

National Inter-Sector WG

Date:	15 July 2016
Participants:	UNHCR, CRS, DRC, Solidarity Now, ECHO, NRC
Chair:	Elena Del Fabbro (delfabrr@unhcr.org) , UNHCR
Agenda	<ul style="list-style-type: none"> • Last meeting Minutes and Action Points: Review and endorsement • Inter-Agency Task Force: update on meeting and discussion • SMS Safety and Security Matrix: presentation, way forward and next steps (SMS Coordinators) • Urban Strategy: workshop planning • Information Management: Activity-Info sector roll-out plan and indicators • AOB
Agenda item	Action points
Review of pending action points	<ul style="list-style-type: none"> • Child Protection Sub-WG to suggest a template for compiling HR support models for the Government across sectors to collect best practices. Document was finalized and circulated within the CP Sub-WG but was not shared with the ISWG and sector leads. <ul style="list-style-type: none"> ○ Done. The CP co-coordinator shared the format with the Inter-Agency Coordination Team. However, since this is not only limited to the child protection sector, the matrix is an overview of the modalities and the initiatives to support institutional capacity. The document should be shared more widely and then follow up discussions with the working groups should take place to see the needs that should be incorporated in the initial template. Action Point: ISWG coordinator to share CP HR Support Documents. Timeline: ASAP (to be shared with meeting minutes) • Discuss with SG, Mr. Voudouris to see the procedure and referral system in order to have a more systematized approach and see how to allocate spaces upon arrival more effectively. <ul style="list-style-type: none"> ○ Pending. The Liaison Officer with the MoMP communicated this to the SG Mr. Voudouris, but the meeting has not been organized yet. Coordinators highlighted the needs to speed up referral system between islands and the mainland, particularly for vulnerable cases and appropriate allocation. Action Point: a. <u>ISWG Coordinator</u> to follow up with Liaison Officer on meeting. B) <u>Protection WG</u> to share legal and vulnerable categories that are currently being transferred, and include recommended referral arrangements and options to be proposed to SG. Timeline: Monday, July 18. • Health WG to provide an update in the provision of Pep Kits and the way forward. <ul style="list-style-type: none"> ○ Done. The Health Coordinator provided an update on the provision of pep kits. Pep kits are not available in Greece and are not licensed for importation, however the components of it are available in Greece (except for ARVs). Regarding this issue, there are two possible solutions: <ol style="list-style-type: none"> 1) The establishment of a referral mechanism to the Hospitals in the different locations and;

2) UNHCR or another partner can request a special license for purchase of the medicines and would then be in charge of the administration of the Pep kit.

It was noted that the issue of PEP Kit, especially for survivors of SGBV is a cross-cutting issue, requiring a common approach between the Health and SGBV working Group, particularly for access to and referral to immediate health services, including PEP Kits for SGBV survivors.

Action Point: Health and SGBV working group, to develop referral procedures for access to safe, secure and confidential immediate services to SGBV survivors, particularly for health and PEP kits, in line with mandatory reporting protocols and procedures. **Timeline: Friday, July 22.**

- **WASH WG** to provide an overview of the sites where there is already a problem, in order to have a better argument when discussing with responsible entities (e.g. army).
 - The issue of WASH is becoming critical. An increasing number of sites are uncovered in terms of WASH and WASH related actors. Other sites, particularly in the north have multiple actors but with low quality of services. Provision of WASH is also challenged by lack of clarity on who is responsible entity for covering water, electricity and sewage costs., as well as pending confirmation on which sites will be opened and which will be permanent. Although the issue is particularly prevailing in the mainland, it is noted some issues, particularly as they related to the sewage systems are occurring in the island (i.e. in Moria, Moria, on Lesbos). **Action Point:** a. ISWG coordinator to liaise with Liaison Officer and SG voudouris to advocate for clear responsibilities in WASH. B.IM unit to provide WASH working group with a visual map on current site level WASH coverage and actors. WASH Working Group, to provide immediate recommended actions to fill in gaps, and monitoring in WASH service provision.
- CwC WG to share overview information on “hotlines”.
 - **Done.** CwC Coordinator shared with the ISWG members a list of all existing hotlines.
- NFI/Shelter WG to provide gap analysis on recurrent NFI needs per site.
 - UNHCR called out to agencies to make specific requests in terms of specific needs that are not being met. Certain agencies are not coordinating on site as to who is distributing what in the sites. For example, as mentioned by the CP coordinator, UNICEF & Arsis are distributing NFIs to children in the Attika region. **Action Point:** CP Coordinator will provide the contacts to the Shelter & NFI coordinator.
- Once list with long term sites finalized, UNHCR will organize for meeting with site planners, SMS, protection, WASH and other interested actors to discuss lessons learned and best practices for site planning in the Greek context. This can be combined with outcomes of the security matrix.
 - **Pending.** A letter was sent to some NGOs to take on SMS function in the sites, but the list is still under finalization and pending until all the names are clear and until SMS ToRs are agreed and endorsed by the government. **Action Point:** ISWG Coordinator to follow up with Liaison Officer and SG on sites status. **Timeline:** ASAP. Update to be provided as soon as possible.
- SMS coordinator to collect all information and do a presentation on SMS Safety and Security next week at the ISWG on the outcome, way forward and how to contextualize and implement it in the sites.

	Done. The SMS coordinator presented the SMS safety and security matrix to the working group. Briefing and next steps highlighted below.	
Agenda Item	Discussions	Action points
Endorsement of meeting minutes	Minutes from the previous ISWG meeting were review and endorsed, and pending and follow-up actions discussed.	<i>Ensure Follow-up Action Points are addressed at the next meeting.</i>
SMS Safety and Security Matrix: presentation, way forward and next steps	<p><u>Main Points:</u></p> <ul style="list-style-type: none"> ▪ The States are responsible for the protection of all persons within their territories regardless of their status and also for the provision of security, maintenance of law and order and guaranteeing the civilian character of a camp/site; ▪ The Site Management Agency acts as the facilitator for the coordination of security in the camp (focal points, meetings, mitigation measures). Apart from the security provided by the host government, all agencies should have their own staff safety and security regulation and SOPs and staff should be trained accordingly. <p><u>On the way forward:</u></p> <ul style="list-style-type: none"> ▪ The SMS WG called the group members to conduct an initial risk analysis in all sites where they work and update on a monthly basis. Also to review the security overview matrix and assess feasibility and appropriateness regarding their capacities and responsibilities; ▪ The site risks matrix will serve as a safety audit tool. It is important that SGBV related issues are integrated within the tool. ▪ Each WG can also provide their input and developed contextualized SOPs that can guarantee harmonized approach. ▪ To support roll-out, and ensure harmonized site level efforts, actors agreed on the need to identify existing SMS/ISWG site-level coordination efforts. 	<p>SMS working Group to develop a site-matrix checklist to be used in all sites. The matrix will serve as a safety audit tool, to analyse safety and security risks and proposed site specific action to address them. Timeline: July 29.</p> <p>Recommendation: SMS to liaise with SGBV working group to ensure gender and SGBV specific issues are integrated within the matrix. Timeline: ASAP</p> <p>SMS with the support of the IACU to map out all SMS/ISWG site existing coordination mechanisms. Timeline: July 29.</p>
Urban Strategy: workshop planning	It was decided that the most appropriate way to approach the issue is to firstly do a meeting with all sector leads to see what can be done with the urban caseload. All sector coordinators	Meeting to take place on Thursday, 21 July at 2 pm at the UNHCR Office with the participation of the

	<p>acknowledged the importance of this and recommended to further raise it at the executive level with a commitment for a response to this.</p> <p>It is also important to look into site capacities and the estimation of people residing in them, which method can be used and is more effective (e.g. headcount). Actors agreed to held a afternoon urban workshop. Tentative attendance proposed to sector coordinators from national and field level (mainland).</p>	<p>sector coordinators (national and mainland field) and some agencies, if deemed relevant, to assess the current capacities and make specific propositions per sector for the way forward.</p> <p>Agree on attendance and ensure targeted participants (sector coordinators field) invited.</p>
Information Management: Activity-Info sector roll-out plan and indicators	<p>An initial orientation facilitated by UNHCR Inter-Agency Coordination and Information Management Units, was conducted and was well attended. The aim was to introduce activity info and the RMRP and financial tracking reporting to partners. A more comprehensive training will take place for sector leads and the next steps are as follows:</p> <ol style="list-style-type: none"> 1. Sector leads to send their finalized sector indicators by the 17th of July and undertake the training on Thursday, 21 July at 10 am (UNHCR Office); 2. By Tuesday, 19 July sector leads to let the IM unit know when their WG members wish to be trained; 3. Activity Info will be launched on the 3rd of August. 	<p>Sector leads to share the date of training on Activity Info for their respective WG members by Tuesday, 19 July and their sector indicators by the 17th of July.</p>
AoB	<p>Food Task Force is done with the field assessments in Thessaloniki, Attika and Lesvos and an initial report will be ready on the 20th of July;</p> <p>The Food coordinator had a meeting with the Hellenic Dietary Association to discuss possible food menu options.</p>	<p>Food Task Force to share and present preliminary findings and next ISWG (July, 22).</p>
	Next meeting: Friday, 22 July, 9.00 hrs, 91 Michalakopoulou Street, 115 28 Athens.	