



WASH Sector Meeting Minutes

Syrian Refugee Response in Jordan

Meeting Location	UNICEF office - 2nd floor meeting room	Meeting Date	7th of June, 2016
Chair and Co Chair	Esmaeil Ibrahim and Roelof Wentzel	Meeting Time	10am-12pm
Minutes to be taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	12th of July 2016 at 10am UNHCR EMOPS room (on the ground floor)		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the “WASH Minimum commitments for the safety and dignity of affected people Presentation” along with the minutes. http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=18	Maysa (UNHCR)
	To create a ‘Best Practice’ based on the presentation of Dominiek (NRC)	Divya (UNICEF)
2.	To share with the WG the JRP work plan.	Esmaeil (UNICEF)
3.	To share the final WASH Strategic Plan 2017-2020 with the WG.	Abrassac (UNICEF)
4.	To share the previous National Water Strategy meeting minutes with the WG.	Roelof (WV)
5.	To share the narrative summary of the Water strategy for the Ministry of Water with the WG.	Esmaeil (UNICEF)
6.	To share the Solid Wastes task force ToR at the portal.	Esmaeil (UNICEF) Maysa (UNHCR)
7.	To prepare a presentation about preparing a manual for the WASH at schools in Jordan.	Heba (MC)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Divya Sama	UNICEF	dsama@unicef.org	0791369401
2	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
3	Sonya Milonova	JEN	sonya.milonova@jen-npo.org	0797341878
4	Majdi Sunna	INTERSOS	procurement.jordan@intersos.org	0796009385
5	Mauro Gioe	EU Delegation	mauro.gioe@eeas.europa.eu	0796164469
6	Pierre Dassonville	Oxfam	pdassonville@oxfam.org.uk	0790219624
7	Giulia Pugliese	AVSI	Giulia.pugliese@avsi.org	0777891134
8	Erik Turner	ACF	dcdprograms@jo.missions-acf.org	0778465150
9	Roelof Wentzel	WV	Roelof_wentzel@wvi.org	0777441016
10	Suheil Almousa	WV	Suheil_almousa@wvi.org	0778653591
11	Lope Gallego	UNOPS	lopeg@unops.org	0798402546
12	Heba Ababneh	Mercy Corps	hababneh@jo.mercycorps.org	0775004070
13	Ghassan Hazboun	Mercy Corps	ghazboun@jo.mercycorps.org	0776060697
14	Mohammad Miqdadi	LWF	Cneg.jor@lwf.org	0795300167
15	Bushra Doshag	ACTED	Bushra.doshag@acted.org	0795261122
16	Mario Goeb	ACTED	Mario.goeb@acted.org	0798021523
17	Dominiek Benoot	NRC	dominiek.benoot@nrc.no	0799236158
18	Obayda Hummash	FPEC	info@future-pioneers.org	0790717686
19	Eva Diaz Ugena	UNHCR	ugena@unhcr.org	0796747692
20	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943

3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	2 min
Announcements	- Kkaled Al Khaled his contract with UNICEF has not been extended, interviews are taking place today at UNICEF to recruit a new IM officer. For the time being JEN will be asked to support UNICEF at IM.	Esmail (UNICEF)	3 min
WASH Minimum commitments for the safety and dignity of affected people Presentation	<p>A presentation about "WASH Minimum commitments for the safety and dignity of affected people" was shared with the present partners of the WASH working group.</p> <p>The minimum five commitments which were presented are:</p> <ol style="list-style-type: none"> 1. The assessment (Consult separately girls, boys, women, and men, including older people and those with disabilities, to ensure that WASH programs are designed so as to provide equitable access and reduce incidences of violence), 2. the design (Ensure that girls, boys, women, and men, including older people and those with disabilities have access to appropriate and safe WASH services), 3. implementation (Ensure that girls, boys, women, and men, including older people and those with disabilities have access to feedback & complaint mechanisms so that corrective actions can address their specific protection and assistance needs), 4. across the response (Give priority to girls (particularly adolescents) and women's participation in the consultation process) 	Dominiek Benoot (NRC)	25 min



3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>5. Monitoring (Monitor and evaluate safe and equitable access and use of WASH services in WASH projects).</p> <p>Presentation will be shared along with the meeting minutes, for more info contact Dominiek Benoot dominiek.benoot@nrc.no</p>		
JRP	<ul style="list-style-type: none"> - The JRPs frozen now, till the nomination is done for the secretary general-Ministry of Water. - The WASH work plan will be shared with the WG by Esmaeil. - Next meeting will update you about the 3RPs; where do we stand, the inputs, ... etc. 	Esmaeil (UNICEF)	5 min
SA Roll Out Training	<ul style="list-style-type: none"> - SA Roll out training for WASH Sector will be held @UNICEF on 13 June 10-12. - Nomination is still open for WG, to be sent to Maysa (saeidi@unhcr.org) - Report about the attendees will be shared later with the WG. 	Maysa (UNHCR)	5 min
WASH Strategic Plan 2017-2020	<p>UNICEF shared earlier the final WASH Zaatari work strategic plan 2017-2020.</p> <p>Today 7 of June is the date for the Camp management meeting to present WASH plan.</p> <p>Feedback, inputs and the final endorsed plan will be shared next meeting</p>	Maysa (UNHCR)	5 min
WASH Strategy	<ul style="list-style-type: none"> - TF on WASH Strategy has had two meetings in order to draft the WASH Strategy. - A draft of the WASH Strategy is expected to be ready by the end of June. - UNICEF asked to participate in the WASH strategy. - The strategy meeting minutes are shared by with the TF members. - UNICEF has not participated in the last two meetings of this TF although it's involvement is very crucial. - Esmaeil to share with the WG the narrative summary of the government strategy for WASH. 	<p>Roelof (WV)</p> <p>Eva (UNHCR)</p> <p>Esmaeil (UNICEF)</p>	5 min
Task Force updates	<p>Solid Waste Task force:</p> <ul style="list-style-type: none"> - Two meetings were conducted. - UNICEF, ACTED, Oxfam, JEN, WV and UNHCR are involved with the solid waste at the camp. - ToR for the task force will be shared at the portal. <p>Gender:</p> <ul style="list-style-type: none"> - WASH Gender analysis has been done at Zaatari and Azraq camps. Report to be finalised and shared by Simon Opolot. - Data cleaning and analysis to be done accordingly. <p>WASH is schools:</p> <ul style="list-style-type: none"> - Meeting was conducted, to discuss with the consultancy group, in terms of WASH guideline and components. - UNICEF asked Hiba (MC) to prepare a presentation about preparing a manual for the WASH at schools in Jordan. 	<p>Esmaeil (UNICEF)</p> <p>Bushra (ACTED)</p> <p>Dominiek Benoot (NRC)</p>	15 min



3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>- Its irregular meeting</p> <p>VAF Task Force: This week; last Sunday, presented the assessment “sector tree”. A following meeting for the UNHCR VAF team will be conducted for the feedback.</p>	Eva(UNHCR)	
Partners Updates	<p>ACTED: At Zaatari: waste water network, D10, still have some problems. At Azraq; WFP and WASH services covered at the camp.</p> <p>Mercy Corps: Ghassan Several projects are running in Wash infrastructure, in Karak. Pipelines in Ramtha, Irbid and Mafraq.</p> <p>UNHCR: AZRAQ Project is ongoing, the launching won't be before the end of Ramadan.</p> <p>WV: WV almost finished the design for the storm water drainage system for Zaatari camp. We are coordinating with UNHCR and UNICEF.</p> <p>Pioneers: Supposed to have two projects; one with GIZ schools and the other with Oxfam. <ol style="list-style-type: none"> (1) Oxfam project about promoting the role of women and improving the services of water for vulnerable communities. (2) GIZ schools: select schools which are overcrowded with refugees to do rehabilitation for it in terms of water and waste water services. But no progress on that so far. </p> <p>ACF: Work in Azraq is ongoing. WASH coordinator will join soon.</p> <p>OXFAM: Water network phase II discussion on going Significant changes on the implementation have happened. UNICEF will now be the client of both consultant and contractor for the construction of the Water and Waste Water network phase 2. Rehabilitation of 500 HH crucial wash facilities is ongoing in Balqa and Zarqa, although it's difficult to implement during Ramadan, but contractor and beneficiaries shows great collaboration and break Iftar together.</p> <p>INTERSOS: Makan Project, the partnership with UNICEF for WASH intervention. Mobile water tanks implemented in Irbid, Karak and Maan.</p>	<p>Mario (ACTED)</p> <p>Ghassan (MC)</p> <p>Eva (UNHCR)</p> <p>Suheil (WV)</p> <p>Obayda (Pioneers)</p> <p>Erik (ACF)</p> <p>Pierre (Oxfam)</p> <p>Majdi (INTERSOS)</p>	15 min



3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	JEN: Finishing the waste water by connecting every single household in three districts at the camp, except special cases who hadn't built the toilets up to now; an assessment will be done for these cases. Starts assessment to the new institutions dealing with the camp. Almost finished the commissioning of the wash blocks at the districts, to hand it over. No updates for host communities.	Sonya (JEN)	
AOB	Next meeting postponed to be held on 12 July due to Eid holidays.		5 min