

Shelter/NFI/CCCM Cluster Meeting Minutes
18 December 2015
UNHCR Office, Bhamo

Meeting attendance:

The meeting was attended by seven organizations (DRC, KMSS-BHO, Metta, OCHA, Shalom, SI and UNHCR), 11 individuals.

Meeting Agenda:

Review over last meeting's minutes;

- CCCM; (1) WaSH running costs and camp running costs (CRCs)
(2) Presentation of Camp Profiling **Round 4**
- Shelter; (3) Review of *Shelter Gap Analysis* and priorities 2016
- NFI; (4) Review of *Winter NFI Assessment*
- AOB; (6) Emergency shelter kits, NFI kits and hygiene kits

Meeting Minutes:

Agenda Items	Discussion Points	Action Points
CCCM	<p>(1) <u>WaSH running costs and CRCs</u></p> <p>The issue of reduced WaSH funding and some camps having to charge WaSH expenses to CRC was raised. There is a need for guidelines to be developed for both WaSH running costs and CRC, as well as for uniformity in camp focal point honorarium fees.</p> <p>(2) <u>Presentation of Camp Profiling Round 4</u></p> <p>132 camps have been profiled (95% of the IDP population in all camps). The process of questionnaire design, data collection and data management was handled by five national partners under the supervision of the CCCM Cluster.</p>	<p><u>Action point:</u></p> <p>Cluster FP to organize meeting aimed at producing an integrated accounting system that will facilitate management of the small income provided to camps.</p> <p><u>Action point:</u></p> <p>Preparation for round five to begin with the review of questionnaires at</p>

	<p>Camp profile data has increasingly included some protection-related data. Village tract of origin was collected for around 85,000 IDPs, which is 99% of the total displaced population in the camps. Use of the new standard disaggregation data was described. There were a number of analyses done for different sectors to better understand and implement intervention in certain camps in certain areas.</p> <p>To safeguard the data, external distribution through the Cluster website was restricted to camp dashboards, camp profile analyses of various sectors based on questionnaire data and maps of displaced populations per township of place of origin. UNHCR maintains detailed data of place of origin and vulnerabilities, which can be provided upon request.</p>	<p>the end of February and data entry training at the beginning of March. Camp profiling round five data is due to be released at the end of May 2016.</p>
<p>Shelter</p>	<p>(3) <u>Review of Shelter Gap Analysis and priorities 2016</u> Updated for Bhamo area camps; see document <i>Shelter Gap Analysis Report</i>.</p>	
<p>NFI</p>	<p>(4) <u>Review of Winter NFI Assessment</u> Winter NFI Assessment findings were presented. The objective of the Winter NFI Assessment was to produce a needs-gap analysis of winter NFIs and identify priorities in order to assist NFI agencies with programming for upcoming winter NFI distribution. The assessment was conducted in 23 camps, almost all of which are situated in high-altitude border areas and fall under Category 1 and 2 of prioritized camps. Essential NFI items were determined by usefulness ratings by the community, market access and challenges for the camps. See document <i>Winter NFI Assessment Report Kachin/Shan</i>.</p>	
<p>AOB</p>	<p>(5) <u>Emergency shelter kits, NFI kits and hygiene kits</u> Emergency assistance includes distribution of emergency shelter kits, NFI kits and hygiene kits. Emergency shelter kits are designed to be provided as part of the relief response to conflict or other disaster-related displacement. SI is planning to stock and store 400 sets of each kit in Myitkyina and Bhamo warehouses. SI wanted to know the emergency shelter and NFI capacity of</p>	<p>Action point: SI to share components of the kits with the Cluster.</p>

	<p>other organizations. UNHCR usually consolidates the NFI report into the monthly Cluster analysis report.</p> <p>New IDPs in Mai Hkawng and Mansi are in urgent need of winter NFIs.</p>	<p>Action point: Cluster to communicate with NFI agencies to devise distribution plan.</p>
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Reference Documents

- *Shelter Gap Analysis Report*
- *Winter NFI Assessment Report Kachin/Shan 2015*