



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda Office EMOPS Meeting Room	Meeting Date	13th October, 2016
Chair Person	Mohamad Mukalled	Meeting Time	12:00 pm -13:00 pm
Minutes Prepared by	Maysa Saeidi		
Purpose of Meeting	Shelter Working Group Monthly Meeting		
Next Meeting	3 rd November 2016 at UNHCR -Executive Meeting Room #208		

Attendance			
No.	Name	Agency	Email
1	Haitham AlZuraiqi	Habitat for Humanity	haithamzuraiqi@habitatjordan.org
2	Loren Hyatt	IOCC	lhayatt@ioccc.org
3	Mohamad Mukalled	UNHCR	mukalled@unhcr.org
4	Lope Gallego	UNOPS	lopeg@unops.org
5	Ghadeer Bandak	INTERSOS	deputy.admin.jordan@intersos.org
6	Tesfay Gebregziabher	UN-Habitat	tesfay.gebregziabher@unhabitat.org.io
7	Daniel Cabello Llamas	ICMC	cabello@icmc.net
8	Maysa Saeidi	UNHCR	saeidi@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To review and finalise the Shelter Sector JRP documents CVA, Sector Response Plan and Projects Summary Sheet PSS before 20 Oct.	All Partners
2.	To share the "Technical Guidelines: Cash for Rent" document with the WG for review and final endorsement by next meeting on 3 rd Nov.	Maysa (UNHCR)
3.	To share the MEP updates with the WG in the minutes.	Maysa (UNHCR)
4.	To check with UNHCR if there is an updated maps for host community	Maysa (UNHCR)

Meeting minutes			
Item	Discussion	Focal point/ Organisation	Time
Introduction	Round table introduction from all partners present.	All present partners	5 min
JRP 2017-2019	Shelter members attended the JRP 2017-2019 Workshop held in Dead Sea on 4-6 October in terms of finalising the Shelter Sector JRP documents (CVA, Sector Response Plan and Projects Summary Sheet PSS for Refugee and Resilience). The JRP documents should be finalised and submitted to the government on 20 th October. While reviewing the sector response plan, last year figure for population it was 90,000 house units, but this year the draft shows 50,000 (Needs to be reviewed).	Maysa (UNHCR) & Tesfay (UN-Habitat)	15 min

