

## MEETING MINUTES

<b>National Sector Working Group:</b>	Site Management Support (SMS)
<b>Date:</b>	29.07.2016
<b>Venue:</b>	Ministry of Thrace and Macedonia, 2 <sup>nd</sup> Floor
<b>Chair:</b>	Costas Kousaxidis SMS Focal Point: Edith CHAZELLE (NRC)
<b>Participants:</b>	
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### Agenda:

1. Update on the ToR for the SMS Agency
2. Role of SMS Lead Agency in site
3. Information Management- Data collection and profiling of the refugees
4. Procedures and criteria for planned transfer of refugees between camps
5. Standards discrepancy between sites
6. AOB

### 1. Update on the ToR for the SMS Agency

- TOR for SMS Agency in sites and in the warehouses have been submitted to GS Voudouris and it is waiting for approval. M. Kousaxidis and M. Apostolou want to have a look at them and review if necessary.

➔ *Action Point: Edith-NRC to send Kostas the ToR sent to M. Voudouris.*

➔ *Action Point: Edith-NRC to check if the government is attending the SMS WG in Athens*

### 2. Role of SMS Lead Agency in site

- A list of concrete activities that a SMS Agency should conduct in the sites have been circulated.

➔ *Action Point: All actors to send to Edith NRC inputs on the form before Aug 12.*

### 3. Information Management- Data collection and profiling of the refugees

- SMS Agency would like to conduct in the sites, along with all actors and Government, a regular data collection exercise to have accurate information to inform better the provision of services
- Data base are being used in some camps (Ververni, Lagadika, Diavata). This data based should be the one used in all sites currently.
- Government and NGOs to support each other in making sure data collection can be done in all camps.
- Government is working in a data base that will then be used in all camps.

➔ *Action Point: Lisa- DRC to share the form of data collection with Kostas Kousaxidis-*

➔ *Action Point: Government will ask each site to participate in a new registration per site when their data base will be ready*

### 4. Procedures and criteria for planned transfer of refugees between camps

- Planned transfer is happening from one camp to another without SMS actors to be informed, neither the refugees. This create tension at camp level and incomprehension. It also prevents to have a good distribution system.
- SMS actors would like to have criteria for these movements and notice to inform the refugees.
- SMS actors suggested that Government should inform SMS agency in advance (2 days min) when a transfer is about to happen. SMS agencies would like to be provided where the people are going, how many can go and the date). Camps receiving\_new people should also be informed in advance.

➔ *Action Point: Upon request from the Government, SMS agency should be able to provide a list of vulnerable.*

### 5. Standards discrepancy between sites

- Government confirmed there is no site where cash is distributed upon arrival
- If gaps in service provision cannot be addressed at camp level nor at WG level then this need to be discussed with M. Kousaxidis
- Government mentioned again that by September most of the warehouses should be closed
- Winterization issue: M. Kousaxidis advised actors to ask before any large procurement for winterization is done

### 6. AOB

- The Minister is going to announce officially which site will close in the next few days.
- For the sites shutting down, site population will be brought either to existing camps where there will be space or to new camps.
- The transfer and welcoming of new refugees is bringing a lot of issues at camp level: lack of resources already and tensions
- There is no date for the closure of the sites, it will probably take months.
- Government will improve drastically the sites that are going to be permanent.
- No information regarding new sites was disclosed

➔ *Action Point: Government to share with all actors the list of sites that will remain*

**Next meeting** will be held in the meeting room of the Ministry of Thrace and Macedonia (2<sup>nd</sup> floor) on **August 12<sup>th</sup> at 09.30**