

## Rakhine Ad-Hoc Food Distribution Meeting

### Minutes

Date: 3 October 2013

Time: 10.30 hrs.

Venue: UNHCR Office, Sittwe, Rakhine State

Participants: UNHCR, WFP, MRF, ACF, SCI & LWF

Observer: ICRC

Agenda item	Discussion	Action/Actor	Due date
1. Introductions and scope of the meeting	<b>General objective</b> of the meeting is connecting camp managers (DRC, LWF, SCI) and food services providers (WFP and its partners SCI and CDN; MRF) and share relevant information on the respective mandates, distribution plans, methodologies, pursuing the final goal of enhancing coordination at camp level, involving camp residents at all stages of planning and implementation.	<b>NSTR</b>	<b>NSTR</b>
2. Operational Updates	<p>- <b>MRF:</b> the organization is planning to distribute food to 3.600 HHs in the camps of Sittwe rural area (about 22,000 individuals) and in four surrounding villages, for 6 months, beginning in November. The food basket, per HHs of 6 members, includes the following items (monthly ration):</p> <ul style="list-style-type: none"> <li>- Rice 50 kg</li> <li>- Oil 5 Lit</li> <li>- Bean 4.5 Kg</li> <li>- Shrimp 0.5 Kg</li> <li>- Mango Pickle 0.5 Kg</li> </ul> <p>Please note the basket is different from the one of WFP and it is concern this could create tension at camp level if all the stakeholders don't peacefully agree this practice is acceptable. MRF might consider including salt in the basket.</p> <p>- <b>WFP and partners:</b> will continue their regular distribution plan up to end of the year as budget has been increased to secure it.</p> <ul style="list-style-type: none"> <li>• WFP shared with camp managers distribution calendar and Food Distribution Guidelines (attached for reference)</li> <li>• WFP accepted to revise distribution list</li> </ul>	<p>- <b>MRF</b> to share with WFP distribution lists by camp, so that cross-check can be made</p> <p>- <b>DRC</b> to share with CCCM and WFP HH</p>	

	<p>according to HH surveys; camp residents appearing in the HH survey lists, if not already targeted by MRF, will be served by WFP. This includes groups recently moved from Aung Mingalar area</p> <ul style="list-style-type: none"> <li>• WFP is considering to issue food distribution/ration cards and suggested identification of small camps to be targeted as pilots e.g. OTG Chay or other with similar limited population</li> <li>• WFP is considering to work in partnership with other stakeholders (e.g. Turkish aid, MAUK) in order to complement its basket with additional items</li> </ul>	lists	
3. Standard Operating Procedure	<p><b>WFP and its partners</b> distribute following the methodology, spelt out in the Food Distribution Guidelines, through leaders of a Community-Based Targeted Distribution (CBTD).</p> <p>The dry distribution through leaders of CBTD entails steps to be undertaken before, during and after the distribution.</p> <p>Due to limited resources and specific challenges posed by the context (Gov't involvement in appointing FDC members), not all those steps have been implemented and both camp managers and WFP agree there is still room for improvements.</p> <p>Election of FDC members and equal participation of women is still an outstanding challenge.</p> <p>Partners agree WFP needs more operational partners in Rakhine in order to thoroughly enforcing the Guidelines and continue advocacy from the agency is undertaken.</p>		
4. Date/time/place of the next meeting	<p>This ad-hoc working group meeting will take place <b>on monthly basis</b> whilst CMs and food service providers will continue coordinating regularly at camp level.</p>		