

Sector Gender Focal Points Network Meeting Minutes

Date/time/venue	Thursday, 3 May 2018, 11:30 - 13:30, UNHCR EMOPS Conference Room
Attendees	Chair of the Network; 8 Focal Points from Basic Needs, Education, SGBV, Child Protection, WASH, Livelihoods; Assistant to the Chair of the Network Absent: Shelter, Food Security, Protection, Health sectors Also attended: a Gender in Humanitarian Action Advisor / UN Women

Inclusion of Gender Equality Components in the Sectors' Work Plans

- The SGFPs are recommended to ensure that the sectors' work plans include gender equality components, and then regularly follow up on implementation. The FPs are encouraged to share on the challenges and achievements with the network members.
- Protection, SGBV and Child Protection (CP) sectors are finalizing Capacity Development plan, which includes gender mainstreaming. The sector gap analysis is at the completion stage.
- The 2018 work plan of Education sector is not developed yet. The 2017 plan included gender mainstreaming. The sector gender analysis of 2016 is being revised, and is expected to be finalized in July 2018.
- WASH sector highlighted importance of reviewing sector gender analysis.
- Livelihoods work plan is being finalized, incorporating comments from the sector members.
- The following challenges were indicated:
 - Coordination and communication at the sector level and between SGFPs of the same sector;
 - Time allocated for the FPs' functions in addition to the regular role at the agency;
 - Acceptance of the agencies / supervisors the efforts their staff favor to the network;
 - Reluctance of sector members to self-delegate for SGFPs' roles;
 - Understanding of SGFPs of their role, particularly utilizing sectors' platform to promote gender equality.

Action Points	Responsible	Deadline
The new WASH SGFP to meet Chair of the network for briefing; Other FPs are invited to initiate similar meetings.	Samira Smairat	Before the next SGFPN meeting on 7 June
Enhance communication and coordination between SGFPs of the same sector.	SGFPs	Continuously
Provide support to WASH sector on development of sector gender analysis.	Rebeca Acin, UN Women	ASAP
Ask Shelter sector if support in development / revision of sector gender analysis is needed.	Elena Guseva	ASAP

Sector Gender Focal Points 2018 Work Plan: Implementation

Importance of regular monitoring and analyzing of sectors' deliveries applying information management tools provided by the inter-sector coordination was reminded. In 2017, the SGFPs received two inter-active sessions on utilizing gender disaggregated data from the sectors' dashboards for the benefit of gender equality promotion. The FPs are also recommended to follow up on the accuracy of the sectors' regular reporting.

When needed, the SGFPs can be provided with additional sessions on utilizing sectors' dashboards: <http://scs.raisunhcr.org>

Action Points	Responsible	Deadline
Follow up on accuracy of sector reporting (including ActivityInfo).	SGFPs	Continuously
Provide options of technical support of Inter-Agency Coordination and Information Management Unit (UNHCR) to SGFPs on monitoring and analyzing of data reflected at the sector dashboards.	Elena Guseva	Starting the week of 6 May, and upon identified need to be continued
SGFPN Capacity Building Plan: proposal of UN Women		
The GiHA Advisor from UN Women developed a capacity building plan for the SGFPN members, and offered it for discussion. The plan is built with consideration of interests previously shared by the FPs, results of the recent survey, and demands of the SGFPN in general.		
Action Points	Responsible	Deadline
Send comments on the draft Capacity Building Plan to SGFPN Chair for the further consolidation and follow up with GiHA Advisor.	SGFPs	By Wednesday, 9 May
Provide alternative dates for the capacity building events.	Rebeca Acin, UN Women	ASAP
Take basic on-line course on gender equality, when the link is available. ¹	SGFPs	ASAP
AoB		
<ul style="list-style-type: none"> ▪ Some SGFPs are invited by the sector (co)coordinators to participate in the JHF Strategic and Technical Projects Reviewing Committees to ensure that gender equality is respected in all the submissions. ▪ Importance of respecting line of coordination through the SGFPN is highlighted. ▪ Some SGFPs faced problem in accessing the on-line course on Gender Equality provided by UN Women. 		
Action Points	Responsible	Deadline
Check accessibility of the link and / or send the accurate link to the basic on-line course on Gender Equality to SGFPN Chair, for the further sharing with the FPs.	Rebeca Acin, UN Women	ASAP
Next SGFPN meeting: Thursday, 7 June from 11:30 to 13:30 in UNHCR Khalda (EMOPS room)		

¹ See AOB