**Mafraq Monthly Coordination Meeting – Minutes**

**16.05.2016**

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| **Agenda** * **PSEA presentation/discussion**
* **update on community based initiatives**
* **ILO LED presentation**
* **update on work permits**
* **planned meeting with the governor**
* **sector updates**
* **AOB**
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| **- ILO LED presentation:** ILO presented the local economic development strategy 2016-2018.It is an initiative done by LED (Local Economic Development ) committee on Mafraq level. The idea came through local discussion as all NGOs are looking at potential development and resilience initiatives for both Jordanian and Syrian communities.The local stakeholders agreed to follow Mafraq governorate vision for economic development, which will improve social prosperity in the governorate by creating jobs and encourage investment in poor areas. The strategy has two parts, with an overview and analysis of Mafraq governorate economic reality (employment, unemployment, education , vocational training) and the perspectives to create jobs. It focuses on livelihood opportunities and is linked to other national plans like JRP , 225 vision , National employment strategy, etc.The first part tackles the livelihood/employment issues and presents the main figures about Mafraq governorate. The second part explains the strategy design, how participatory approached have been conducted by stakeholder in Mafraq governorate. The objectives of the strategy are :* Review all national plans from the employment perspective.
* Systematize approaches to develop the most affected host community in the coming 3 years (2016-2018).
* Create job opportunities and increase the productivity.
* Develop an action plan, to see how the objectives will be achieved within the first year.
* Create approach to sustain the work to guarantee continuity and to monitor the strategy implementation.

This strategy has already been launched and has been on-line for the past month. It has received good attention from donors, the discussions occurred with the committee on implementation of some projects. | **Action point :**the link for the presented LED strategy will be shared by ILO  |
| **Update on work permits :** --MOL agreed to issue free work permits for the Syrians in agriculture sector, with a possibility to move between employers, the decision is certified and disseminated to labor directorates.-- Due to lack of capacity to absorb the big number of Syrian refugees who desire to issue the work permits in Mafraq, ILO mentioned that it was suggested to assign a trained focal point from the Labor Directorate in UNHCR Mafraq BO to issue the permits. It is still under discussion with Management on Amman level.-- The organizations willing to support the projects, are requested to contact local Development Economic unit, which can link them to the concerned persons in different sector,--ILO started discussing to open more jobs for refugees, including agriculture , construction , retail, sale , manufacturing , restaurants ,classified restaurant and hotels Challenges for employment in restaurants, hotels, agriculture and construction are mainly similar. For retails and restaurants different concerns are identified. For instance, quota limitation in retail sector is 60% Jordanian workers and 40% migrant workers. When 40% for the migrant workers is reached, accepting more applications is not allowed. ILO suggested self-employment without mediation of the employers. But the Jordanian Labor Low in article 12 states that employment should be done through employers or employment agencies.--Update on social security for Syrian employees: the Syrian employees should pay 100% for social security , Syrians should be counselled about social security law -- A Syrian wishing to apply for agriculture sector need to have: MOI card, medical clearance /certificate (requested additional examination for hepatitis test), cooperative registration and pay 10 JD fees.--ILO designed leaflets for Syrians on how to apply for the issuance of a work permit, labor law (working hours, contracts…etc)--MOPIC started the process of revising the midterm JRP, and ILO will be invited to participate in the revision. | ILO will update the sector group about the final discussions on self-employment ILO open for referrals from Org’s on Syrian names who would like to have work permit in agriculture, where it can be obtained in 2-3 days.The list of cooperatives for systematic referrals will be shared by ILOThe list of quota percentage in different sector between Jordanian and migrant workers will be shared by ILO  |
| **-PSEA presentation/discussion:**- Inter-agency PSEA Community Based Complaint Referral Mechanism was officially signed.- Rolling out the Community Based Complaint Referral Mechanism is tentatively in July. The launch will be accompanied with awareness raising, and working with key staff in the organizations.- A checklist is shared with different organizations for their feedback, in terms of orientation, coordination, response, recruitment, consultation and future plan for each organization. The result were briefly presented.-Complaint Mechanism is a very important tool, and is applied in different organizations at the HQ level. | Final version will be circulated soon by Irene.  |
| **- Update on community based initiatives:**- The group gathered to finalize the action plan and is ready to roll-out and plan for a ceremony to the participants.-An internal training on community based protection was conducted, bringing good ideas to be shared with colleagues.- The initial discussions and findings of the community based workshop were shared in the following five points :\* focus on remote areas and support the livelihood sector, as Syrians may not be able to support themselves in different initiatives due the limited resources.\*capacity building for refugees and agencies.\* reducing the duplication of services by better communications.\* have concrete monitoring process, which would include refugees in the cycle of planning.\* Advocacy to support community initiatives. | Invitation will be circulated by Irene Initiatives shared on sector level and Inputs from sectors will be circulated by Irene  |
| **-planned meeting with the governor :**Meeting with the Governor and heads of districts will be held 1st of June. The objective of the meeting is to give chance to all humanitarian organizations in Mafraq to have formal meeting with the governor and view different initiatives. The meeting will promote information sharing and collaboration with the authorities in Mafraq. | the invitation on the Governor meeting will be circulated by Catherine |
| **--Other sector updates :**-On 2 May , the estimate population at the berm reached 60,000 Individuals, with 52,000 in Rukban and 8,000 at Hadalat. Following the agreement with the authorities, UNHCR is about to send 80 registration and support staff to reduce the backlog at Rukban.- Monitoring of the funding situation: in the first quarter of 2016, 21% out of the total requested under the refugee component is received, which comparing to the first quarter of 2015 is 4% higher.- Azraq village 5 is reaching its capacity: as of 9 May, there were 11,842 individuals in V5. It is anticipated that the capacity of 12,700 Individuals will be reached early next week. Meanwhile SRAD is awaiting approval from the MOI to start relocation of people out of Village 5. UNHCR with the partners are preparing rub halls in the camp reception area in order to accommodate new arrivals.-Announced the tentative roll-out plan of new version of Services Advisor, which is mainly focusing on training of focal points of organizations, as well as entering details of the services provided in the system. The names of focal points in each organisation with their contacts and geographical area have to be submitted. | Template for potential focal points shared with Catherine |
| **NEXT MEETING: Monday 13 June, UNHCR Mafraq.** |
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