



Minutes of Shelter / NFI / CCCM National Cluster Meeting

10:00 – 12:00, Wednesday, 25th January 2017

UNHCR Office, Yangon

Attendees: Sub-national Cluster Coordinator for Kachin/Shan, UNHCR Information Management, Care, UNHCR Programme, OCHA, LWF, UNFPA, NRC, ICRC, INGO Forum, HARP, ADRA, Protection Sector Coordinator, ECHO, Islamic Relief Myanmar & BRAC

Apologies: Medair, DFAT, WaSH & DRC CCCM

Agenda Item	Discussion	Action / Actor / Date
<p>1. Introductions</p>	<p>Introductions were made. A few quick updates were given by the national Cluster coordinator (CC).</p> <ul style="list-style-type: none"> • Since last meeting Cluster Lead had been invited to meeting with Myanmar Peace Centre (MPC), along with other humanitarian actors. This included LNGOs and the Protection Sector. • CC had given a brief to HARP Facility following meeting them at the above-mentioned MPC meeting. HARP were present here today and aim was to have them brief at a future national Cluster meeting. • CC had also attended UNDAF meetings as part of feeding into relief/development nexus. Also met ODI who were looking into the issue of pooled funding. • There would be another JIPS mission in March, mainly to spend time in Rakhine State to support data analysis of the camp profiling, which by the end of February should to a large extent be complete: http://www.sheltercluster.org/rakhine/library/camp-profiling-2016-2017-jips 	<p>HARP to attend next national meeting and brief</p>
<p>2. Clear Minutes & Actions from Previous Meeting</p>	<ul style="list-style-type: none"> • Minutes of 30th November were discussed; cleared/uploaded to Cluster website: http://www.sheltercluster.org/library/national-cluster-meeting-minutes-2016. • Remaining action points: OUTSTANDING • Rakhine: still a shelter gap of over +US\$1 million, - close to 20,000 IDPs in need of adequate shelter – outstanding; • CC to share Cluster Coordination Performance Monitoring Tool (CPMT) findings on Cluster website and to organize national workshop to discuss results and agree on actions to be taken to improve weak areas – outstanding; 	



<p>Rakhine State (30 minutes)</p> <ul style="list-style-type: none"> • Shelter Gap • Monthly Monitoring Tool Update • CCM Reform • Northern Rakhine State (nRS) 	<p>For more details on the current gap see updated Shelter Cluster Factsheet. Three page document; one page national, one for Kachin/Shan and one for Rakhine State. DRC stressed that shelter in “STMG remains a huge concern. There is some rehabilitation but the bulk of the camp remains in bad condition and is unlikely to survive the rainy season. Our approximate estimation for full-scale rehabilitation is US\$400,000 and will be conducting a full shelter assessment in the coming weeks in order to provide a more accurate breakdown.</p> <p>Two months of data collection completed and made available, November and December 2016, plus summary table. http://www.sheltercluster.org/rakhine/library/camp-site-profiles-sittwe-township-2016-2017 SITTWE http://www.sheltercluster.org/rakhine/library/camp-site-profiles-pauktaw-township-2016-2017 PAUKTAW http://www.sheltercluster.org/rakhine/library/camp-site-profiles-meybon-township-2016-2017 MEYBON http://www.sheltercluster.org/rakhine/library/camp-site-profiles-summary-table-2016-2017 (SUMMARY TABLE)</p> <p>Still, further work needed to achieve a product that <i>all</i> key partners will be happy with. Third IM mission planned for next month. Kachin/Shan, no plan to roll out yet due to context and what already exists in terms of IM products. OCHA noted one data error been the site profile summary table.</p> <p>Under the guidance of the State Secretary, CCCM Cluster partners established a TWiG to draft revised terms of reference (ToR) and a new code of conduct (CoC) for members of the RSG’s camp management structure. After three TWiG sessions the draft was completed shared with ICCG coordinators and Heads of Office for the last round of comments before being presented to the State Secretary. Whilst the ToR and CoC address many of the problems faced by service providers on a daily basis, one key obstacle remains if the ToR & CoC are to be effectively implemented by the RSG. Kudos, power and influence are certainly motivating factors for CMC membership. However, the primary factor is MONEY as illustrated by the vast sums of money being extorted from IDPs. The incentive workers and community groups established by NGOs receive monthly salaries, but CMCs are expected to be volunteers. If the ToR and CoC are implemented by the RSG, members of the RSG appointed camp management structure may have to be paid? The question is, who is going to pay them? To put this into concrete terms, if members were paid 100,000 MMK/month \$500,000/year. <u>Cluster Lead keen to hear partners view on this issue.</u></p> <p>CC noted that response since 9th October events remains (as directed by RC/HC) under leadership of UNHCR rather than Cluster. Still in response to some questions from partners and as part of efforts to share information on key messaging:</p>	<p>Cluster Lead to rectify IM mistake</p> <p>Cluster Lead keen to hear Partners views on paying CMCs</p>
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<p>3. Kachin & Northern Shan States</p> <p>NRC</p>	<p>The main body of the presentation and fielding Q&A would be taken by the sub-national Coordinator Jade Chakowa (CHAKOWA@unhcr.org). Jade was sadly coming to the end of one year deployment and the CC was keen to express all his thanks for her impressive performance over the year. Thanks also expressed to NORCAP who funded the deployment.</p> <p>As part of her presentation partners were also encouraged to take note of the Power Point Presentation that would be shared with these minutes. The presentation focused on six key areas:</p> <ol style="list-style-type: none"> 1. Update on new displacement (Kachin) 2. Update on new displacement (Northern Shan) 3. Shelter Situation 4. Shelter Gaps and Achievements 5. CCCM 6. NFIs <p>NRC also requested that the following information be shared at the national meeting:</p> <ol style="list-style-type: none"> 1. Conducted an assessment in Laiza between 17th -19th January 2017, visited Woi Chyai, Hpun Lum Yang and Jeyang Camps; 2. A TA for Lashio has been granted and a visit scheduled for 2nd week of February 2017; 	



	<ol style="list-style-type: none"> 3. UNHCR & NRC jointly conducted a training targeting CCCM focal points and Line Leaders on CCCM/Protection/Durable solutions 9th to 12th January 2017, a mixed group for NGCA/GCA. 4. 400 winter kits planned to be distributed in Bum-Tsit-Pa IDP Camp, blanket distribution. Process of acquiring TA on going. 5. 40 winter kits to be distributed to newly displaced families in Maing Khaung Camps (KMSS/KBC Mansi). 6. In the month of January 2017, NRC trained 93 IDPs from Bhamo District on CCCM Introductory Course, covering 9 modules. <p>Lastly, there will be an InterAction mission on Protection related issues to Kachin at the end of February.</p>	
<p>7. AOB</p> <ul style="list-style-type: none"> • Strategic Advisory Group 2017? • UNFPA • Staffing • CMC Training 	<p><u>CC keen to hear the views of partners on whether they could see validity in reforming a national Strategic Advisory Group (SAG) in 2017?</u> This was something tried for a period in 2013 but never gained much traction since quantity of national actors remains relatively quite small as compared to other large-scale emergencies where Clusters have or remain activated.</p> <p>Welcome to UNFPA who gave an update on the rolling out of their GBV Guidelines training. CC really welcomed those partners that had engaged in this important process.</p> <p>Strong appreciation to Wilfredo Jr. Tiangco (tiangco@unhcr.org) otherwise known as Boyet, who was coming to the end of his 4+ years in Rakhine. He had done a <i>huge</i> amount of work on the shelter response and the CC wanted to express all his thanks for all he had done and best wishes for next steps and beyond.</p> <p>IOM continue to remain highly proactive in CCCM training:</p> <p>National</p> <ul style="list-style-type: none"> • With NRC 5 day Training of Trainers planned for Taunggyi, 25 participants, 20th-24th March 2017; <p>Myitkyina</p> <ul style="list-style-type: none"> • Six trainings on introduction to CCCM for new CMC members/focal points; • One Introduction to CCCM for Government staff via RRD; • 20 in-camp coaching/mentoring for CMC members; <p>Northern Shan</p> <ul style="list-style-type: none"> • Two rounds of introduction to CCCM training for camp management managers, focal points and CMC members; 	<p>Cluster Partners to revert on suggestion of a SAG</p>



<ul style="list-style-type: none"> Camp Management Tool Kit 	<ul style="list-style-type: none"> 12 in-camp coaching/mentoring sessions for CMC members; <p>Rakhine</p> <ul style="list-style-type: none"> Three days of training in English for management staff of CMAs and SPs, 21-23 February 2017; Two days of training offered to all 17 CMCs (offered but not yet rolled out); Coaching of CMAs during camp based coordination meetings, ad hoc (ongoing); One introduction to CCCM training for Government staff via RRD (not yet confirmed – tentatively end of April); Two rounds of introduction to CCCM training for CMA and new SP staff. <p>NRC has had the entire document translated into Myanmar, will be uploaded to key CCCM resource page on website: http://www.sheltercluster.org/rakhine-and-kachinshan-shelter-nfi-ccm-cluster/library/standards-guidelines-and-training-cccm</p>	<p>Cluster Lead to Upload Camp Management Tool Kit</p>
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Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

Shelter-NFI-CCCM YGN Cluster Meeting Minutes 30th November 2016

National Cluster Meeting PowerPoint Presentation, 25.1.'17

OCHA

MHF Leaflet December 2016;

MHF Snapshot 31st December 2016;

MHF Feedback Complaint Mechanism 1st February 2016;

MHF Performance Indicators Achievement 27th January 2017;

UNSD Focus on Humanitarian Priorities in Relation to the SDGs, 22 January 2017;

Inter-Cluster Coordination Group, 30th January 2017;

Inter-Cluster Coordination Group, 7th February 2017;

Inter-Cluster Sector Coordination Meeting Summary (DRAFT), 9th February 2017;

Inter-Cluster Coordination Group, 13th February 2017;

HCT Meeting Notes, 27th January 2017;

Myanmar HCT Year End Progress Report on Cross-cutting Priorities;

THE PEACE PROMISE - Humanitarian-Development-Peace Nexus.

Contingency-Preparedness

The bamboo ReciproBoo Shelter Kit (RSK).

Rakhine State

CCCM Cluster Briefing for WaSH Cluster Partners, January 2017;

ToR CoC - CMC & Sub-committees, 20th January 2017 (DRAFT);



Myanmar Shelter Cluster
ShelterCluster.org
Coordinating Humanitarian Shelter



Status of Shelter Repairs in Rakhine, 23rd January 2017;
Pauktaw Coordination Meeting, 7th February 2017;
ToR JIPS Mission to Myanmar, 2017 (DRAFT);
Solidarités International's Anthropological Study, Pauktaw Township, Rakhine State.

Kachin & Shan

Profile as a glance, Myanmar, Kachin & Northern Shan, 2016;
General Coordination Meeting Minutes, Bhamo, 18th January 2017;
AHCT Myitkyina, 15th February 2017;
General Coordination Meeting Minutes, Lashio, 22nd February 2017;
Joint NGO Statement on Kachin Shan, 25th January 2017;
JST Update on Humanitarian Situation in Kachin State, 25th January 2017;
JST Update on Humanitarian Situation in Kachin State, 7th February 2017;
A Participatory Disability Assessment Report.

Protection

Update on Citizenship Verification Exercise, UNHCR Advocacy Points, 5th February 2016;
Citizenship Verification Exercise Update, UNHCR Advocacy Note, 3rd March 2017;
Land Rights in Myanmar, NAMATI, January 2017 (English version);
Land Rights in Myanmar, NAMATI, January 2017 (Myanmar version);
UNHCR Information Note Household List Updating and Demolition of Buildings in Northern Rakhine State, 31st January 2017.

UNHCR

UNHCR Monthly Operational Update, December 2016;
UNHCR Myanmar Factsheet, December 2017.