

## Basic Needs Working Group Amman, Jordan

Meeting Location	Executive meeting Room UNHCR Khalda	Meeting Date	7.08.2017
Facilitator	Elizabeth Barnhart ( UNHCR) Fabiana Maffeis (PU-AMI)	Meeting Time	2.00– 4.00 pm
kMinutes Prepared by	Ruba Saleh (UNHCR)		
Purpose of Meeting	Regular/Monthly Meeting		

### 1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	Basic Needs 3RP pre-planning template to be shared with BNWG members before the meeting on 20 <sup>th</sup> of Aug.	Ruba Saleh /UNHCR
2.	UCA task force to share a matrix with the UCA actors to support the process of collecting data and information related to UCA interventions.	Fabiana Maffeis / PU-AMI
3.	BNWG members to share their comments and feedback on the Basic Needs second quarter report with Ruba Saleh by Wed 9 Aug COB.	BNWG partners
4.	Organization interested to join the Market Assessment Task Force are encouraged to contact the focal point for the TF Cassandra Welch (cassandra.e.welch@gmail.com).	BNWG partners

### 2.) Session Summaries

Item	Discussion
ISWG update	<p><b>A) OHCA JHF:</b> During the Inter-Sector Working Group (ISWG) on 6 August 2017, OCHA shared that the envelope for the call is significantly less than the previous call. (Around US\$ 1.6 million).</p> <ul style="list-style-type: none"> <li>- The Basic Needs sector is one of the other four Sectors (i.e. Shelter, WASH, and Health) who will submit one priority to OCHA/JHF.</li> <li>- Basic needs sector agreed to recommend the following priority: <b>“To provide one-off cash assistance to the most vulnerable refugees and Jordanians in host communities who are unable to meet their basic needs during the winter months; thus mitigating protection risks related to resorting to negative coping mechanisms”</b>. Targeted populations should include cases referred from the Shelter Sector, especially for those who are at risk of eviction.</li> </ul> <p><b>B) JRP- preparation for Inter agency appeal:</b> The pre-planning activities for the Inter-Agency appeal will start soon. A first step for Basic Needs partners planning activities in 2018 is to</p>

	<p>meet on the 20th of August at UNHCR/ EMOPS (12.00-2.00 pm) to agree on the budget and target for Basic needs activities.</p> <ul style="list-style-type: none"> <li>- This exercise will help the sector to build an idea of the budget and expected activities over the coming year. The sector coordinators will then take these inputs to the JRP workshop at the Dead Sea in early September to support the process of validating the JRP log-frame.</li> <li>- A template including last year's projects and activities will be shared with the basic need partners who are required to provide information regarding their budget and target. Partners in need for support and clarification are encouraged to contact Ruba Saleh (<a href="mailto:Salehru@unhcr.org">Salehru@unhcr.org</a>)</li> </ul>
<p>Update form the UCA task force meeting</p>	<ul style="list-style-type: none"> <li>- The Urgent Cash Assistance (UCA) Task Force headed by PU-AMI had their first meeting in June; the creation of the task force was prompted by some members of the BNWG to try to bring some clarity and harmonization in the way UCA interventions are done.</li> <li>- The TF will share a matrix with all UCA actors in order to collect data and information to support the process of creating the UCA guideline.</li> <li>- The task force will share the date of the coming meeting with BNWG meeting. For further information in the Task force please contact Fabiana Maffeis (<a href="mailto:jor_progco@pu-ami.org">jor_progco@pu-ami.org</a>)</li> </ul>
<p>Basic Needs second Quarter report</p>	<ul style="list-style-type: none"> <li>- Basic Needs second quarter report is produced by the Basic Needs Sector Working Group in Jordan in response to the Syria crisis. It shows progresses in project implementation and funding status during the reporting period (April-June 2017). It summarizes achievement, challenges, and highlights foreseen needs for the next quarter.</li> <li>- BNWG members to share their comments and feedback on the Basic Needs second quarter report with Ruba Saleh (<a href="mailto:Salehru@unhcr.org">Salehru@unhcr.org</a>) by Wed 9 Aug COB.</li> </ul>
<p>Update on MEB 2017</p>	<ul style="list-style-type: none"> <li>- The Review of 2017 MEB is almost final. Harry Brown (MEB focal point) will share the consolidated data with Inter Sector Working Group (ISWG) for validation by end of Aug/early Sep</li> </ul>
<p>Market survey</p>	<ul style="list-style-type: none"> <li>- UNHCR is embarking on a Multi-sector Market Needs Assessment with the aim to:                         <ul style="list-style-type: none"> <li>• Assess the impact of cash assistance in Jordan in select markets -- rental, food, non-food items -- in terms of supply, demand, and pricing.</li> <li>• Understand barriers to market access faced by the population living in the selected market area</li> <li>• Assess potential impact of future assistance.</li> </ul> </li> <li>- A Market Assessment Taskforce will be created to further define the scope of the project, select geographical areas, develop questions, and assist in data collection and analysis. PU-AMI, Medair, ACTED and CARE expressed their interest to join the TF.</li> <li>- Organization interested to join the task force are encouraged to contact the focal point for the Market assessment TF <b>Cassandra Welch</b> (<a href="mailto:cassandra.e.welch@gmail.com">cassandra.e.welch@gmail.com</a>).</li> </ul>

Basic need links with livelihoods	<ul style="list-style-type: none"> <li>- The Basic Needs partners agreed to initiate discussions related to the graduation model. An agenda point in the BNWG meeting will be dedicated to partners who want to present/share examples of their approach in graduating Syrian beneficiaries from receiving assistances to more sustainable income generating opportunities. IOCC and Medair will present their examples in the next BNWG meeting.</li> </ul>
AOB.	<ul style="list-style-type: none"> <li>- SDC and ECHO are in the process of preparing their 2018 budget. A key message to BNWG partners is to provide good justification supported with evidence when applying for funds requested especially for projects related to provision of cash assistance.</li> <li>- The Next BNWG meeting to take place on Monday 2nd of Oct from 2.00 pm to 4.00 pm at the UNHCR EMOPS conference room.</li> </ul>

## List of Participants

Organisation	Name	Email
ACTED	Natalie Davirro	natalie.davirro@acted.org
CARE	Mohammad Awamreh	Mohammed.Al-Awamreh@care.org
DRC	Basma Khorsheed	basma.khorsheed@drc-jordan.org
ECHO	Vitor Serrano	Vitor.Serrano@echofield.eu
ICMC	Annette Nuguet	nuguet@icmc.net
ICRC	Samia Al Dalahmeh	saldalahmeh@icrc.org
IOCC	Osama Daibes	odaibes@iocc.org
LWF	Naomi Boase	proa.jor@lwf-dws.org
LWF	Mousa Khory	cashpro.jor@lwf-dws.org
Medair	Tamsin Blake	cashpm-jor@medair.org
PU-AMI	Fabiana Maffeis	jor.progco@pu-ami.org

SDC	Rudolf Gsell	rudolf.gsell@eda.admin.ch
UNHCR	Anna Guant	GAUNTA@unhcr.org
World Relief Germany	Kiri Harper	kharper@worldrelief.de
Caritas	Michèle Renaud	mrenaud@caritas.ch
UNHCR	Elizabeth Barnhart	BARNHART@unhcr.org
UNHCR	Cassandra Welch	jezdc7@gmail.com
UNHCR	Heba Azazieh	AZAIZEH@unhcr.org
UNRWA	Jafar Al Ashhab	j.al-ashhab@unrwa.org
VHI	Camilla Toftlund	Camilla.Toftlund@vision-hope.org
UNHCR	Ruba Saleh	Salehru@unhcr.org