**DATE:** 29 January 2018

**TIME:** 11:30 AM – 01:30 PM

**LOCATION**: Save the Children Office – Kweikhat

**IN ATTENDANCE:** World Vision, AND, Concern Worldwide, AVSI, Mouvement Social, Relief and Reconciliation, Ana Aqra Association, IRC, NRC, UNHCR, unicef (and on behalf of ALLC), and SCI.

**ABSENT:** Al Fayhaa Association, ALLC, Malaak, WCH, and RMF.

**MINUTES PREPARED BY**: SCI

**AGENDA ITEMS**

1. **Updates on the release of the Retention Support SOP:**

To date no new SOPs are released. NGOs implementing the School Based Retention Support are following the summer Memo # 30 dated 26 August 2017.

1. **NGOs modalities:**

Attending partners shared their Retention Support implementation modalities. NGOs modalities for Retention Support are detailed in a separate Excel document. Education partners will be reviewing the draft minutes and modalities and share their comments with SCI before sharing the final version.

1. **Brief on the updated 5W and on the major areas of intervention:**

According to the 5W Matrix, there are 7 NGOs implementing School Based Retention Support and also 7 NGOs implementing Community Based Retention Support as follows:

|  |  |
| --- | --- |
| **School Based Retention Support** | |
| **NGO** | **# of Schools** |
| Al Fayhaa Association | 8 (North & Akkar) |
| ALLC | 10 (North & Akkar) |
| Ana Aqra Association | 5 (North) |
| AVSI | 9 (Akkar) |
| Concern Worldwide | 6 (North) |
| Malaak | 1 (Akkar) |
| WCH | 1 (Akkar) |

|  |  |
| --- | --- |
| **Community Based Retention Support** | |
| **NGO** | **# Locations** |
| Concern Worldwide | 36 (Akkar) |
| IRC | 8 (Akkar) |
| NRC | 4 (North & Akkar) |
| RMF | 1 (North) |
| WCH | 8 (North & Akkar) |
| SCI (Learning Centres) | 4 (North & Akkar) |
| SCI (Refugee and Host Community) | 47 (North & Akkar) |
| Relief and Reconciliation | 3 (Akkar) |

It was agreed that Education partners shall check the 5W Matrix and update it accordingly.

1. **Potential geographical overlaps and the way forward:**

The main Education actors in the North and Akkar acknowledged the high need for Retention Support programs for both Syrian and Lebanese students enrolled in the Lebanese public schools and expressed the need also for enhanced coordination to ensure reaching the most in need students. During the meeting it was raised the necessity for coordination in several locations as follows:

* Bireh: unicef and R&R;
* Fneidek: AVSI and Concern Worldwide;
* Halba: NRC and MS; and
* Akkar: Concern Worldwide and ALLC.

The aforementioned actors agreed on holding bilateral meetings to address the overlap and the way forward.

1. **AOB and Actions:**

* As part of their holistic approach in the retention support intervention, NRC shared updates on the rehabilitation completion of two schools: Baddawi Public School for Boys and Halba Public School for Boys.
* During the meeting, two challenges were raised:

1. IRC emphasized on the importance of committing to proactive coordination and not only to updating the 5W Matrix. All attendees agreed on exploring and communicating with the Education actors operating in each area ahead of intervention. Although this has been clearly agreed on previously, inconsistencies continues being identified which makes coordination challenging;
2. SCI highlighted the challenges that several NGOs are facing with Bireh municipality. There are concerns that the municipality is playing a deterrent role that discourages effective coordination among Education NGOs implementing in this location. This did seriously affect the Community Based Retention support implementation in the area and this prevented more than 120 children to benefit from homework support running for more than two years in the area. It was suggested that this challenge should be internally reported within NGOs and discussed during the Inter Agency meetings.

**Attached:**

1. Retention Support Coordination Meeting Agenda
2. Link to the 5W Matrix: [**5W Matrix\_Update\_2017\_T5A**](https://unicef-my.sharepoint.com/personal/vashkarian_unicef_org/_layouts/15/guestaccess.aspx?docid=131ecedce906044eda18af458e72494e4&authkey=AdjJ-y2-D6h6z3aJJx97V7s&e=08b6a71acb0c4f16a1472e4f929e7fe2)
3. List of attendees
4. NGOs Modalities for Retention Support in the North
5. MEHE Memo # 30 regarding implementing Summer Retention Programme