



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda Office -EMOPS Meeting Room	Meeting Date	23rd October, 2017
Chair Person	Vincent Dupin	Meeting Time	14:00 -15:00
Minutes Prepared by	Maysa Saeidi		
Purpose of Meeting	Shelter Working Group Monthly Meeting		
Next Meeting	16 November OR 23 November 2017 at UNHCR @09:00 (to be confirmed)		

Attendance				
No.	Name	Agency	Mobile	Email
1	Sarah Mashal	Help	0797204986	mashal@help-ev.de
2	Hala Satari	Help	0797059467	satari@help-ev.de
3	Louise Guibal-Engler	ACTED	0798020984	louise.guibal-engler@acted.org
4	Kristin Chase	ICMC	0795080495	chase@icmc.net
5	Luca Sangalli	INTERSOS	0796928737	bn.jordan@intersos.org
6	Vincent Dupin	UNHCR	0796664719	dupin@unhcr.org
7	Mais Alsuradi	UNHCR	0795568993	malsuradi@iocc.org
8	Maysa Saeidi	UNHCR	0797412943	saeidi@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the 3rd Quarter Sector Analytical Report when it's final with partners.	Maysa (UNHCR)
2.	To share the Shelter sector 2018 projects summary with partners.	Maysa (UNHCR)
3.	To share the Shelter sector 2018 plan partner's appeal ActivityInfo as of 23 Oct.	Maysa (UNHCR)
4.	To share the final guidelines for "Upgrading Sub-Standard Shelters" and "Cash for Rent" guidelines, and to upload them on the Shelter Sector Portal page.	Maysa (UNHCR)
5.	To share the draft Inter-Agency Appeal Calendar updated 10 Oct 2017.	Maysa (UNHCR)
6.	All partners should update the Shelter WG ActivityInfo focal points.	All partners



Meeting minutes																																							
Item	Discussion	Focal point/ Organisation	Time																																				
Introduction	Round table introduction from all partners present.	All present partners	1 min																																				
ISWG Updates	<p><u>Jordan Humanitarian Fund JHF: second call for proposals</u></p> <p>The August call for proposal received 25 applications, where more than half of the applications were submitted against the Basic needs sector, followed by Health, Shelter and WASH.</p> <p>For Jordan 22 proposals were submitted and 3 for southern Syria.</p> <p>Following the sectoral review process, the recommended projects for Jordan reached 10 projects by the relevant Sectors.</p> <p>The Advisory Board meeting that took place on Thursday 5 October, the listed projects below were recommended to the HC for funding.</p> <p>Basic needs</p> <table border="1"> <thead> <tr> <th></th><th>Agency</th><th>Amount \$</th><th>Approved amount</th></tr> </thead> <tbody> <tr> <td>1</td><td>Caritas CH</td><td>384,869</td><td>384,869</td></tr> <tr> <td>2</td><td>INTERSOS</td><td>399,999</td><td>399,999</td></tr> <tr> <td>3</td><td>IOCC</td><td>300,000</td><td>300,000</td></tr> <tr> <td></td><td>Total</td><td></td><td>1,084,868</td></tr> </tbody> </table> <p>Health</p> <table border="1"> <thead> <tr> <th></th><th>Agency</th><th>Amount \$</th><th>Approved amount</th></tr> </thead> <tbody> <tr> <td>1</td><td>JHAS</td><td>400,651</td><td>400,000</td></tr> <tr> <td>2</td><td>JPSJo</td><td>399,349</td><td>250,000</td></tr> <tr> <td></td><td>Total</td><td></td><td>650,000</td></tr> </tbody> </table> <p><u>Third Quarter Report:</u></p> <p>The Inter-Agency Coordination Unit will produce the 3rd Quarter Sector Analytical Report on 1 November. Draft shared for sector coordinator's review.</p>		Agency	Amount \$	Approved amount	1	Caritas CH	384,869	384,869	2	INTERSOS	399,999	399,999	3	IOCC	300,000	300,000		Total		1,084,868		Agency	Amount \$	Approved amount	1	JHAS	400,651	400,000	2	JPSJo	399,349	250,000		Total		650,000	Maysa (UNHCR)	7 min
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Sector Performance Survey 2017	<p>A presentation about "2017 Sector Performance Survey- Shelter Sector" Results has been shared with the present partners of the Shelter working group.</p> <p>The Jordan Refugee Response Sector Performance Survey – 2017 was launched in September. Contains 12 questions.</p> <p>The purpose of this annual survey was to get feedback on the current performance of sector and area-based coordination and also on whether there has been sufficient improvement since the last review.</p> <p>The target respondents were the regular participants in each sector group and area-based coordination mechanisms at Jordan country and field levels</p> <p>Key Findings:</p> <ul style="list-style-type: none"> - Generally the feedback was positive and improved - No of respondents: 3 respondents out of 183 (2016 Survey) VS 16 respondents out of 222 (2017 Survey) - 32% of respondents are Excellent, 56% of respondents are Above average and 6% of respondents are Average and Poor in terms of the overall coordination effectiveness. - 100% of respondents are satisfied with the overall management of the sector coordination meetings. 	Maysa (UNHCR)	20 min																																				



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	<ul style="list-style-type: none">- 88% of respondents are Yes, 6% Not always, 6% I don't know with the appropriation and clearance availability of the ToR and Work plan of the coordination mechanism.- Generally 88% of respondents are Improved (44% to large extent and 44% to small extent), and 12% for the sector coordination mechanism compared to the last year in terms of meeting management, organization and content.- 50% of respondents are Strengthened the inter-sector linkages this year. <p>Potential Action Items:</p> <ul style="list-style-type: none">- Share the Survey PPT with other partners for their reference and feedback.- Encourage sector members about the importance of receiving continues feedback about the coordination mechanism for improvement. (not to wait till next survey in 2018) <p>In conclusion, Shelter WG Coordination mechanism improved from last year, due to the partner's commitments, chair's obligations and participant's motivation to participate, share info and updates on their organization and services among the group.</p>																																					
Inter-Agency Appeal on ActivityInfo/ JRP Updates	<p>A summary about the Shelter Sector REF and RES projects 2018-2020 and the partners appeal on ActivityInfo 2018 plan have been shared with the present partners.</p> <table><tr><th>Component</th><th>Budget 2018</th><th>Budget 2019</th><th>Budget 2020</th><th>TOTAL</th></tr><tr><td>REF</td><td>8,000,000</td><td>8,000,000</td><td>8,000,000</td><td>24,000,000</td></tr><tr><td>REF</td><td>4,000,000</td><td>4,000,000</td><td>4,000,000</td><td>12,000,000</td></tr><tr><td>REF</td><td>7,000,000</td><td>8,000,000</td><td>9,000,000</td><td>24,000,000</td></tr><tr><td>RES</td><td>5,000,000</td><td>6,000,000</td><td>7,000,000</td><td>18,000,000</td></tr><tr><td>RES</td><td>2,000,000</td><td>2,000,000</td><td>3,000,000</td><td>7,000,000</td></tr><tr><td>TOTAL</td><td>26,000,000</td><td>28,000,000</td><td>31,000,000</td><td>85,000,000</td></tr></table> <p>Also, how can partner enter their appeal on ActivityInfo has been presented with present partners. ActivityInfo database will be closed on 26 Oct 2017.</p> <p>As per the Inter-Agency Appeal Calendar: 9 Oct – 9 Nov: MOPIC/JRPSC Secretariat reviews all sector submissions and get back to TFs for clarifications, if needed.</p>	Component	Budget 2018	Budget 2019	Budget 2020	TOTAL	REF	8,000,000	8,000,000	8,000,000	24,000,000	REF	4,000,000	4,000,000	4,000,000	12,000,000	REF	7,000,000	8,000,000	9,000,000	24,000,000	RES	5,000,000	6,000,000	7,000,000	18,000,000	RES	2,000,000	2,000,000	3,000,000	7,000,000	TOTAL	26,000,000	28,000,000	31,000,000	85,000,000	Maysa (UNHCR)	10 min
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Partners Updates	<p>Intersos: INTERSOS is the focal point for the intervention work plan for the awareness guidelines.</p> <p>ACTED: No updates.</p> <p>ICMC: Has cash for rent project.</p> <p>HELP: 2017: rehabilitation project. 2018: primary health care project.</p> <p>UNHCR:</p>	<p>Luca (INTERSOS)</p> <p>Louise (ACTED)</p> <p>Kristin (ICMC)</p> <p>Hala (HELP)</p> <p>Vincent (UNHCR)</p>	7 min																																			



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	The "JHCO Foundation" has approached UNHCR in regard of potential Azraq camp expansion with village 7. Since there is no specific need to extend the camp in coming future, the proposal of JHCO is assessed to re-orientate the proposed resources to specific gaps. More details to be provided at the next SWG		
AOB	<ul style="list-style-type: none"> No comments received on the final drafts shared with partners for "Upgrading Sub-Standard Shelters" and "Cash for Rent" guidelines. Endorsed. 	Maysa (UNHCR)	2 min

Useful links:

Shelter Sector Portal page:

http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=10

Shelter Dashboard:

<http://scs.raisunhcr.org/dashboards/Shelter.aspx>

Service Advisor:

<http://jordan.servicesadvisor.org/>

Indicator Dashboard:

<http://scs.raisunhcr.org/dashboards/indDashboard.aspx>

ActivityInfo:

<https://www.activityinfo.org/>

ActivityInfo Partners Focal Points

Agency	Name	Email	Mobile
Caritas	Laith Bsharat	laithb@caritasjordan.org.jo	
ICMC	Ghalia Rawashdeh	rawashdeh@icmc.net	0779711434
INTERSOS	Wa'el N. Twal	me.jordan@intersos.org	0798424029
NRC	Shahd Mehlar	shahd.mehlar@nrc.no	0790052654
Help	Sarah Mashal	mashal@help-ev.de	0797204986
Habitat for Humanity	Fadi Ladaa	fadiladaa@habitatjordan.org	0798645457
IOCC	Osama Daibes	odaibes@iocc.org	0777794459
UNHCR	Maysa Saeidi	saeidi@unhcr.org	0797412943

Next Meeting will be held on Thursday 16 or 23 November at 09:00 am at UNHCR (To be confirmed).