

## WASH Sector Coordination

### Minutes of Bi-weekly Zaatari camp WASH sector coordination group

**Date:** Sunday, 3rd July 2016

**Venue:** UNICEF Meeting Room 4, Zaatari Base Camp

**Time:** 11:00 AM – 01:00 PM

**Duration:** 2 hours

**Participants:**

Benjamin Smith (UNICEF- chair), Tareq Al Saleh (ACTED), Laurence West (ACTED), Wajdi Abu Saif (ACTED), Frans Louwers (ACTED), Cedric Regede (Oxfam), Sonya Milonova (JEN), Rodolphe Brauner (JEN), Andy Boscoe (Oxfam), Qasim Barech (Oxfam), Cedric Regede (OXFAM), Max Baldwin (Oxfam), Ahmad Sawalah (Oxfam), Hani Aldweikat (IMDAD), Maysa Saeidi (UNHCR).

<b>• Recycling in Za’atari Camp Presentation</b>	
<ul style="list-style-type: none"> <li>• Presented by Cedric Regede (Oxfam)</li> <li>• The presentation discussed the main three phases of the project to be implemented in 12 districts, targets, objectives, expected results, and activities (Recycling, Income Generation Activities IGAs, Community Gardens and Greenhouses).</li> <li>• Time line; it is a 24-month-project, still waiting for MoPIC approval (expected in a week or two from now). Verbally it’s approved but it should be presented to the cabinet level.</li> <li>• The project officially started in May 2016, the end of the project will be in December 2017.</li> <li>• For more info please contact Cedric (cregede@oxfam.org.uk).</li> <li>• <b>Action point:</b> to organize a meeting between UNICEF, ACTED, Oxfam, JEN and UNHCR, to discuss how to involve the solid waste management at the whole camp. Also to discuss the accountability risk.</li> </ul>	
<b>Bi-weekly Agency updates</b>	
<b>UNICEF</b>	<ul style="list-style-type: none"> <li>• Tomorrow there will be a site visit from six consultants, to Amman and site camp. ACTED will join the consultants visits.</li> </ul>
<b>ACTED</b>	<p><u>Water Supply:</u></p> <ul style="list-style-type: none"> <li>• Water supply and delivery was stable the last 2 weeks.</li> <li>• Have some vulnerable cases at the district, to be verified, it was sent to the ACTED team and UNHCR for verification. But waiting for filling the water tanks which was pending from the last two months.</li> </ul> <p><b>Action point:</b> ACTED to provide more info about the vulnerable cases including the related emails to Benjamin in order to discuss it with Kamara and update ACTED accordingly.</p> <p><u>Water Network:</u></p> <p><u>Phase I outstanding activities status:</u></p> <ul style="list-style-type: none"> <li>• Connection of the tanks overflow and drain pipes to nearest ditch through concrete manholes construction are completed.</li> </ul>

	<ul style="list-style-type: none"> <li>• Reinstatement of the sites due to the manholes construction is completed, except of minor comments on the fencing, which is ongoing and will be completed soon.</li> <li>• Commissioning of the electromagnetic flow meters and attitude valves is rescheduled to the 13th of July. Verbal confirmation from all parties on the proposed date is achieved and waiting for their formal confirmation.</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Utilization of the water that will remain after the commission in ACTED concrete tanks for cleaning or for the construction activities by ACTED or any other IP.</li> </ul> <p><u>WASH Repair &amp; Maintenance:</u></p> <ul style="list-style-type: none"> <li>• Private tanks disinfection ongoing in D12, wit 350 tanks were disinfected.</li> <li>• Construction of private toilets P1 to be continued after Eid vacation.</li> <li>• Normal activities ongoing (R&amp;M of public water points and public WASH centres).</li> </ul> <p><b>Action point:</b> UNICEF to update ACTED about removing the plastic septic tank in D12.</p> <p><u>Za’atari Wastewater Network Phase 1:</u></p> <ul style="list-style-type: none"> <li>• ACTED installed 1,170 meters of pipelines. Installed 160 meters of lateral pipelines in district 9 Saudi villages, Furthermore, ACTED installed 1,010 meters of solid-free pipelines in District 12 blocks 3, 4, 8 and 9. Overall, ACTED installed 82,850 meters of pipelines. Moreover, ACTED built 10 inspection chambers in total 1000 pcs, next week will continue solid free in district 12.</li> <li>• ACTED completed the households connections in total 6,136, and backfilled 150 private pits, in total backfilled 4,909 private pits.</li> <li>• ACTED continued the coding and painting of the PRC tanks ventilation pipes to help UNOPS in the desludging operation. ACTED completed the coding in Districts 1, 2, 10, 11 and 12.</li> </ul> <p><b>Action point:</b> UNHCR to update ACTED about resuming the works in district 10.</p> <p><b>Action point:</b> UNICEF requested for approval on HCP part order (free categories) for private toilets and to look on the design for private toilets.</p> <p><u>Solid Waste Management:</u></p> <ul style="list-style-type: none"> <li>• Partners bilaterally sharing information on structure of activities, seeking greater collaboration and cost efficiency.</li> <li>• Funds available to maintain number of placement at all districts.</li> <li>• JEN has shared ACTED the solid waste management programme details.</li> </ul> <p><u>General:</u></p> <p>Safety plan:</p> <ul style="list-style-type: none"> <li>• It’s a plan for CfW, it was requested by UNHCR to come up with a plan, next stage is to conduct an assessment to categorize to community mobilization to contain guidelines for training, procedures for safety, security, safety officer, ... etc.</li> <li>• ACTED still waiting for everyone’s feedback.</li> </ul>
JEN	<p><u>Waste water network</u></p> <ul style="list-style-type: none"> <li>• Installation of new steel tanks is ongoing in D3; two tanks are now operational. An additional 4 new tanks will be installed.</li> </ul>

	<ul style="list-style-type: none"> <li>• 80 private toilets have been installed in D3, 4, 5 and connected to the WWN. We have another 45 currently on the list, mostly from D5.</li> <li>• Painting and coding of vent pipes is ongoing in D4 and should be finished next week.</li> <li>• WWN institutional cost estimate is finished and will be sent to UNICEF today.</li> <li>• Protection of tanks: will likely purchase ~100 concrete barriers, but will first evaluate the quality with OCC.</li> </ul> <p><u>Solid Waste Management:</u></p> <ul style="list-style-type: none"> <li>• JEN at the process to pilot monitoring session.</li> </ul> <p><u>Other</u></p> <ul style="list-style-type: none"> <li>• Private tank disinfection will begin on July 10 (messaging) and July 13 (disinfection). Disinfection will begin in D3 in a secure place inside the camp.</li> <li>• Additional desludging trucks – JEN’s contractor is still working to find drivers willing and able to work in the camp (should have 3 by Sunday).</li> <li>• Vent pipe coding and coloring for new and existing steel tanks to be confirmed with UNICEF</li> <li>• Elevated old water storage tanks in JEN districts, If it’s possible to reuse them for WWN.</li> </ul> <p><b>Action point:</b> JEN to share more information with partners about the number of water storage tanks, the capacity ...etc.</p>
Oxfam	<p><u>Waste water network:</u></p> <ul style="list-style-type: none"> <li>• 100 % of WWN ( include pipes and fittings , PRC tanks , &amp; free solid connections ) have been completed in District 5</li> <li>• 98% of WWN have been completed in District 7.</li> <li>• Alderh contracting company got extension to finish the remaining works in pipes &amp; fitting.</li> </ul> <p><u>Water network phase1:</u></p> <ul style="list-style-type: none"> <li>• Operational and maintenance manual for water network phase1 has been completed, this will be shared with UNICEF for final validation.</li> <li>• The cancelation letter has been send to bidders, now the bidders are requesting for the money that was spend on preparing bid guarantee.</li> </ul> <p><u>Operation and maintenance:</u></p> <ul style="list-style-type: none"> <li>• WASH blocks super structure decommissioning completed in D7, 8 and it will continue in D6. We are aiming to complete by July.</li> <li>• Regular maintenance continued such as Public tanks, boreholes, and waste water network.</li> </ul> <p><u>Private latrines construction:</u></p> <ul style="list-style-type: none"> <li>• We have almost completed the first phase of private latrines construction, a total of 230 new latrines are constructed for the families with no latrines.</li> </ul>

	<ul style="list-style-type: none"> <li>• The second phase of private latrines upgrading will start sometime in July after Eid. The tenders should to be agreed by partners.</li> </ul> <p><u>Community mobilization:</u></p> <ul style="list-style-type: none"> <li>• Waste water network household black and gray water assessment has been completed in D6 and D8.</li> <li>• Continued hygiene promotion session focused on personal hygiene and danger of open defecation together with soap distribution to the targeted families in all 3 OXFAM operational districts.</li> <li>• Public tanks relocation and numbers is been completed in district 7.</li> <li>• Safety messaged during the decommissioning</li> <li>• Verification and mobilization of beneficiaries for the Private latrines construction</li> <li>• Identification and selection of waste water network cluster focal points in district 7</li> <li>• Mosques data has been collected from all 3 OXFAM districts and shared with ACTED.</li> </ul>
UNHCR	<p><u>UXO:</u></p> <ul style="list-style-type: none"> <li>• Protocol for UXO discovery in ZC agreed upon by UNICEF &amp; UNHCR; Camp Management provided written protocol on Monday June 27th and all are asked to disseminate to their contractors. See attached email.</li> </ul> <p><u>Fly control:</u></p> <ul style="list-style-type: none"> <li>• The NRC fly control campaign for ZC will start on Sunday, July 3rd. As the traps should be placed in an area where they cannot be tampered with, we may ask that they be installed by NRC in some partners' service sites throughout the camps. These traps do not contain poison but instead use an attractant to bring the flies to the trap from which they cannot escape.</li> <li>• <i>All partners are requested to participate in this vector control campaign by working with NRC when approached to find an ideal location in their service sites.</i></li> </ul> <p><u>Utility corridor:</u></p> <ul style="list-style-type: none"> <li>• Period for informal inputs has closed. Any proposed changes in the future should be made, in writing, to UHNCR &amp; UNICEF.</li> </ul> <p><u>Power supply:</u></p> <ul style="list-style-type: none"> <li>• Switching out of transformers by IDECO will be completed by Sunday (meeting day);</li> </ul> <p><u>UNHCR Staff:</u></p> <ul style="list-style-type: none"> <li>• Islam Abu-Adas and Lamis Hamarneh will be returning to work with UNHCR beginning of July, providing WASH support in Za'atari camp. They will be attending regular WASH WG meetings.</li> <li>• <b>Action point:</b> UNHCR to add Islam Abu-Adas and Lamis Hamarneh on the mailing list.</li> </ul>
IRD	<ul style="list-style-type: none"> <li>• Not present.</li> </ul>
REACH	<ul style="list-style-type: none"> <li>• Not present.</li> </ul>

<b>Site Group</b>	<ul style="list-style-type: none"> <li>Not present.</li> </ul>
<b>IMDAD/ UNOPS WASH Monitors</b>	<ul style="list-style-type: none"> <li>No update.</li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>Benjamin Smith (UNICEF), will be chairing the coming Zaatari WASH Coordination Meetings till Habib and Kamara come back from their leaves. Habib is on leave for six weeks.</li> <li>Andy Boscoe (Oxfam) is leaving in one week, Max Baldwin is replacing him. For the mean time Pierre Dassoville will in charge till the handover is completed to Max by August.</li> <li>Farwell Andy and welcomed Max Baldwin and Ahmad Sawalah who joined Oxfam and will be attending regular WASH WG meetings.</li> <li>Islam Abu-Adas and Lamis Hamarneh will be returning to work with UNHCR beginning of July, providing WASH support in Za’atari camp. They will be attending regular WASH WG meetings.</li> <li>ACTED, JEN, Oxfam and UNHCR have shared their updates before the meeting.</li> <li>Next meeting will be on 17 July 2016 11:00 -13:00 @ UNICEF Meeting Room 4, Zaatari Base Camp.</li> </ul>

General action points		
1	Maysa (UNHCR)	<ul style="list-style-type: none"> <li>To update the mailing list and add the new comers; Max Baldwin (Oxfam), Ahmad Sawalah (Oxfam), Islam Abu-Adas (UNHCR), and Lamis Hamarneh (UNHCR).</li> </ul>
	Agenda Point	<ul style="list-style-type: none"> <li>n/a</li> </ul>

**WASH Hotline Numbers:**

**1. Desludging monitoring hotline number: 079-755-5979**

**2. Electricity Hotline Number: 0798821871: IDECO team in Za’atari camp**

**3. Laurence’s (ACTED Zaatari Water Supply PM) 079-942-7126 (Only for agencies)  
ACTED Zaatari Waste Water Network: 079-666-5207**

**4. ACTED WASH services numbers (for refugees and agencies):**

ACTED	07 96 90 28 76	8am - 4.30pm Sun to Thurs	D 1,2,6,11
	07 96 90 29 31	8am - 4.30pm Sun to Thurs	D 3,4,9,10
	07 96 90 34 81	8am - 4.30pm Sun to Thurs	D 5,7,8,12 plus camp wide female to female hotline
	07 98 02 09 58	8am - 4.30pm Sun to Thurs	All districts - other non-service or non-operational complaints
	07 96 90 28 76	8am - 4.30pm Weekends	All districts

	07 90 17 40 04.	8am - 4.30pm Sun to Thurs	Waste water Network complaints
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**5. Solid Waste number 079-802-1510** Abdel Hameed Al Noeimi (ACTED)

**6. JEN Complaints: 079-569-4125**

**7. OXFAM: 079-810-1985 (For refugees and agencies)**