



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date 24/01/2017 – 13:00

Chair: Irene Omondi omondii@unhcr.org



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org.

Camp Management	
For all health related issues.	Ohammed abu Khudair, Khudair9@hotmail.com Iyad Shtayiat, SHTAYIAT@unhcr.org
For all protection related issues.	Sergii Lavrukhin, lavrukhi@unhcr.org Manushaqe Zefi, zefi@unhcr.org
For All WASH related issues	Abrassac Kamara, abkamara@unicef.org Jill Hass, HASS@unhcr.org
For all community services related issues.	Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.	Ala Almadani, almadani@unhcr.org Capt. Mahmoud Qasqas, Mahmoudqasqas@yahoo.com Ma'en Al-Alem, maen.alalem@rescue.org
For all site planning issues.	Pheobe Goodwin, Associate Site Planner Officer GOODWIN@unhcr.org , 079501 6246
For all registration issues.	Noor Khrino, Registration Associate, khrino@unhcr.org , 0790067563
For all issues related to the electricity network.	Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990
For Basic Needs and Livelihoods related issues.	Livia Das Neves, dasneves@unhcr.org Chris RINGER, chris.ringer@acted.org
For All Education related issues.	Shorouq Fakhouri, sfakhouri@unicef.org Irene Omondi, omondii@unhcr.org
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.	Gavin David White, External Relations Officer whiteg@unhcr.org , 0798175813

A. [Security](#)

- **10 Jan 2017, Zaatari Camp, D9-B2**, at 14:30hrs a vehicle ran over a (5) year old Syrian child. The child was rescued to Mafraq hospital where he passed following the incident. Police Camp arrested the driver. Case is under investigation.
- **12 Jan 2017, Al Mansoorah village, Mafraq-Irbid highway, 14:00hrs**. Tawjeehi students of Al Mansoorah village demonstrated at Mafraq-Irbid highway against the difficulty of the exam. The demonstration was dispersed after one hour. No incidents or violence reported.
- **12 Jan 2017, Zaatari Camp, 01:35hrs, Dist.8, St.21**, a fire broke out in three caravans in district 8. Fire Brigade put the fire out. No injuries, reason is unknown.
- **14 Jan 2017, Zaatari Camp, 15:20hrs**, a fire broke out in two caravans in Dist.8, AlZhraa street due to gas leakage, Civil defense put the fire out. No injuries.
- **17 Jan 2017, Zaatari camp, District5, St16, (Ring Road)** at 02:15pm, a fire broke out in three caravans (one compound) due to gas leakage. Civil defense put out the fire. A (40) year old Syrian woman sustained injury by the fire and was rescued to Moroccan hospital
- **21 Jan 2017, Zaatari Camp**, at 1:30hrs a a fire broke out in a caravan due to Childish. Civil Defense put out the fire. No injuries reported.

B. [Registration](#)

- Transfers to Zataari camp:
 - 19 individuals were transferred to Zaatari camp as follows:
 - 8 individuals were transferred from Azraq camp.
 - 2 individuals were transferred from urban areas..
 - 9 individuals were transferred from RBS.
- Departures to third country:
 - A total of 66 individuals traveled to third country, among the 5 individuals were residing and registered in Zaatari camp, while 61 individuals were residing in urban areas.
 - The main cities were refugees departed to were Germany, Saudi Arabia and Sudan.
- Spontaneous Departures to Syria:
 - A total of 92 Individuals were inactivated for spontaneous departure to Syria, among them 36 individuals were registered and living in Zaatari camp and 56 individuals were living in urban.
 - Dara is the main city where refugees departed to.
 - Main Reasons of the departure to Syria were: reunification with family members in Syria and living cost outside the camp.
- Bailouts:
 - A total of 9 individuals were bailed out according to the information reported to UNHCR.
- Registration of new Birth:
 - 170 babies were added to their parents cases, among them (73) Girls and (97) Boys (Birth notifications were presented).

[WASH](#)

WATER SUPPLY

- Average 3000 m3/day water is supplied to the camp. All the water is supplied from internal boreholes.
- Disinfection of public and private tanks is almost completed. 436 households (2.9% of total households) refused to disinfect their tanks. A list of household and institution who refused to disinfect their tanks has been shared with UNHCR.
- All three internal boreholes are functional. 2, T95 water storage tanks liners are replaced because of leakage.
- On 18th of January 2017, official commencement of water and waste water phase II took place attended by deputy ambassador of Germany, Secretary General of Water Authority of Jordan and various agencies working in Zaatari camp. Contractor is mobilizing the material and permits. Physical construction work will start in February 2017.
- UNICEF would like to present the phase II of water and waste water network during next CMC meeting. 15 minutes time slot is needed for presentation.

SANITATION

- Dislodging is ongoing with an average of 2,180m3 of wastewater managed daily.
- Construction of the wastewater network in the remaining blocks of D10 affected by UXOs is in progress. Due to the presence of UXOs, work is going slow but expected to be completed in a month time.
- Solid waste management is ongoing, with estimated 450m3 of waste collected and disposed of daily.
- Construction of one culvert in front of District #9 is completed and is opened for traffic. Work is in progress on other culverts with support from site planning team.
- WASH sector has blocked the THW underground storm water network at various location to avoid illegal connection of waste water which was causing environmental issues.

C. Health

From 31 st December 2016 - 13 January 2017	W01	W02	Total
Population	79,551	79,551	
Total Consultations	11,025	12,483	23,508
Acute Health Conditions	6,708	7,671	14,379
Chronic Health Conditions	2,092	2,126	4,218
Referrals outside the camp	188	162	350
Live births	75	62	137
Mortalities	5	7	12

D. Food

- Healthy Kitchen updates :
 - RHAS completed the final stage of Healthy Kitchen project construction in Za'atari; Mafraq sub office allocated the HKP inside WFP food distribution point (FDP) in district 4 with a production capacity of 5000 Meals a day.
 - WFP exploring and working to increase the capacity of production capacity, hence WFP will setup more three kitchens in the camp in order to cover all schools students with a maximum capacity of 20,000 student for the 4 HK.
 - Through H.K project, roughly 70 workers between men and women will be working in this project, UNWOMEN will lead the hiring process in full engagement / coordination with BNLWG.

- WFP Healthy Kitchen project as planned to start (production simulation) next week, and will produce 5000 meal as a daily basis to cover all formal schools in Zaatari camp starting the 2nd school semester.
- MOE decision, MOE decided / informed WFP not to provide the informal education schools in Zaatari camp, only for the formal schools.
- WFP through local contractor, will start big maintenance and repairing for all WFP food distribution sites, WFP have a plan in order not to interrupt / effect any activities / distributions especially the daily bread distribution in all sites around the camp.
- According to UNHCR, as of 23 Jan, 79,557 Syrian refugees are registered in Za'atri camp, around 50% of whom are female.

Camps E-Card Distribution Plan December 2016				
Camp Name	NO. OF Cards	NO. OF Beneficiaries	Voucher Value(20) JOD	Voucher Value (28.25) USD
Za'atri Camp	16,637	73,270	1,465,400	1,468,880.00

- WFP continued school feeding (date bars distribution) in all formal schools in Za'atri camp, with a higher record of a 16,649 students during the period between 1st JAN. 2017 till 12 Jan.2017
- NRC learning and youth center, WFP continued School feeding (dates bars distribution) in classes at the informal school/NRC learning and youth center in Za'atari Camp, with the highest number of students reached 363, the distribution will continue until the end of the current month January 2017.
- In addition, WFP provided around 266 welcome meals to special cases at Za'atari camp reception area through NRC.
- In Za'atri camp, 165 new arrival vouchers were distributed by SCI in addition to 424 paper vouchers for special cases.
- WFP through SCI is providing the camp with 16.000 MT of fresh bread on a daily basis since November 2012.
- WFP is distributing welcome meals in Raba Al Sarhan through the International Organization for Migration (IOM) to 58 beneficiaries newly entered Jordan.

E. Protection

- Leave permits are not issued from the beginning of last week due to the order of MOI;
- PWG keeps on working on Safety Audit exercise and Child Labour assessment/study, updates will be provided soon as both projects develop.

F. Community Services

- CMWG Highlights:
 - A general positive collaboration from the community during the D2D campaign (Gas safety and electricity). However, some of the challenges were raised as per the out-reach volunteers; that some of the HHs were not available. Also not enough quantities of leaflets were available (the quantities covered most of the camp but not 100% coverage). The mentioned points were recorded as lessons learn for the future campaigns.
 - A positive feedback from the UNHCR technical electricity team on the impact of the D2D campaign, where the electricity usage by the community is generally reduced.
 - The disability inclusion coaching tool in the pilot phase (in four districts) for the Community Gatherings is finished by our HI inclusion team under Zaatari ADTF. We are waiting for the final report to be presented and discussed with related WGs prior wide camp implementation.

Community Gatherings Highlights:

Number of community gathering conducted during this period: (10)	Number of refugees attended the gatherings: (436)
Number of PWDs attended the gatherings: (20)	The most common topics raised and discussed during this period are Electricity, Infrastructure, NFI Distribution, Public Health, E-Vouchers.

Sector	Action point	Sector Responses
BNLWG	ACTED are planning to collaborate with NRC internally in order to deliver salaries to volunteers within two weeks or less.	In November and early December ACTED Jordan had nationwide cash flow problems that delayed CFW salary payments around this time for a few weeks beyond our normal schedule. The issue was resolved in December and we are back on our normal two week payment schedule. This issue was communicated to our CFW volunteers when it occurred, but was under stably still problematic.
	UNHCR will continue to implement CFW guideline that requires a break of 3 months break before join CFW again.	Each volunteer (depending on the skill-level classification) must have a 3-month break after being paid a minimum amount of cash through CFW. This will start being monitored in the beginning of 2017 when the RAIS CFW Module is finalized. When this is implemented, a detailed message will be prepared and circulated to the refugee community so they can understand the criteria applied for the 3-month break.
	UNHCR stated that the suggested micro-projects will be discussed with the concerned service provider to find out the possibility of being implemented.	The suggested micro-projects were discussed with NGOs in the camp through the BNLWG. A presentation on micro-projects based on ideas raised by refugees during community gatherings was presented to partners, and some of them (as OXFAM, for example) is already planning interventions
	UNHCR stated that installing a calls booth at malls for SIM cards registrations and other related services is being followed up.	ZAIN informed UNHCR that they stopped sending out broadcast SMS to Zaatar's refugees holding more than 3 lines so refugees do need to rush to go approach the call centers in Irbid and Zarqa

G. Education

- 21500 children enrolled in formal schools, 69 in the catch program, 611 children in KG, 402 children sat for Tawjihi exam.
- Schools are off until the 7th of February, meanwhile, work is in progress between UNICEF and the MOE for the preparation for next semester concerning retention, L4A, KG, Catch up and Drop out program.
- In the coming week, all partners will be engaged in a L4A campaign to spread awareness about education services available in the camp and encourage retention in the schools.
- The MOE has approved new enrollment in the second semester , followed by a summer course for this category for compensation.
- All Makani activities are ongoing and responding to the needs of students in IFE , PSS and life skills.
- Winter recreational activities is taking place in the Bahirin school and Qatari schools managed by the MOE partners KNK (CHILDREN WITHOUT PARTNERS)

H. Youth Taskforce

- YTF members are holding a workshop on Wednesday the 25th at IRD D2 to develop the Action Plan for 2017.

I. Basic Needs and Livelihoods Working Group

- CFW Assessment district-level and camp-wide factsheets are ready– organizations are encouraged to consult the factsheet for the districts where they operate, review the concerning indicators, and explore options within their programmes that can contribute to improving them. The BNLWG will follow-up with organizations bilaterally on that. For any interested members for the factsheets, kindly contact Livia Des Neves on (dasneves@unhcr.org)
- Winterization PDM analysis concluded, and results presented to the BNLWG – results will be presented in the next CMC (presentation attached)
- The latest version of the Common Distribution Center Calendar will be circulated (attached) – organizations that want to use the CDC for CFW payments or any distributions should contact UNHCR

NFI Center:

- 3671 different CRIs (Blanket , Mattresses , G. Matt, Elderly & Children Diapers , kitchen sett) given out to 605 families including newborns, CS cases ad-hoc distribution and recommendation. For 634 Families.
- 770 JOD for Hygiene Cash assistance for 148 families.

CHDC (Common Humanitarian Distribution Centre)

- Baby diapers and sanitary napkins were distributed through this period, 2,976 Baby received 15,214 Pack , 28,348 Sanitary packs were distributed to cover 7,087 Female.

J. Site planning

- ACTED has successfully finished the construction of 3 out of 6 culverts in D9; 1 culvert is currently curing and the 2 remaining culverts to be built will commence this week (affecting blocks 7 – 10). Please see photos attached of works to date as well as a portion of the masterplan showing the culvert locations ("20170123_ZC_Map_Culverts_D9").
- We have revised the flow chart for the procedure with household address changes and would appreciate it if this could be recirculated for information/feedback among CMC members. I will share the flow chart with you by 11 am tomorrow once I have received feedback/clearance from key colleagues.
- NRC have not yet begun the re-opening of trenches and cleaning of culverts through CFW and the site planning team will communicate the expected start date with CM as soon as possible.



K. Energy:

- IDECO (Irbid District Electricity Company) will cut electricity from the entire camp on Wednesday 25/1/2017 between 8:30 am and 5:30 pm to upgrade one transformer inside the camp.
- As part of the winterization messaging, energy awareness leaflet were distributed to all HHs with the support of community mobilization group through door to door campaign. It was note that many districts reduced their energy consumption. For the districts with high consumption an energy awareness sessions will be held Wenesday and Thursday 25th and 26th of January.

L. External Relations

- No updates.

M. AOB

- The next CMC will be on the **7th February 2017** in Zaatari Base Camp, Conference Room 1, at 13:00.

Action points

- 1) All partners are to send their achievements and activities in 2016 to SRAD, for the public office. Inputs are to be shared within next week to UNHCR. If this deadline is missed, input is to be submitted to SRAD directly. (All partners)
- 2) UNHCR keeps on maintaining no return to Syria policy, which success is somewhat limited. Most often we cannot influence the decision of the refugees to return. Now, with the opposition holding talks with Syrian government, return starts to be the discussion with the donors. Besides, return numbers we increasing in certain months of 2016. CMC chair requests the partners to inform him about any substantial things regarding the return of refugees to Syria. (All partners)
- 3) The text message should be shared with all the refugees to make sure they know the ways to approach to complaint. Complaint mechanism needs to be revisited as many refugees are expressing unhappiness about it (BNLWG+PWG+All partners)
- 4) WASH to have the presentation on installation of the waste water system in the camp (WASH WG)
- 5) Leave permits are only issued for emergency/medical cases, CMC chair will hold the meeting with the head of SRAD on 25 Jan (Chair of the CMC)
- 6) PWG to discuss with energy colleagues the hours of the distribution of electricity in ZC (PWG/UNHCR PRT)
- 7) Education, Health and ADTF to have the meetings on schools/education (Education WG, Health WG and ADTF)
- 8) Regarding attendance of the working group meetings, all working group chairs need to look in what can be done differently to promote the participation of the certain partners that do not attend at the moment. CMC chair encourages everybody to attend (All WG chairs)