Reproductive Health Sub Working Group Work Plan 2016							Urgent Needs Attention On track Done
TASKS	Focal person	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Notes	Status
1. Coordination							
1.1 National RH SWG coordination meetings	UNFPA	\checkmark	\checkmark	\checkmark	\checkmark	monthly	on going
1.2 National health sector coordination meetings	All leads	\checkmark	\checkmark	\checkmark	\checkmark	monthly	on going
1.3 Zatrai level reproductive health meeting	UNFPA/JHAS	\checkmark	\checkmark	\checkmark	\checkmark	Bi-weekly	on going
1.4 Coordinate with Zaatari Health coordination meetings	UNHCR/MoH	\checkmark	\checkmark	\checkmark	\checkmark	weekly	on going
1.5 Azraq level reproductive health meeting	UNFPA			\checkmark	\checkmark	Bi-weekly	planned
1.6 Coordinate with Azrag level health sector coordination meetings	UNHCR/MoH	\checkmark	\checkmark	\checkmark	\checkmark	weekly	on going
1.7 Mafraq level health sector coordination meetings	МоН	\checkmark	\checkmark	\checkmark	\checkmark	monthly	in process
1.8 coordinate with Health Sector meeting	UNHCR/WHO	\checkmark	\checkmark	\checkmark	\checkmark	monthly	on going
1.9 Coordinate with Nutrition SWG	UNICEF/SCJ	\checkmark	\checkmark	\checkmark	\checkmark	monthly	on going
1.1 Coordinate with SAG meetings	UNHCR/WHO	\checkmark	\checkmark	\checkmark	\checkmark	As required	
1.11 coordinate with GBV SWG meetings	UNHCR/UNFPA	\checkmark	\checkmark	\checkmark	\checkmark	Monthly	on going
1.12 coordination with CTF	UNHCR /Medair	\checkmark	\checkmark	\checkmark	\checkmark	monthly	on gooing
2. Strategy and Planning							
2.1 Develop a startegic plan on Sexual Reproductive Health in development and humanaterian programme	RH SWG						Done
2.2 Review and finalize RH referral crieteria	RH SWG						Done
2.4 Develop RH fact sheet	Leads/ RH SWG			\checkmark	\checkmark		To be followed
2.5 Include considerations of SGBV prevention and response in strategic planning processes	RH SWG	\checkmark	~	~	~	'As required	
 2.6 Integeration of nutritional activities within Reproductive health strategy 	RH SWG	\checkmark	\checkmark	\checkmark	\checkmark	As required	
2.7 Integeration of community health targeted activities within reproductive health strategy	RH SWG	\checkmark	\checkmark	\checkmark	√	As required	
3. Policy and Guidance							
3.1 Implement refferal guidelines for high risk pregnancy	RH SWG	\checkmark	\checkmark	\checkmark	\checkmark		Done
3.2 Review RH indicators	RH SWG	\checkmark					Done
3.3 CMR guidelines for health care providers							
3.4 Development of standardized RH messages	RH SWG	\checkmark					Done
3.5 Implemntaion of Misscariage new log book	RH SWG	\checkmark	\checkmark	\checkmark	\checkmark		
3.6 RH guidelines revised and adapted into charts, Awareness manual	UNFPA and IP/Ad Hoc Technical group	\checkmark	\checkmark	\checkmark	\checkmark		
4. Assessments				•		•	•
4.1 Update and maintain register of RH health related assessments	Leads	1	1	1			on track
4.2 Desk review of existing RH health related assessments	RH SWG	v	×	\checkmark			
4.3 Review proposed assessments to ensure consideration of SGBV	HSWG,RH SWG	\checkmark	1	, ,	1		
4.5 utilize partcipatory approach in involving beneficiries to strenghten health services	UNFPA		<u> </u>	, ,	\checkmark		on going
5. Monitoring and Reporting							
5.1 Finalise indicator definitions for Activity Info	UNHCR/WHO/UNFPA	\checkmark					Done
5.2 Develop RH monitoring framework	RH SWG	\checkmark					Done
5.3 Review 2016-2017 Jordan Response Sector Monitoring Dashboard	UNFPA/UNHCR	\checkmark	\checkmark	\checkmark	\checkmark	✓	Done
5.4 Activity info reporting	All sector members/partners	\checkmark	√ √	✓ ✓	\checkmark	monthly	On track
5.5 Improve information collection and sharing of HIS	RH SWG/Health sector	~	√ 	\checkmark	√	monthly	On track
5.4 Monitoring of SGBV health facility management in the health information system	UNHCR/UNFPA	\checkmark	\checkmark	\checkmark	\checkmark	monthly	On track
5.6 Report on progress and challenges during RH SWG meetings	RH SWG members	\checkmark	\checkmark	\checkmark	\checkmark	Monthly	

	TASKS	Focal person	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Notes	Status
1. Coo	rdination					•	-	
6. Ma	pping and Analysis							
5.1	Develop RH services Mapping template(produce Reproductive health services map including CMR services through reprodutive health coordination)	UNFPA/RH SWG and partners	\checkmark	\checkmark	\checkmark	\checkmark		Done
5.3	Produce charts, tables, maps from Activity Info data	UNHCR IM	\checkmark	√	\checkmark	\checkmark	as needed	planned
7. Eme	ergency Preparedness	•	•		•		-	
7.1	Update contingency stock list of RH	UNFPA	\checkmark	\checkmark	\checkmark	\checkmark	quarterly or after use	On track
7.2	Inter-Agency Contingency Plan - (RH Health component)	UNFPA/RH SWG	✓			\checkmark	six moonthly	On track
7.3	Include SGBV supplies in contingency planning	UNFPA	\checkmark	\checkmark	\checkmark	\checkmark		
7.4	Conduct MISP and CMR training to strenghten capacity and enhance prepardness	UNFPA	\checkmark	\checkmark	\checkmark	\checkmark		
B. Adv	ocacy and Resource Mobilisation							
8.1	Jordan Response Plan (RRP) review, update etc.	Leads/ RH SWG		\checkmark		\checkmark		On track
8.2	Emergency Response Fund (ERF) proposals	RH SWG					as required	On track
8.3	ERF review of proposals	Leads	\checkmark			\checkmark	as required	
8.4	Central Emergency Response Fund (CERF) proposals	Leads					as required	
8.5	Advocacy papers	Leads	\checkmark				and as required	
8.7		HSWG,RH SWG					as required	
8.8		HSWG, RH SWG,PWG and SGBV WG					Continuously	
8.9	, , , , , , , , , , , , , , , , , , , ,	RH SWG	\checkmark	\checkmark	\checkmark	\checkmark	Continuously	
	refugees and vulnarable Jordanian							1
	er-Sector Coordination			1	1		1	1
9.2	Health Information System (HIS) dissemination GBV IMS report dissemination	Leads/ focal points sgvb swg.rh swg		✓	√	✓	monthly WHEN AVAILABLE	
9.3 10. Cr	oss-Cutting (Gender, Disability, Youth)	30VB 3WG.RH 3WG	√		l	1		1
10.1	Appointment of Gender Focal Point	Leads	√	_	√			Needs Attention
10.1		RH SWG	V	v		v		Needs Attention
10.2	Ensure disability issues are covered in strategy documents address sexual reproductive health needs for Youth and improve youth participation	RH SWG	√	√	 √	√		Needs Attention
11. Ot	hor							
11.1	Maintain inter-agency data sharing portal updated	leads	√	1	√	1		
11.2	Training in SGBV and Child protection SOPs	UNFPA,UNHCR,SCI,UNICEF	•	~		√ √	Programme managers	
11.3	Document best practices and lessons learnt including on SGBV programming	Sector leads	✓	√	√	~	Ongoing sector leads and programme	
11.4	Confidentiality clause in staff contracts	HSWG,RH SWG	✓	√	\checkmark	✓	Programme managers	
11.5	Capacity Development on SGBV for health care providers	RH SWG		\checkmark		\checkmark		On track
11.6	RH campaign	RH SWG and Partners	<u> </u>		\checkmark	\checkmark		On track
	1			1				