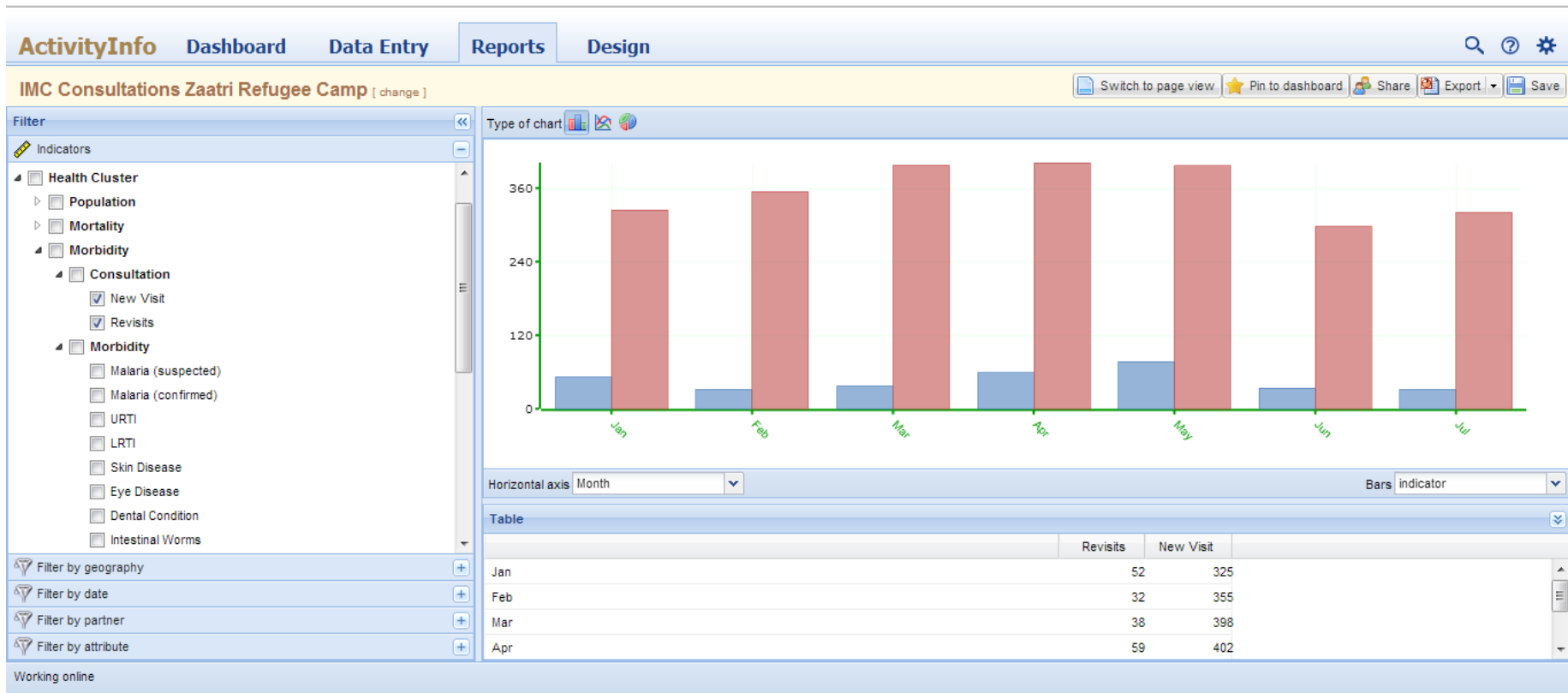
	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15
# of individuals in PHM receiving HH items (disaggregated by WGBM)	999,999				
Camps Syrian Boys (Age 0-17)					
Camps Syrian Girls (Age 0-17)					
Camps Syrian Men (Age 18 and above)					
Camps Syrian Women (Age 18 and above)					
# of individuals in MHH receiving HH items (disaggregated by WGBM)					
Camps Syrian Boys (Age 0-17)					
Camps Syrian Girls (Age 0-17)					
Camps Syrian Men (Age 18 and above)					

Details Monthly Reports Attachments History

Monitoring?

- Monthly report against set indicators – NOT ALWAYS “NET ACHIEVEMENTS”!!!
- Consult sector lead! -> How figures are reported between months, will depend on the indicator
- Geo-coded (minimum at district level)
- By type of location (Camp, ITS, Urban Area)

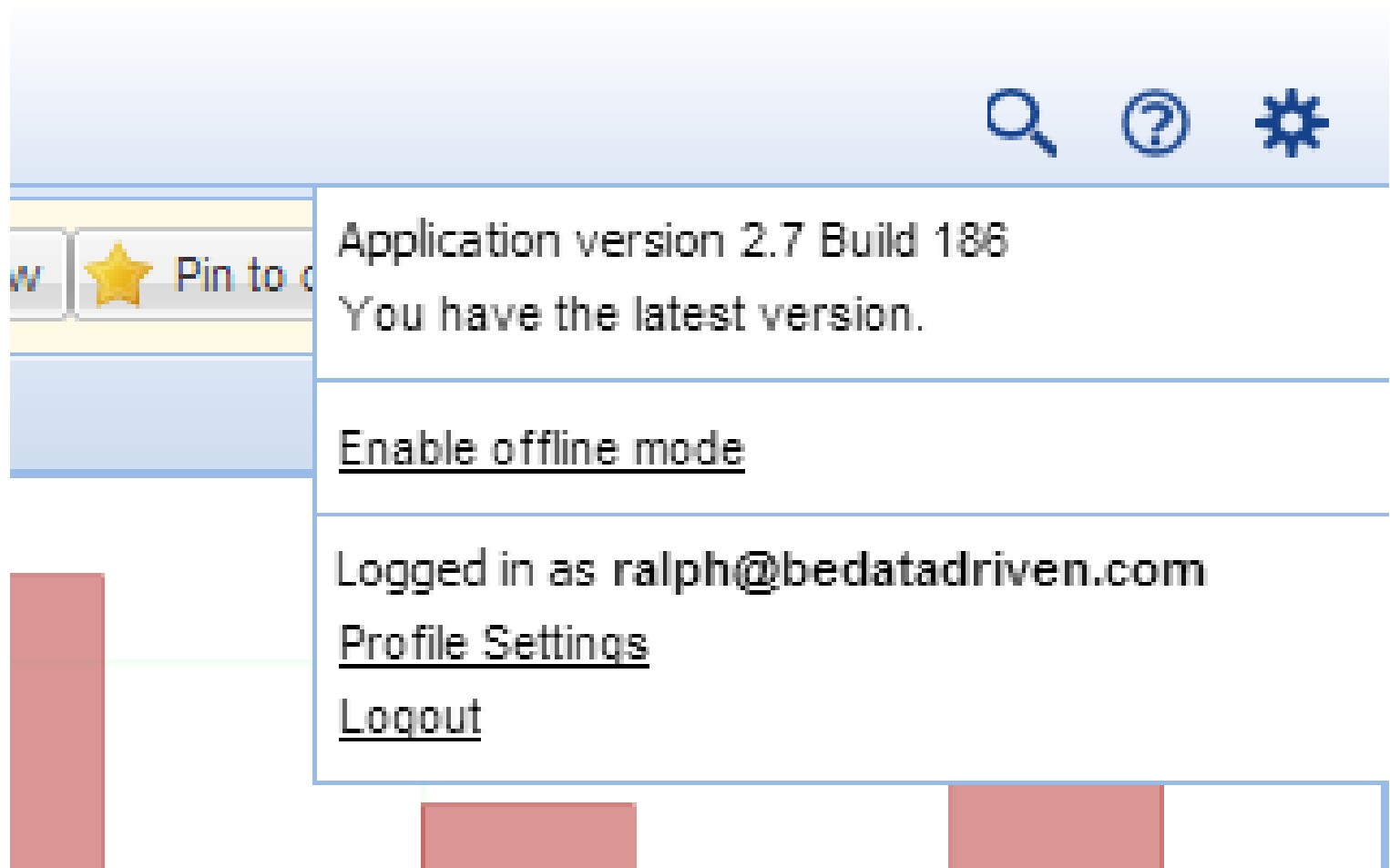
User defined report generation



Multiple levels of access

Dashboard Data Entry Reports Design									
Users									
Save Add User Delete Export Copy addresses to clipboard									
Name	Partner	View	Edit	View All	Edit All	Manage users	Manage all users	Design	
Mercedes Alban	UNHCR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Joseph Kanani	UNHCR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Lucille de la Tour	SCI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin Feeman	IMC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
George Wanyama	IMC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jehad Saad	ICRC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John O'Brien	CONCERN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Offline mode



Hands-on Session



- Data entry
- Create Reports
- Raise questions!!

Thank You!

شكرا

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Angeliki Panagoulia, *Associate Coordination Officer*, panagoul@unhcr.org (**NFIs and Cash**)

Alex Tyler, *Inter-Sector Coordinator*, tyler@unhcr.org (**Shelter and WASH**)

Kaleem ur Rehman, *Inter-Sector Coordinator*, rehmank@unhcr.org (**Food Security and Health**)

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