

Meeting minutes

Meeting Date	August 10, 2017
Meeting Time	11:00-12:40
Meeting Location	UNHCR Terrace Meeting Room
Purpose of Meeting	Monthly DTF meeting
Participants	UNHCR: Irene (Chair), Sima (FP disability at Azraq camp), Shaden (FP disability in Irbid) JICA: Ritsuko and Daisuke Mercy Corps: Raya IOCC: Loren HI: Yahoko (Co-chair), Sabreen (ADTF Za'atari) UPP:
Next Meeting	9am-10am on Sunday September 17, 2017 10am-1pm on the same day: Workshop on Washington Group Questions on Disability

Agenda

1. DTF contributions to Jordan Response Plan (JRP) and Comprehensive Vulnerability Assessment (CVA)
2. DTF membership and how to disseminate information and messages of inclusion widely and to various stakeholders
3. Proposal for a day workshop on Washington Group of question for DTF member
4. AOB

1. DTF contributions to JRP 2018~ and CVA

[Background]

- All Working Groups are currently developing CVA to inform JRP. Chair of Protection WG is drafting a 2-page paper to be shared with DTF Chair soon. DTF is encouraged to raise key issues to be included in the paper in 3 lines (strict word limits).
- DTF members attending different WGs are highly encouraged to deliver key messages (see below) to ensure disability inclusion across WGs' papers. Irene will also contact Yukiko, ISWG chair, to advocate disability mainstreaming.
- Once drafts are collected, there will be in-depth sector specific discussions with concerned ministries and MOPIC (in the week of Sep 10-14). DTF members whose organizations will attend this 3-day JRP session are again encouraged to advocate disability inclusion.

[Suggestions from DTF members]

- Disability mainstreaming across different sectors
- Also disability specific interventions (e.g. community based activities targeting persons with disabilities)
- Social participation to lead to employment and various livelihood activities
- Data collection: using WG questions for identification
- Strengthening access to services
- Issues of harassment and violence against persons with disabilities
- Gender issues

- Alignment with and strengthening local laws and capacities for both response and resilience. Keep in mind that some ministries do not have specific departments on disability

[Action points]

- Irene and Yahoko to incorporate DTF members' suggestions into CVA draft of Protection WG
- Irene to contact Yukiko to ensure disability inclusion across sectors

2. DTF information dissemination

- Stakeholders mapping. Some works done before but needs to be modified/updated.
- Service advisory also needs to be updated
- Information sharing about DTF and its work. The objectives are two-fold; to spread the information widely and; to outreach key stakeholders. Both are important and we need different approach. For wide information sharing (e.g. information about services for persons with disabilities, key inclusion advocacy message), use the mailing list. To expand DTF network for strategic partnerships, there is a need to outreach different stakeholders and hold a one day workshop to identify their needs, areas for collaboration etc.
- Past meeting minutes do not seem kept well.

[Action points]

- DTF members are requested to share the mapping data (old version) with DTF Chair & Co-chair. This will be a basis for update exercise.
- DTF members are also requested to update information in *Service Advisory* database
- Chair (with support from Ghassan) to develop the mailing list for information sharing
- Workshops for potential DTF partners to be developed
- DTF members are requested to review past meeting minutes they have and send to Chair & Co-chair. To be archived at Syria Regional Refugee Response Portal

3. Workshop on Washington Group questions on disability

- WG short set has been used in the UNHCR registration and VAF, hence DTF members know WG questions in general. To have better and deeper understanding about WG questions, DTF organizes a half day workshop where members can raise any questions or issues with WG questions themselves and/or adaptation to their organizations.
- Workshop to be led by the HI Washington Group Data Advisor, and scheduled for Sunday 17th 10am-1pm, following the short DTF monthly meeting on the same day 9am-10am.
- If members have specific questions, please send due **Thursday August 24 and your confirmation of attendance**

4. AOB

- DTF key messages. Not yet properly finalized with comments from members.

[Action points]

- DTF members to send inputs to Chair & Co-chair by **August 17, 2017**. Draft was attached to the DTF invitation email.
- DTF members are strongly encouraged to **deliver the key messages in different Working Groups**. Irene emphasized the importance to include disability across sectors, due to decreasing amounts of overall humanitarian funding to Syria crisis response. Focal points from DTF to Working Groups are requested to **share the feedback** with DTF members.

- Disability in Azraq camp. (There is no formal disability task force. A group is working under Community WG)
Work is on-going to develop a referral framework for persons with disabilities. In Azraq, only MC and HI provide services for persons with disabilities. Service providers (non-disability organizations) were mapped out and they refer identified persons with disabilities to HI and MC. Issue is that these non-disability NGOs do not have or use different criteria for referral.
→ The meeting confirmed that they were on the right track: first mapping to understand which organizations are providing what services, what are their eligibility, the extent to which beneficiaries are covered, etc. Second, based on the results of the mapping, identify gaps – what services are not provided, who do not have access to services, etc. This will help design effective referral system. Advocacy work will be required to fill the service gaps.
- Update from IOCC
 - Shelter WG is working on cash for rent scheme. 50% of the households benefit from Cash for Rent support will have persons with disabilities among their members. Geographical coverage: Amman, Zarqa, Boka, Salt and Madaba. Both Jordanian and Syrian can apply. Support will last for 4 months and selection will start from September.
 - New project on inclusive education will start, funded by Australian Government. Kick off meeting in September. IFH is the partner.
- Update from JICA
 - JICA is planning a 1-day workshop for Syrian with disabilities, covering Disability Equality Training and the Guidebook on Employment of Persons with Disabilities. JICA will issue an announcement before the Eid. Members will be requested to circulate the information widely.
- Update from UPP
 - UPP will start a new 6-month project for home based rehabilitation, targeting both Syrian and Jordanian at any age. Services will include PT, OT, psychosocial counseling, mobility devices. Assessment of beneficiaries will start in 2 weeks. Partner NGO is Al Hussain Society.

The next meeting will be at 9:00-10:00 on Sunday September 17th at UNHCR, followed by a workshop on Washington Group questions on disability 10:00-13:00.