

Cash-based Intervention Technical Working Group

CBI TWG Monthly Meeting Minutes

16 January 2018

Gaziantep

Chaired by: WFP, UNHCR, and CARE

Hosted by: CARE

Participants: WFP, CARE, UNHCR, WHH, TRC and UNDP

Agenda:

- Introduction and welcome
- Review of the action points of the previous meeting
- Review of TWG Work-plan for 2018
- Update on the Cash Gap Analysis Workshop Reports (Days 1 and 2)
- AOB (Nomination of an NGO partners as a Technical Advisor)

Summary of Action Points

- ✓ CGA Reports from the 13-14 July Workshop:
 - Day 1 Report (i.e. Recommendations to leverage existing protection programming in facilitating the access to ESSN) with TRC for review; and, in turn, to government partners. Deadline: TBC.
 - Day 2 Report (i.e. Recommendations related to targeting in the Turkish context) under revision in consultation with UNHCR and TRC to further discuss with government partners and circulate it to the ISWG. / Deadline: TBC.
- ✓ WFP will work on draft of an online survey/4Ws to collect information on CBI programs and modalities across all the sectors. Results of the survey will feed into a CBI mapping exercise in Turkey/ Deadline: Before 20 February.
- ✓ TWG coordinators will share the revised 2018 CBI-TWG Work Plan with members for final review and comments. / Deadline: 24 January.
- ✓ TWG coordinators will send invitation to members to nominate an NGO for Technical Advisor of the CBI TWG along with the ToRs for reference, particularly, on roles and responsibilities of the Technical Advisor. / Deadline: 24 January.

1. Introduction and welcome

- The TWG Coordinators welcomed participants and introduced Livio Mercurio as a new UNHCR TWG co-coordinator. Many thanks to Giuseppe Simeon for his contributions to the TWG and success in his new post. WFP also introduced Apolonia Morhaim, who recently joined WFP coordination team in SET.

2. Review of the action points of the previous meeting

Following a brief tour de table, WFP revisited the action points of the previous meeting, as follows:

- WFP to coordinate the report on the findings of the first day of the 13-14 July workshop (i.e. Recommendations to leverage existing protection programming in facilitating the access to ESSN) with TRC and, in turn, government partners. Deadline: 28 November (tentative). [Status: WFP submitted the report to TRC and pending their feedback.](#)
 - UNHCR to review the report on the findings of the second day of the 13-14 July workshop (i.e. Recommendations related to targeting in the Turkish context) and, after consultation with government partners, circulate it to the ISWG / Deadline: 08 December (tentative). [Status: Pending. Currently the report is under revision.](#)
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- ISWG coordinator to include presentation on the findings of the second day of the 13-14 July workshop and proposed next steps on the next ISWG meeting agenda / Deadline: 15 December (tentative). **Status: Postponed until the finalization of the report.**
- CBI-TWG to advise the PATF on government social assistance and protection schemes, incl. values; the base rent cost in south eastern provinces; the latest SET MEB; data on the costs related to procuring assistive devices (max cost) /Deadline: 10 December. **Status: Completed.**
- TWG coordinators to draft and circulate 2018 CBI-TWG work plan and include a discussion on the work plan on the next meeting's agenda / Deadline: 10 December. **Status: Completed.**
- TWG coordinators to actively pursue the participation of key CBI actors (TRC, Japan NGO platform, IOM, UNICEF, SCI and others, as applicable) for the next CBI TWG meeting. **Members indicated that this is an ongoing activity.**

3. Review of the TWG Work Plan for 2018

- In December, a draft work plan was prepared by CARE, UNHCR, WFP and WHH. It included four main areas /categories of work. During the meeting, each area of work of the draft WP with its relevant activities were reviewed and members completed sections on Lead Organization, Supporting Organizations as well as proposed Dates for the activities.
- Partners agreed that fostering the linkages and complementarities between activities in CBI-TWG and other sectors will be one of the main priority areas of work in 2018.

Action Points:

- TWG coordinators will share the revised 2018 CBI-TWG Work Plan with members for final review and comments. Request of Indorsement will be presented in the next meeting. / Deadline: 24 January.
- WFP will work on draft of an online tool to **collect information on CBI programs and modalities across all the sectors.** Results of the survey will feed into a CBI mapping exercise in **Turkey**/ Deadline: Before 20 February.

4. Update on the Cash Gap Analysis Workshop Reports (Days 1 and 2)

- CBI-TWG coordinators provided an update on the status of the Cash Grant Analysis Reports from the 13-14 July Workshop.
 - WFP indicated that the Day 1 report was submitted to TRC for review in December 2017.
 - UNHCR indicated that the Day 2 report is currently under revision of the content and recommendations and will coordinate with TRC once ready. This document examines the ways of targeting most vulnerable households in the Turkish context, especially refugees living under extreme poverty, who are unable to benefit from ESSN due to ineligibility based on demographic criteria.

5. AOB

- **Nomination of an NGO partners as a Technical Advisor:** Given that the Technical Advisor of the CBI TWG is a rotating seat on annual basis, it is the time of the year to designate a new Technical Advisor for the WG. The roles and responsibilities were briefly explained and it was agreed that the TWG coordinators will send a message to the members to request nominations.
- **Phishing/Scams:** Members brought up the issue of social media unsolicited online activity related to illegitimate activities and which can create reputational damage to the operation. Partners agreed to support joint efforts against such activities using effective channels of communication with beneficiaries (including social media, call centers, messages, etc) to raise their awareness.

Action Point:

- TWG coordinators will send invitation to members to nominate an NGO for Technical Advisor of the CBI TWG along with the ToRs for reference, particularly, on roles and responsibilities of the Technical Advisor. / Deadline: 24 January.

Next meeting: 20 February 2018 (tentative).