



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda Office EMOPS Meeting Room	Meeting Date	08th December, 2016
Chair Person	Elias Jourdi	Meeting Time	12:00 pm -14:00 pm
Minutes Prepared by	Maysa Saeidi		
Purpose of Meeting	Shelter Working Group Monthly Meeting		
Next Meeting	26th January 2017 at UNHCR -Executive Meeting Room #208		

Attendance			
No.	Name	Agency	Email
1	Haitham AlZuraiqi	Habitat for Humanity	haithamzuraiqi@habitatjordan.org
2	Joe Berg	World Relief	jberg@worldrelief.de
3	Reihaneh Mozaffari	French Red Cross	Urbanpc-jordan.frc@croix-rouge.fr
4	Omar AlSharabati	IOCC	oalsharabati@iocc.org
5	Marion Mouton	ACTED	Marion.mouton@acted.org
6	Elias Jourdi	NRC	elias.jourdi@nrc.no
7	Maysa Saeidi	UNHCR	saeidi@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the 2017 Appeal report before deduction.	Maysa (UNHCR)
2.	To contact all partners reminding them to report on ActivityInfo before 8 Jan 2017.	Maysa (UNHCR)
3.	To draft 2017 Work Plan before next meeting in 2017.	Elias (NRC)
4.	To follow up on the security of tenure training and share the material in terms of household level.	Elias (NRC)
5.	To invite ILO next meeting in Jan 2017 to discuss the Syrian Refugees working in construction.	Elias (NRC)
6.	To request Olivia for providing the partners of the VAF tree results in data set next meeting in Jan 2017.	Elias (NRC)
7.	To share the Shelter Inter-Sector linkages documents with the WG.	Maysa (UNHCR)



Meeting minutes			
Item	Discussion	Focal point/ Organisation	Time
Introduction	Round table introduction from all partners present.	All present partners	3 min
Inter-Sector Working Group ISWG and JRP 2017-2019	<p>Sector coordinators are finalizing the process with MoPIC and the Secretariat.</p> <p>The Ministry of Public Works approved the appeal submitted, but MoPIC requested a reduction in the appeal particularly in camps, for REF 1.1 and REF 1.2. No reduction on HC requested, because it benefits Jordanian and Syrian equally. It was demanded to increase the resilience component versus the refugee component. The discussion is ongoing between the Ministry of Public Works and Ministry of Planning. In the coming weeks a meeting will be organized to advocate not having a reduction on these project due to the importance of implementing the Shelter construction infrastructure upgrading in Azraq and Zaatari camps.</p> <p>The 2017 agencies appeal shared with the present partners.</p> <p>Reportedly the Government plans to organize the JRP Platform meeting around on 19 December.</p>	Elias (NRC)	7 min
ActivityInfo Planning Database	<p>ActivityInfo reporting sheet shared with the present partners. The database closing on the 8th of each month for reporting, some partners didn't report for the month of November.</p> <p>All partners requested and will be contacted to report next month and to complete the unreported months.</p> <p>December report is due on 8th of January 2017.</p>	Elias (NRC) & Maysa (UNHCR)	3 min
Discussion on the working group work plan for 2017	<p>The 2016 Shelter Working Plan shared with the present partners. It lists all the activity that every agency has to do (activity plan).</p> <p>Next year 2017, we need to develop a plan reflects the interventions, concerns, challenges, new opportunities and developing a new guidelines.</p> <p>Draft work plan will be shared before next meeting in January to be discussed during the meeting.</p> <p>The following technical guidelines were published on the sector portal:</p> <ul style="list-style-type: none"> - Cash for Rent - Completion of Housing Units in Unfinished Houses - Increased Awareness about Housing, Land & Property Rights - Sealing-off Kits SOK guidelines - Upgrading of Sub-standard Shelters <p>It was suggested to revise/develop the following guidelines next year 2017:</p> <ul style="list-style-type: none"> - Upgrading Sub-standard shelters (renovation) - New housing creation for additional housing unit - Sealing-off Kits SOK guidelines - General M&E for shelter <p>Since from beginning of 2015, we lost 60% of the partners working on Shelter, and the appeal for the sector went down. It was focused only on Cash for Rent.</p> <p>It was suggested to organize a brainstorm session for partners to set next year Shelter Strategy.</p> <p>Donors tends to support cash for rent rather than other services, because of the cost efficiency. We should maximize the services and opportunities and linkages with Livelihoods.</p> <p>The Sector co-chair had a meeting with ILO to re-shape the strategy for Shelter, by including Syrian Refugees working in construction of shelter and renovation, and not to link getting a work permit with an employer,</p>	Elias (NRC), Reihaneh (FRC) and Haitham (Habitat for Humanity)	32 min



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	<p>to generate more incomes. There is 41% of Syrian refugees working in construction sector, they will start with 7,000 up to 10,000, looking for 1,500 on the waiting list to get certified, 1,300 enrolled, and 500 who passed the Ministry of Labour exams.</p> <p>It was suggested to invite ILO next meeting in January 2017 to take the ownership of this linkages between construction and Livelihoods.</p>		
New final VAF tree and results in data set	<p>Final draft of Shelter VAF tree was shared earlier with the meeting minutes in November and shared with the present partners.</p> <p>Olivia could attend Dec meeting, she will be contacted for providing the partners of the results in data set next meeting in Jan 2017.</p>	Elias (NRC)	15 min
Inter-Sector Linkages	<p>The inter-Sector linkages sheet shared with the present partners of the Shelter working group, it was created few months ago in cooperation with the inter-sector coordination unit and the sector chairs. It could be component of the Shelter sector work planning for 2017.</p> <p>This document presents linkages among Shelter and other sectors, achievements, lessons learnt, best practices and challenges.</p> <p>The documents for Shelter linkages and other sectors will be shared with the WG for updates, additional linkages and interventions.</p> <p>It was suggested to add Protection sector, for emergency for Cash for Work.</p>	Elias (NRC) & Maysa (UNHCR)	5 min
AOB	<ul style="list-style-type: none"> Sharing/checking beneficiaries for Cash for Work, is by using RAIS. Service mapping: by uploading the agency's project on ActivityInfo, the project locations should be indicated. 	<p>Joe (WR)</p> <p>Elias (NRC)</p>	5 min
Next meeting will be on Thursday 26th of January 2017 at 12hrs.			