

2017 IATF Sector Gender Focal Points Network (SGFPN) Work Plan

Objective: The Jordan Refugee Interagency Taskforce (IATF) seeks to ensure that women and men (including young adults and elderly), girls and boys (including adolescents, children and infants) are able to equitably access the available humanitarian resources irrespective of their gender or age. This reflects the policies of its member agencies. One of the strategies that it uses is to sponsor a cross-sectorial network that focuses on how to effectively promote gender equality in the sectors' needs analyses, strategic responses and activities, and response indicators. The Sector Gender Focal Point Network (SGFPN) comprises gender focal points nominated from each of the refugee sectors and is chaired by three agencies that lead refugee sectors: UNHCR, UNICEF and WFP. The role of the Gender Focal Points is to support their nominating sector to incorporate and monitor gender equality measures. The Network uses a range of strategies to support its members, including: peer-learning, information sharing, coaching, training, training others, and sharing useful resources.

Key Areas of Work		Activities	Expected Output	Q1	Q2	Q3	Q4	Comments	Status	
Sector Gender Focal Point Network Work Plan 2017	Monitoring & Analysis	Interact with sector coordinators monthly to advocate for inclusion of gender equality in sector work	Update the SGFPN at monthly meetings	x	x	x	x	All GFP should review sector work plan, raise issues, and if necessary, request a standing agenda item on sector meetings or have regular meetings with sector chairs.		
		Learn how to analyse and review the sex disaggregated data in Sector Dashboard	Attend the session by Inter-Sector Coordination Information Management Team on the Sector Dashboard and learn on how to good use of the data	x		x		All GFP get familiarized on how to analyse the Sector Dashboard		
		Review the sex disaggregated data in Sector Dashboards	Review and highlight any issues with the sector coordinators	x	x	x	x	All GFP should review the data monthly when it is updated and raise any issues with the sector chairs.		
		Support/lead on reviewing a gender analysis 2016 of the sector	2016 Gender Analysis for each sector to be reviewed to prepare for the updated Gender Analysis in 2018.				x	All GFP can host a gender analysis workshop, update the gender analysis for your sector, or develop another activity		
		Review sector work plan from gender perspective	All sector work plans have incorporated gender.	x				Before the new annual work plan development, all GFP should work to review and insure gender is included in sector work plan.		
	Applying gender marker	Conduct Refresher sessions for the network	FPs to get refresher training sessions on Gender Marker		x			x	All GFP get Gender Marker refresher sessions.	
		Conduct Refresher sessions for Sector Members	FPs to deliver training for sector partners on Gender Marker		x			x	ALL GFP conduct Gender Marker sessions every six months for sector partners.	
		Support sector to apply Gender Markers to relevant humanitarian planning and funding documents	All documents have incorporated gender and will score 2A on IASC Gender Marker.	x			x		All GFP can support the sectors to insure that the gender markers are applied accurately.	
	Capacity Building	Training on refresher sessions for GBV guidelines	Deliver refresher training for SGFPN	x			x			
		Training on Monitoring and Evaluation and Gender	Deliver training for SGFPN					x		
		Training on LGBTI	Deliver training for SGFPN				x			
		Training on Advocacy techniques	Deliver training for SGFPN					x		
		Gender Awareness, Gender Analysis, Gender Planning, Monitoring and Reporting	Deliver training for SGFPN			x		x		
	Resource Sharing	Disseminate gender resources and analysis for sharing and advocacy purposes	Monitor resources in your sector and share all gender analysis that you find within sector.	x	x	x		x	All GFP should keep themselves aware of current developments and guidance on gender for their sector. Presentations to the Sector and to the SGFPN can be made for new resources.	
		Keep Data Portal active	All focal points and chairs share resources from your sector, update with meeting minutes, share training modules	x	x	x			All GFP, Co-Chairs	
	Coordination	Attend sector meetings regularly	All GFP must attend their sector meetings regularly	x	x	x	x		All GFP	
		Attend SGFPN meetings regularly	All GFP must attend monthly meetings	x	x	x	x			
		Identify gender focal points in your sector	When there is turnover, the GFP and sector chairs identify and nominate new FPs.	x	x	x	x		All GFP should also identify and recruit possible new gender focal points to improve capacity within the sector.	
		Engage with other relevant networks on gender issues	Sector Focal Points continue to share gender expertise	x	x	x	x		All GFP are encouraged to participate in relevant gender forum.	
		Updated and shared contact list	Updated contact list available	x	x	x	x		Co-chairs update the list of SGFPN.	
Review and Update TOR for SGFPN		Update and review yearly					x	All GFP		
Develop and disseminate a briefing note on role of SGFPN		Draft and circulate within the sectors					x	All GFP		