

Shelter / NFI / CCCM National Cluster Meeting Minutes

10:00 – 12:00, Friday, 12 December 2014

UNHCR Office, Yangon

Attendees: IOM, Qatar RC, Senior Inter-Agency Gender Advisor, NRC, Rakhine Shelter Cluster Coordinator, UNOPs, Arche Nova, SCI, Cesvi, UNHCR Associate Protection Officer & WHO

Apologies: ICRC & FAO

Agenda Item	Discussion	Action / Actor / Date
Introductions	<ul style="list-style-type: none"> Round of self-introductions made. Noted that attendance was somewhat modest but National Cluster Coordinator (CC) underlined the fact that he had changed the meeting date and time, three times. Apologies were expressed. CC appreciative that this meeting could happen. Keen to have one before the end of the year and next week he would be on mission to N/Shan. CC went through various documents circulated. He noted CCCM <i>Evaluation on the Performance of the Camp Management Committees</i> for Kachin/Shan could do with some editorial tidying. However, he was keen that the report be circulated, as it was at today's meeting. 	
Actions from Previous Meeting	<p><u>Shelter Designs</u></p> <ul style="list-style-type: none"> ➤ CC to feedback on pros and cons of steel versus wooden structures, former now increasingly evident in Kachin/Shan. <p><u>Kachin/Shan</u></p> <ul style="list-style-type: none"> ➤ CC to upload minutes of joint shelter/WaSH Cluster meeting in Kachin. ➤ CC to upload 2nd round of camp profiling data to website. <p><u>Rakhine</u></p> <ul style="list-style-type: none"> ➤ Solidarites to give an update at next Cluster meeting on addressing pond issues in Pauktaw. <p><u>Disaster Response</u></p> <ul style="list-style-type: none"> • CC to upload Emergency Response Plan to website. 	<p>CC still to circulate</p> <p>CC still to upload CC still to upload</p> <p>Solidarites not attend meetings/still no update received. Last meeting attended 13 August.</p> <p>CC still to upload</p>

	<ul style="list-style-type: none"> Division of Responsibility between UNHCR, IOM and IFRC. By next meeting Cluster to share first draft of communication with communities messages. <p><u>Yangon Meetings</u></p> <ul style="list-style-type: none"> CC to write to CESVI following meeting, as agreed. <p><u>Rakhine Camp Profiling</u></p> <ul style="list-style-type: none"> 1st cut of camp profiling data by next meeting. <p><u>Shelter Situation in Rakhine – current strategic thinking for 2015</u></p> <ul style="list-style-type: none"> ASAP CC & ECHO to liaise on viable dates/location for briefing by Shelter Cluster to donors. Subsequently only SDC had confirmed. DFID and USAID unavailable. Agreed that Shelter Cluster would arrange at a later date. Shelter Cluster concerned that for such a vital humanitarian issue getting four key donors in a room for one to two hours was not feasible. Was this symptomatic of a decreased donor interest in shelter? This would be extremely worrying if this was the case. <p><u>Humanitarian Needs Overview</u></p> <ul style="list-style-type: none"> At last meeting OCHA said Cluster should include breakdown per t/ship in sector submissions. <p><u>AoB</u></p> <ul style="list-style-type: none"> Like DRC and LWF, Save to start producing monthly report now they have in-house IOM support. Presentation by HelpAge on <i>Protection Issues Related to Older Persons in Kachin</i>. CC visiting Rakhine for week in December to help support/fill Rakhine CCCM/NFI Cluster Lead gap. To update at next meeting. 	<p>ASAP CC to concretise this discussion in writing/email Document plus translated version forwarded to OCHA. Action now rests with latter.</p> <p>CC still to write to CESVI</p> <p>See below</p> <p>Shelter Cluster to arrange in first two months of 2015.</p> <p>OCHA confirmed/was not needed</p> <p>No SCI report produced</p> <p>CC could be contacted for copy of presentation</p> <p>See below</p>
<p>Updates</p> <ul style="list-style-type: none"> Shelter/NFI & CCCM HRP Sector Submissions 	<p>CC noted that the submissions were done and by all accounts the HRP was almost complete. Appreciation was expressed to all who had given feedback/input. CC noted that the peer review exercise between sector/Cluster leads on their sector submissions had been beneficial, not least in terms of generating a more collective sense of ownership. Protection Sector was commended for this suggestion. CC had certainly appreciated feedback from other sector/Clusters.</p>	

<ul style="list-style-type: none"> Emergency Operations Centre (EoC) CCCM Cluster in Rakhine – funding for Save the Children 	<p>CC (along with other sector/Cluster) leads had attended one day w/shop in Nay Pyi Taw. Attendance had not felt very productive since most of the day was preoccupied with physical layout and planning for construction of EoC. Towards the end of the day CC had stressed to <i>Asia & Africa Disaster Management Consultant</i> Don Price (donprice00@gmail.com) that while Inle Lake SIMEX had been productive in terms of establishing links between how the international humanitarian community could support the Government of Myanmar in the event of a large-scale natural disaster, this felt <i>far</i> less so.</p> <p>This particular issue was not discussed in the forum but bilaterally between SCI and CC following the meeting.</p> <p>On more general CCCM (& NFI) issues, CC chaired the last Rakhine Cluster meeting of 2014 in Sittwe. The next meeting would be the week of 5 January. Normally the forum meets every two weeks but a longer break was agreed due to festive period. For coverage of issues discussed and outcomes, minutes of this meeting can be located at: https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Rakhine-Meeting-Minutes.aspx See <i>Rakhine (CCCM and) NFI Cluster Meeting Minutes 5th December 2014</i>. Well-attended (22 pax.) and issues covered being NFIs and possible need for market surveys, NFI SOPs, camp profiling, camp factsheets, sports activities (see photo below), pond risk mitigation, incident reporting, complaints mechanisms, voluntary fees, access to services and HH surveys.</p>	
<p>WHO – National Measles-Rubella Immunization Campaign (2015)</p>	<p>Presentation and hand-outs given by Dr. Vinod Bura (burav@who.int) (www.searo.who.int/myanmar) from the WHO on National Measles-Rubella Immunization Campaign (2015). Key points stressed were:</p> <ol style="list-style-type: none"> 1. Aim was to cover all schools across Myanmar, primary, secondary and tertiary; 2. Need 95%+ coverage, 80% and they will have “failed”, must get over 95%; 3. Looking to cover 17.4 million children, 65,000 villages, 13,000 vaccination teams at a cost of US\$20 million; 4. Programme is deemed to be “well-funded”; 5. As part of this they will be running a “strong information campaign”; 6. Feedback from all any actors on the programme is welcome – see WHO contact details above. 7. In response to a question, yes they were looking to cover IDP areas in Rakhine, Kachin/Shan. Responding, CC stressed that Dr. Vinod Bura should directly contact CC for all/any information contact points from this Cluster that could be of use. The obvious channel would be Camp Management actors operating across both States. 	<p>WHO to contact CC as required for information on camps</p>
<p>Senior Inter-Agency Gender Capacity (GenCap) Advisor</p>	<p>Maria Caterina Ciampi (MCC), Senior Inter-Agency Gender Advisor (caterina@un.org) gave a presentation on her role and focus in Myanmar. For more details see attached PowerPoint presentation. Other documents she cited and stressed were <i>CCCM Commitments to Gender Equality</i> and as an example, <i>Gender Mainstreaming Checklist for Camp Managers in South Sudan</i>. Her key priority is to establishing GenCap focal points, two per Cluster/sector per</p>	

	location, YGN, Rakhine and Kachin - see <i>Proposal for the Myanmar Emergency Response Establishment of Gender Focal Points and GEP Network</i> . CC was not convinced there would be the appetite for so many, with a possible compromise of one per Cluster/sector per location. MCC was also suggesting two-day w/shop for these focal points. Thus far only LWF had suggested some modest interest in being a focal point.	
Shelter Situation in Rakhine - 2015	<p>CC welcomed back Rakhine State Shelter Cluster Coordinator Richard Tracey to the YGN forum. Last time he attended was in first quarter of 2014. Giving an overview he said 2013 was the “year of construction”. 2014 was “repair and maintenance”, albeit the Government of Myanmar lacked funds, leaving gaps for what the Cluster did not do.</p> <p>Two key documents were cited as part of this brief:</p> <ol style="list-style-type: none"> 1. Concept Note <i>Shelter Repair, Maintenance & Improvements Partnership</i>, 9th December 2015, v.4; 2. Summary - <i>Costs of Care-Maintenance & Improvements for Temporary Shelters</i>. <p>The latter gives a three column priority breakdown of 1st, 2nd and 3rd priority for care, maintenance and improvements of shelter in Rakhine. The latter would focus on temperature, ventilation (smoke), privacy and light issues. The estimated cost to address all 2,898 shelters would be US\$3.7 million if US\$1,300 was spent per eight-unit block and US\$2.2 million if US\$750 was spent per eight-unit block. The latter amount would not allow all care, maintenance and improvement issues to be addressed. The Concept Note stresses that the role of the Cluster would be to support the Rakhine State Government to address these needs, breaking the process down into consultation > needs assessment > project formulation, implementation and monitoring and resource mobilisation. Currently the Cluster is in the “consultation” phase. SCI indicated they and other INGOs may like to discuss with this Concept Note with the Cluster. CC welcomed this offer and soft copy would be forwarded to SCI.</p> <p>Reference was also made to the table titled <i>Individual Housing Options for IDPs in Rakhine State 2015</i>, which gave a breakdown by ethnicity of needs and costing. However, it was stressed that the temporary shelter situation was far more a pressing (humanitarian) issue.</p>	CC to forward soft copy of Concept Note
AoB	<ul style="list-style-type: none"> • As had already been circulated by the Protection Sector, all/any were invited to login to a webinar on <i>The Centrality of Protection: what does it mean in practice? What are the roles and responsibilities of different humanitarian actors in protecting people affected by disasters in conflict?</i> Invitation was extended by <i>Senior Transformative Agenda Implementation Team (STAIT)</i>. • Save the Children noted the challenges they were having operating in Northern Shan; specifically Muse and Namkhan T/ships. CC noted that he will be there on mission this Sunday through to Thursday and would report back at the next meeting. • In the past this Cluster had circulated off the back of this meeting WaSH data analysis. Now (in agreement with National WaSH Cluster Coordinator) latest 4Ws and snapshot are/would be available at the Cluster website. <p>Rakhine data WaSH data analysis could be found here: https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/WaSH-Cluster-Data-and-Analysis.aspx</p>	Contact CC for more details, will be broadcast 10:00 (Geneva) 16 December CC to report back at next meeting on N/Shan visit

Kachin/Shan WaSH data analysis could be found here:

<https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/WaSH-Cluster-Data-and-Analysis.aspx>

The next meeting would be in January. Nearer the time the CC would send an email confirmation and as usual, an agenda.



Demonstration Individual House - Minbya, GAD
Dec. '14



Demonstration Individual House - MraukU, GAD
Dec. '14



IDPs (young men) & IDPs (incentive workers-volunteers) sports activity, Sittwe T/ship Camp
19.12.'14

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- *Shelter-NFI-CCCM YGN Cluster Meeting Minutes, 19.11.'14.*

Health (Cluster)

- *National Measles-Rubella Immunization Campaign (2015) briefing pack.*

Kachin & Northern Shan

- *Evaluation on the Performance of the Camp Management Committees, Kachin-Shan, November '14.*

Rakhine

- *LWF Camp Situation in the Month of November 2014;*
- *Shelter-NFI-CCCM Rakhine Cluster Analysis Report, 1st November 2014;*
- *Summary - Costs of Care-Maintenance & Improvements for Temporary Shelters;*

- Examples of CCCM *Camp Profiles*, 3Ws & what was also labelled *Camp Profile* but will most likely be called *Camp Factsheet*;
- Concept Note *Shelter Repair, Maintenance & Improvements Partnership*, 9th December 2015, v.4;
- Summary - *Costs of Care-Maintenance & Improvements for Temporary Shelters*;
- *Myanmar - 2012 – Conflict* article on shelter response, published in *Shelter Projects 2013-2014*: <http://www.sheltercasestudies.org/shelterprojects2013-2014.html>.

UNOCHA

- *2015, Humanitarian Needs Overview, FINAL*;
- *2015, Humanitarian Response Plan, FINAL*;
- *HCT Meeting Note*, 5th Dec '14;
- *Myanmar Funding Update*, 11th December '14.

GENCAP

- *PowerPoint Presentation by GenCap for Shelter-NFI-CCCM Cluster, December '14*;
- *CCCM Commitments to Gender Equality*;
- *Example - Gender Mainstreaming Checklist for Camp Managers in South Sudan*;
- *Proposal for the Myanmar Emergency Response Establishment of Gender Focal Points and GEP Network*.