



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date 25/10/2016 – 13:00

Chair: Irene Omondi omondii@unhcr.org



All new activities in the camp **MUST** be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org.

Camp Management	
For all health.	Iyad Shtayiat, Assistant Public Health Officer SHTAYIAT@unhcr.org , 0796985725
For all protection related issues.	Sophie Etzold, Associate Protection Officer etzold@unhcr.org , 0798956785
For all community services related issues.	Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.	Ala Almadani, Field Safety Advisor almadani@unhcr.org , 0795751076
For all site planning issues.	Ghada Barakat, Associate Site Planner barakatg@unhcr.org , 0796845092
For all registration issues.	Noor Khrino, Registration Associate, khrino@unhcr.org , 0790067563
For all issues related to the electricity network.	Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990
For all NFI distribution activities. All agencies planning to distribute NFIs must secure joint prior approval from SRAD and UNHCR. All assessments need to be coordinated via the Needs Based Working Group.	Adem Shaqiri, Field Officer shaqiri@unhcr.org , 079 015 8114 Livia Das Neves, Associate Field Officer, dasneves@unhcr.org , 796083917
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.	Gavin David White, External Relations Officer whiteg@unhcr.org , 0798175813

A. Security

- **06 Oct 2016, Zaatari Camp, 11:30hrs**, Police camp arrested a Syrian refugee and referred him to Mafraq prosecutor for practicing sorcery inside the camp.
- **08 Oct 2016, Zaatari Camp, 13:30hrs**, Police Camp arrested a Jordanian citizen for impersonating policeman and threatening to deport a Syria refugee who filed a complaint against him case is under investigation.
- **12 Oct 2016, Zaatari Camp, 11:00hrs**, Police camp referred a Syrian female refugee with her brother to the district governor for practicing magic and sorcery inside the camp, case is under investigation.
- **17 Oct 2016, Zaatari Camp, 14:00hrs**, a Syrian female refugee filed harassment and cursing complaint against a Syrian refugee who was arrested and referred to Mafraq prosecutor accordingly.
- **19 Oct 2016, Zaatari Camp, 13:30hrs**, police arrested a Jordanian driver in the camp for over speeding, he was issued a ticket and sent to the court.
- **23 October 2016, Zaatari camp, at 10:30am** Police Camp referred (3) Jordanian driver to the concerned court for over-speeding inside the camp.

B. Registration

1- Transfers to Zataari camp:

-6 individuals were transferred from Azraq camp to Zaatari camp.
Zaatari to be reunited with nuclear family members in the camp.

2-Registration of new Birth:

-121 babies were added to their parents cases, among them (54) Girls and (67) Boys
(Birth notifications were presented).

4- Travel to Third country:

- A total of 100 individuals traveled to third country, among them 28 individuals were residing and registered in Zaatari camp, while 72 individuals were residing in urban areas.

- Main reasons of departure for Zaatari camp residents:

1- Joining family members in third country

- Main reasons of departure for urban residents:

1- Joining family members in third country

2- Lack of employment and income generating activities

5-Spontaneous Departures to Syria:

- A total of 246 Individuals were inactivated for spontaneous departure to Syria, among them 68 individuals were registered and living in Zaatari camp and 160 individuals were living in urban.

- Dara is the main city where refugees departed to.

Main reason of Departure for Zaatari camp residents:

1-Family Reunification remains the main reason for the returns.

2-Living condition in Jordan

Main reasons of departure for urban areas residents:

1- Family Reunification.

2-Living condition in Jordan, including lack of income generating activities and living costs in urban.

9-Total camp population:

- A total of 79,860 individuals are currently residing in Zaatari camp,

C. WASH

Water Supply

- All three boreholes are working with a stable water distributing in the camp.
- UNICEF is finalizing the technical and financial evaluation for the networks bidders.

Waste water

- UNICEF is developing a schedule to predict the overflowing of tanks which will improve the disludging situation in the camp.
- ACTED has agreed with the army to commence the construction works in D10 where we have the UXOs.
- ACTED has started the WWN for the institutional connections.
- JEN and Oxfam is tendering for the WWN for the institutional connections.

D. Health

Health information System (HIS):

- Number of consultations: 22,211
- Number of deliveries: 112 deliveries.
- Number of mortalities: 6 mortalities
- Number of referrals outside camp: 295

Others:

- UNHCR provided two intensive trainings on New-born Health in Humanitarian Settings which took place in September and October 2016. These trainings targeted mainly pediatricians, and gynecologists, in both camps and in the referrals hospitals. This training is Part of Bill and Melinda Gates Foundations project that aims to have low cost high impact interventions to improve New-born care.
- AMR started the work at the new radiology center since the beginning of this week; the center consists of diagnostic X-ray unit, and dental panoramic radiograph unit.
- UNHCR is in the process to improve Anti-natal, and Post –natal visits coverage in the camp by coordinating the following up process in the field between IRD health and JHAS reproductive health clinics.

Action: Follow up with SRAD for approval of transportation at night for those cases that leave or use the services late night

E. Protection

- Information for CMC regarding early marriages (Mimi);
- During the last PWG meeting, we had the presentation from the community police activities in Zaatari camp. The presentation was followed by the lively discussion with protection actors on the potentials of the cooperation, referral pathways and management of the sensitive cases. Protection partners were interested in TOR for CP and level of engagement. It was agreed to continue cooperation;
- 16 Days of Activism against Sexual and Gender-Based Violence is approaching and the theme for this year is Healthy Relationships at Home, in Schools, and in the Community. PWG and CP/SGBV WG will come up with the activities for this year.

Action point: On early marriage presentation to further understand why some districts have high number than others

F. **Education**
No updates.

G. **Community Services**

Number of community gathering conducted during this period: 13	Number of refugees attended the gatherings: 384
Number of PWDs attended the gatherings: 17	The most common topics raised and discussed during this period: Infrastructure, Transportation and education
Sessions conducted: 0	Number of community based initiatives discussed during CGs: 1

- OXFAM has briefed about the new recycling project that would be implement by WASH partners soon. The project is to follow the CFW SOP's and the related messages were submitted and shared with all CM partners and the CM tools were agreed on.
- IRD briefed about CFW monitoring activities that is taking place now with cooperation between many partners and the coordination of BNLWG chairs

Sector	Topic	Response	Action point
Site planning D4, D9 and D12	Conditions of streets and areas surrounding caravans	UNHCR representative gravel will not be put in the ground in the district as the whole camp had already been filled with base coarse. ACTED representative stated that they started paving some areas in the district with gravel to ease the movement of water trucks and desludging trucks in the winter time.	ACTED representative said that they will try to remove soils using small loader machine.
BNLWG D8 and D4	Transportation availability	UNHCR representative Stated that multiple meetings were held for the availability of transportation at night, and resulted that for better secure situation in the camp transportation would not be available during nighttime.	UNHCR representative noted refugees concerns
Education D11	The need of providing weekly or daily classes schedule for students	SCJ representative assured that students at schools have a weekly program given at the beginning of every semester. He added that the weekly program given to avoid the heavy burden of carrying all books by students.	SCJ representative urged parents to follow up with their children in following the weekly schedule given at schools and promised to follow up with schools to assure that weekly programs are given to all students.

- The NGO attendees by District is attached.

H. Youth Taskforce

Field Exchange with UNESCO

YTF members held their monthly field exchange meeting at UNESCO site in D10. The meeting was conducted between YTF members, Volunteers and Volunteer coaches from UEFA. Discussion revolved around the challenges that children and youth face in getting to football tournaments in D9 once a month and the general challenges faced. After many points were shared, it was agreed that tournaments will continue to be held in D9 as it is logistically speaking the easiest option for beneficiaries and partners. UNHCR also updated on its project with NRC on creating rickshaws to address the issue of transportation in the camp for children to school, playgrounds and also football fields and recreational spaces. AFDP is looking into possibly providing training for coaches on how to deal with children in a positive and engaging way.

Sector Updates

YTF Focal Persons for the CMC, CP/SGBV, Protection, TEGC, ADTF, and for Community Committees provided updates to the group.

Refugee Music Recording

Fletcher Reveley attended the YTF meeting to update the members on his discussions to date with IRD and UNHCR regarding his project to record around 4 bands in Zaatari as part of his effort make a record of Syrian musicians in the region to be sold in the US to profit the Syrian refugees in some form or other. A number of details around copy right, protection of refugees, how the proceeds will be used, are all still under discussion with UNHCR.

Sports Field Upgrades/ASPIRE

YTF members were reminded of the offer by ASPIRE to upgrade sports fields in the camp. UNHCR shared initial diagrams which were shared with YTF members to provide their feedback on needs by location/organization to Ghada from UNHCR.

I. Basic Needs and Livelihoods Working Group

- **September CFW Factsheet** (attached)

- **CFW Monitoring of Advertisement and Recruitment**
 - Task Force members: NRC, UNWomen, IRD, UNHCR, ACTED.
 - REACH organized two training for enumerators to learn the specific expectations of this exercise and how to use the ODK tool. The monitoring exercise was launched last week.

- **Results of IPSOS Demand Side Survey** (two presentations attached)

GIZ shared the results of the IPSOS Demand Side Survey, previously endorsed by the BNLWG. Main findings are as follows:

 - IPSOS research does not make a differentiation between in - camp and out - camp population
 - Only 2% of the monthly income is from remittances, however 7% of refugees reported receiving remittances
 - Most Refugees receive remittances from UAE and KSA and sent remittances to Syria
 - Majority of Syrian Refugees have their own personal phone
 - Financial connections are mainly inside their household, so financial inclusion is not present

- **Analysis of 3W Livelihoods Matrix** (presentation attached)
 - A 3W Livelihoods Matrix has been developed by the BNLWG. This a living document, that will be updated as partners continuously share their plans for livelihoods programming. The

latest version of the matrix was analyzed, and the main findings have been highlighted in the presentation

Action point: UNHCR can support partners who want to check on their list who are the vulnerable so as to prioritize them.

- **Winterization Plan** (plan attached)
 - The Plan has been finalized, and the first distribution (cash for gas for cooking and cash for gas for heating) started on 17 Oct.

NFI Center:

- **1732** different CRIs (Blanket, Mattresses, G. Matt, Elderly & Children Diapers, kitchen set) given out to 419 families including newborns, CS cases, Ad-hoc distribution and recommendation.
- **270** Hygiene Vouchers.
- **9,675** Case with total worth of cash **769,164** JOD, and **8916** drawing book.

J. Food

- WFP through SCI is providing the camp with 15.850 MT of fresh bread on a daily basis.
- WFP is distributing welcome meals in Raba Al Sarhan through the International Organization for Migration (IOM) to beneficiaries entering or leaving Jordan. A total of 58 individuals received welcome meals from 9th Oct – 24th Oct.
- WFP distributed all the stock of HEB and dates through SCI for vulnerable cases for family size 9 and above in Za'atari camp with a portion of 2 biscuits per person during October.
- WFP distributed 123 welcome meals through NRC to special cases in the reception area in Za'atari Camp during the period between 9th Oct – 22nd Oct.
- 30 new arrival vouchers (NAV) were distributed in Zataari camp with a total value of 150 JDs through Save the children international (SCI) during October.
- WFP distributing general paper vouchers (GVD) through SCI for vulnerable cases whom did not receive their e-cards, 302 vouchers have been distributed during October.
- WFP continue distributing the date bars to students in all formal and informal schools including the two new schools (Yarmouk and Karamah) in Za'atari on a daily basis, figures will be provided as soon as we get it from our partner.
- Continuing the iris scan implementation in Za'atari camp at WFP shops as a transition phase from e-card to iris scan, a help desk is available in both shops by SCI giving a special cases card for beneficiaries whom have issues in their iris so they can use their E-Card normally after being verified by UNHCR.

K. Site planning

- The maintenance of the eastern gate road, construction of 3 new roads in districts 5, 6 and 7, and the upgrade of one road from seal coat to asphalt connecting districts 3 and 4 are all complete through World Vision International.
- Through our engagement with Aspire foundation to support upgrades to football infrastructure in the camp, we have shared with the YTF members documents of a sample upgrade in IRD football field in D8 to demonstrate what can be provided, awaiting to arrange time with relevant members

to conduct site visit to their locations and confirm their needs in order to include them in the full proposal to Aspire.

L. Energy inputs

Camp's Electricity Supply

- Pending confirmation from IDECO and hopefully by tomorrow; electricity supply hours for the refugees HH's will be changed to become from 5:00 pm to 2:00 am with an extra one hour (9 hours of total supply).

Scheduled electricity cut for all Zaatari Camp:

- Wednesday 26th October as of 9:30 am until 4:30 pm – Reason: to connect the newly installed transformers for the water network (transformers in district 5,6,7,8) as announced by IDECO

Latest Energy activities & projects:

- The first group of refugees (12) completed 2 training courses in the Electric Training Center (ETC) in cooperation with JICA
- The second group of refugees (11) have been also enrolled and today will finish their first training course Basic Household at the (ETC) in Zarqa city operated by National Electricity Power Company (NEPCO)
- An additional hot line for electricity and is now activated, named "Electricity Complaints & Suggestions" in order to allow refugees be actively involved in the electricity system of the camp by taking into consideration their valuable inputs for projects, improvements, or any misuse, tampering, theft or complaints. This new hot line will only receive SMSs & WhatsApp messages from refugees in the camp, automatic voice message is recorded in Arabic with instructions in case someone attempts to call the number.

In brief, Electricity Hot Lines are:

Name of line	Number	Functional responsibility	Availability
IDECO maintenance crew	0798821871	Respond to all electricity network related issues for refugees and for Partners to report damage or safety risk of (Main Cables, electricity poles, and transformers)	24/7
Electricity Complaints & Suggestions	0792024861	To allow the refugees be actively involved in the electricity system of the camp by providing their inputs for projects, improvements, announcements or informing of any misuse, tampering, theft or any other complaints.	UNHCR normal working hours (SMS or WhatsApp only)

M. External Relations

No updates.

N. AOB

- The next CMC will be on **8th November 2016** in Zaatari Base Camp, Conference Room 1, at 13:00.