



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	Gloria Jeans –Coffee Shop	Meeting Date	18th of October, 2016
Chair and Co Chair	Esmail Ibrahim and Roelof Wentzel	Meeting Time	10am-12pm
Minutes to be taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	Sunday 6th of November 2016 at 10am UNICEF office - 2nd floor meeting room		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the Reusable sanitary pads Presentation with the WASH WG.	Maysa (UNHCR)
2.	To share the Water & Sanitation for the Urban Poor (WSUP) Presentation with the WASH WG.	Maysa (UNHCR)
3.	To run a pilot for the Reusable sanitary pads at the camps by ACF, ACTED, JEN and Oxfam.	Roelof (WV) & Eva (UNHCR)
4.	To link Torben (REAL RELIEF) with the UNICEF Hygiene kits local provider/dealer.	Esmail (UNICEF)
5.	To share the WASH WG attendees with Loan (WSUP).	Maysa (UNHCR)
6.	To share the 3RP time table with the partners and the Activity Info guide.	Maysa (UNHCR)
7.	To share the VAF for WASH- Final document with the WASH WG for feedback.	Eva & Maysa (UNHCR)
8.	To contact the WASH TFs for their updates (where do they stand?).	Roelof (WV) & Maysa (UNHCR)
9.	To call for a meeting with Raed (MC) with all NGOs and the WASH Coordination team to discuss the matter of having an active representative for the TF on ministry level, before the next meeting in November.	Roelof (WV) & Maysa (UNHCR)
10.	To request FAO for presentation next meeting in November.	Esmail (UNICEF)
11.	To discuss the results of the Sector Performance Survey results next meeting in November.	Roelof (WV) & Maysa (UNHCR)
12.	To follow up on assigning the Sector Gender Focal point third party from partners.	Maysa (UNHCR)
13.	INTERSOS and ACTED to present a 10-minutes- presentation about ITS lesson learnt next WASH WG meeting in November. (re-scheduled)	(INTERSOS) & (ACTED)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Majdi Sunna	INTERSOS	procurement.jordan@intersos.org	0796009385
2	Jakub Pajak	ACTED	Jakub.pajak@acted.org	0790212715
3	Shumet Amdemichael	ACF	hodwash@jo.missions-acf.org	0778465104
4	Pierre Dassoville	Oxfam	pdassonville@oxfam.org.uk	0790219629
5	Tesfay Gebregziabher	UN-Habitat	tesfay.gebregziabher@unhabitat.org.jo	0799027997
6	Daniel Cabello	ICMC	cabello@icmc.net	0797591047
7	Rod Brauner	JEN	rodolphe.brauner@jen-npo.org	0798591457
8	Nahoko Araki	JEN	nahoko.araki@jen-npo.org	0791528268
9	Heba Ababneh	Mercy Corps	hababneh@jo.mercycorps.org	0775004070
10	Lope Gallego	UNOPS	lopeg@unops.org	0798402546
11	Heba Alhourani	Future pioneers	h.alhourani@future-pioneer.com	0790471216
12	Roelof Wentzel	WV	Roelof_wentzel@wvi.org	0777441016
13	Loan Diep	WSUP	ldiep@wsup.com	+44 (0)20 7822 1805
14	Tim Hayward	WSUP	THayward@wsup.com	
15	Torben Holm Larsen	REAL RELIEF	thl@realreliefway.com	+45 2825 2500
16	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
17	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
18	Eva Ugena	UNHCR	ugena@unhcr.org	0796747692
19	Leah Beaulac	UNHCR	beaulac@unhcr.org	0796390736
20	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943

3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	2 min
Announcements	Welcomed the WG guests: <ul style="list-style-type: none"> Torben Holm Larsen (REAL RELIEF) Loan Diep and Tim Hayward (WSUP) 	Esmail (UNICEF)	2 min
Last meeting action points	Reviewed last meeting action points and the list was updated.	Roelof (WV)	10 min
Reusable sanitary pads Presentation	<p>A presentation about “Reusable sanitary pads” has been shared with the present partners of the WASH working group. The Safepad™ is a reusable sanitary pad designed to provide a safe and infection free experience. The pads are designed with a permanently bonded antimicrobial technology that helps reducing vaginal infections by removing yeast and bacteria during use and care. Safepad™, will sterilize itself after soaking and rinsing. The cost for one package with four pads is less than \$4. It will last for 100 cycles of soaking / rinsing.</p> <p>It was suggested to run a pilot by ACF, ACTED, JEN and Oxfam and supervised by Roelof (WV), Eva (UNHCR) and Hanin (RHAS) at the camp for six months. Torben from REAL RELIEF will be visiting Jordan in December 2016. Torben Holm Larsen contact details are:</p> <ul style="list-style-type: none"> Technical Director - REAL RELIEF, thl@realreliefway.com, +45 2825 2500 	Torben (REAL RELIEF)	25 min



3. Meeting minutes			
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Water & Sanitation for the Urban Poor WSUP Presentation	<p>A presentation about “Water Programming in the MENA Region” UNICEF/IIED/WSUP Research Study has been shared with the present partners of the WASH working group. The research was about “To what extent have service providers been able to respond to changes in water demand and/or disruption to supply systems resulting from crises in the MENA region?”.</p> <p>After the meeting a side discussions took place with some partners of the WASH WG. Loan Diep contact details are:</p> <ul style="list-style-type: none"> • Urban WASH Research - Water & Sanitation for the Urban Poor (WSUP) • LDiep@wsup.com +44 (0)20 7822 1805 • Skype: ldiep.wsup 	Loan (WSUP)	10 min
JRP 2017-2019	<p>Thanks goes to the WASH TF members who attended the JRP 2017-2019 Workshop held in Dead Sea on 4-6 October in terms of finalising the WASH Sector JRP documents (CVA, SVA, Sector Response Plan and Projects Summary Sheet PSS for Refugee and Resilience). And thanks goes to all partners for submitting the PSS.</p> <p>The PSS summary for Refugees was shared with the present partners of the WASH working group. One of the core modifications in the indicators was the sector specific objectives indicators in terms of number of people who has access to safe water to be the ratio of litre per person per day of safe water delivered to girls, boys, women and men in camps rather than the number of population which is not reflecting the reality. Our target is 35 litres per person per day. And it has sub-indicators which are the Number of people and Number of litres distributed. The targets to reports against is shared to the group.</p> <p>Partners IM focal points will be working closely to ensure that indicators are aligned with the partner’s Project.</p> <p>The JRP documents should be finalised and submitted to the government on 20th October. The final JRP documents will be shared with the WASH WG after submission.</p> <p>For Jordan Response Information System for the Syria Crisis (JORISS), it will be a discussion with MOPIIC to enhance the JORISS system, in terms of having a unified portal that allow all partners to report on as a monitoring tool.</p> <p>Laith (UNIEF) will be the focal point for JORISS, and Maysa (UNHCR) will be the focal point for the 3RP. 3RP time table will be shared with the partners.</p>	<p>Esmail (UNICEF)</p> <p>Laith (UNICEF)</p> <p>Esmail (UNICEF)</p>	12 min
UNICEF updates (Planning exercise)	<p>Sustainable Development Goals (SDGs): Esmail (UNICEF) will be attending the Country writing group for the Strategic development goals on behalf of the UN agency and the WASH Sector. The SDGs are 17 goals, WASH has one goal (goal no 6), it has 11 indicators and 6 activities. SDGs document will be shared with the WG.</p> <p>The United Nations Development Assistance Framework (UNDAF): UNICEF has joined a group of UN agencies, to work on a country assessment. The UN agencies are UNICEF, UNDP, UN Habitat, WHO and WFP.</p> <p>It’s an exercise, doing every five years, now working on the situation analysis. On behalf of the WASH sector, Roelof and EVA will join Esmail to attend the Country program meeting on Thursday 20 October.</p>	Esmail (UNICEF)	10 min



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Item	Discussion	Focal point/Organisation	Time
VAF for WASH	Agreed to share the final draft with the WASH WG for their feedback by COB Wednesday, 26 October 2016.	Esmaeil (UNICEF) & Eva (UNHCR)	5 min
Gender Focal point	Partners have been d to assign one of them to replace Bushra (ACTED) to support and serve the Sector Gender Focal Point beside Nancy Mumani from Oxfam and Arisa Nishida from JEN in Zaatari. ACTED will check and get back to the WG.	Esmaeil (UNICEF)	3 min
Update from Task Forces	<p>TF updates are postponed to next meeting in November. And all TF will be contacted to get their updates on where they are standing.</p> <p>TF who representing all NGOs at ministry level: The WG is not receiving regular feedback from MC on the results from their coordination at ministry level. The WASH WG chairs suggested to change the position of MC as the representative for this TF in order to have an active representative who can representing and updating the WG about the WASH activities and news and vis versa at ministry level. The present partners; JEN, ICMC, UN Habitat, Oxfam, ACTED and WV agreed on that. JEN might have a nomination for representative.</p> <p>Roelof has suggested to do an election to nominate a new representative. To call for a meeting with Raed (MC) with all NGOs and the WASH Coordination team to discuss this matter and revise it.</p> <p>Follow up (after meeting): co-chair has been in touch with both MC (Raed & Heba) and INGO-forum. Representative is appointed by INGO-forum (not WASH WG) although WASH WG can give input for decision.</p>	Roelof (WV)	10 min
AOB	<p>JEN hasn't received the invitation to attend the JRP 2017-2019 workshop at the Dead Sea. UNICEF apologizes and will keep JEN involved as one of the WASH main partners.</p> <p>The next WASH WG meeting will be held on Sunday November 6th, 2016</p>	Rod (JEN)	3 min