



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF Office	Meeting Date	22th of July 2018
Chair and Co Chair	Jose Gesti Canuto & David Pedrueza	Meeting Time	11:00- 12:45
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	17 September 2018 at UNICEF at 13:00am		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share any previous relevant document, research or reports done on gender as a reference for the WASH Gender Analysis.	All partners
2.	To share the draft of the (Survival) Minimum Expenditure Basket for partners inputs.	All partners
3.	To share the draft WASH WG ToR/Work Plan with partners for inputs.	All partners
4.	To follow up on completing the Solid Waste Management SWM Implementing Partners Matrix (camps and host communities).	Maysa (UNHCR)
5.	To arrange with WVI on presenting a summary about their SWM project in the coming meeting in Sep or Oct.	Maysa (UNHCR)& Amjad (WVI)
6.	To circulate Cewas Middle East announcement about their upcoming training in Sustainable Sanitation and Water Management, in Amman- September.	Maysa (UNHCR)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Amjad Dawood	WVI	Amjad-dawood@wvi.org	0770425880
2	Nikki Behnke	WVI	behnke@live.unc.edu	
3	Suheil Mousa	Mercy Corp	smousa@mercycorps.org	0770465731
4	Abdulla Zoubi	Mercy Corp	azoubi@mercycorps.org	0775008899
5	Yazan Al-Amleh	ACTED	Zaatari.engineering@acted.org	0797014499
6	Sami Al-Shobaki	ACTED	sami.al-shobaki@acted.org	0799440020
7	Bushra Doshag	ACTED	bushra.doshag@acted.org	0795261122
8	Hussam Jadallah	INTERSOS	PM.WASH.Jordan@intersos.org	0796947062
9	Hussam Jadallah	INTERSOS	Assistant.wash.jordan@intersos.org	
10	Mahmoud Al-Kharouf	JOHUD	mahmoud.k@johud.org.jo	0795907255
11	Marc Schindler	SDC	marc-peter.schindler@eda.admin.ch	0798270776
12	Eveline Arnold	SDC	eveline.arnold@eda.admin.ch	0796445880
13	Shada Qahoush	NRC	shada.qahoush@nrc.no	0770497953
14	Ruweida Aljabali	Cewas Middle East	ruweida.aljabali@cewas.org	0799700182
15	Husam AL-Yousif	FPEC	makani.wash.specialist@future-pioneers.org	0789997112
16	Mohammad AlShushan	Oxfam	mslshushan@oxfam.org.uk	0790219701
17	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712
18	Jose Gesti Canuto	UNICEF	jgesticanuto@unicef.org	0791463290
19	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
20	Roelof Wentzel	UNHCR	wentzel@unhcr.org	0795650871
21	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	2 min
Announcements	<p>WASH Gender Analysis</p> <p>The sector starts in collaboration with UN Women consultant to conduct Gender Analysis for WASH.</p> <p>All partners were requested to provide any relevant document, research or reports have been done previously on gender as a reference.</p>	Jose (UNICEF) and Maysa (UNHCR)	3 min
Last meeting action points	Reviewed last meeting action points and the list was updated.	Maysa (UNHCR)	3 min
Geographic Information System GIS Demonstration	<p>A demonstration about “Geographic Information System GIS” has been presented with the present partners of the WASH working group.</p> <p>It’s a vulnerability application, it’s only a map, it’s a complete tool where you can see the data and search for it. Using this tool, partner can place their projects and see they want to prioritise their project’s interventions based on water supply and sewage vulnerability.</p> <p>2018 vulnerability map is finalised now and partner can have an access on it through the live website: http://gishub.info (live link for GIS)</p> <p>No special credential is required to use this application.</p> <p>It is accessible during the working hours only, five days a week from 07:00 - 19:00, except weekend; Friday and Saturday.</p> <p>It’s similar to google map that has zoom in and out, it shows that we are implementing open street map and partner can see layers for schools, water supply and sewage.</p> <p>It includes the vulnerability map, which is an interactive map where partner can find any information could be useful e.g. population, water network subscriber, standard consumption, vulnerability indicators ...etc.</p> <p>If any of the sector’s IM Focal is interested to get an access, please send your request directly to Laith.</p> <p>For more info, please contact: Laith Abu Nawwas, UNICEF lanawwas@unicef.org 0798682295</p>	Laith (UNICEF)	25 min
Minimum Expenditure Basket MEB Updates	<p>A presentation about “Minimum Expenditure Basket MEB” has been shared with the present partners of the WASH working group.</p> <p>The Minimum Expenditure Basket (MEB) is a way of establishing poverty lines for refugee populations. It is emerging as the primary tool to develop a cost and market based expression of minimum needs of refugees in any given country. It broadly follows the notion of a “cost of basic needs approach” as outlined in the World Bank Poverty Manual from 2005.</p> <p>The two MEBs are:</p> <ol style="list-style-type: none"> Minimum Expenditure Basket (MEB) Survival Minimum Expenditure Basket (SMEB) <p>The draft of the (Survival) Minimum Expenditure Basket have been drafted by ACTED, JOHUD and UNHCR. This documents provides inside in the self-reported</p>	Roelof (UNHCR) & Bushra (ACTED)	12 min



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
	<p>expenditure for water and basic hygiene items in 2018 and compares those to the expenditure in 2017. The data is based on home visits of refugees from January to June 2018.</p> <p>The draft will be shared with partners for inputs.</p> <p>For more info, please contact: Roelof Wentzel, UNHCR wentzel@unhcr.org 0795650871 Bushra Doshag, ACTED bushra.doshag@acted.org 0795261122</p>		
WASH WG ToRs/ Work Plan Revision	<p>The Sector panel worked on revising the following three documents and merged them into one:</p> <ul style="list-style-type: none"> • WASH WG ToR • WASH WG Chair and Co-chair ToR • 2018 WASH Sector Work Plan <p>With take into consideration the following:</p> <ul style="list-style-type: none"> - Updating the figures and statistics info; - Updating the WG objectives, to be allied with current situation to the sector; - Identifying the coordination mechanism; - Updating the Technical Working Groups; Information Management IM. <p>Information Management IM technical working group: Created in 2017, in order to collect, analyse and share information that is important for the sector stakeholders to make informed (evidence based) strategic decisions, to maintain information on all current and potential WASH partners, to ensure a proper reporting and to build the capacity for the IM focal.</p> <p>WASH is the only sector which having this group, which considered as a best practice.</p> <p>Currently, the IM focal points are meeting on quarterly basis (upon the need).</p> <p>The document will be shared with the sector`s partners for inputs.</p>	Jose & Laith (UNICEF)	15 min
SWM project in Zaatari Camp presentation	<p>A presentation about “Oxfam Recycling Project in Zaatari Camp” has been shared with the present partners of the WASH working group.</p> <p>A summary about the project, how it begins, what did Oxfam did, project process, impact, challenges and way forwards have been discussed during the meeting.</p> <p>Mohammad AlShushan Oxfam mslshushan@oxfam.org.uk David Pedrueza Oxfam dpedrueza@oxfam.org.uk</p> <p>For more info, please contact: David Pedrueza, UNHCR wentzel@unhcr.org 0795650871 Bushra Doshag, ACTED bushra.doshag@acted.org 0795261122</p>	David (Oxfam)	25 min



4. Useful links:	
1.	WASH Sector Portal page: https://data2.unhcr.org/en/working-group/53?sv=4&geo=36
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login
5.	UNICEF GIS Portal: http://gishub.info

5. Focal points:	
ActivityInfo	Laith Abu Nawwas lanawwas@unicef.org Maysa Saeidi saeidi@unhcr.org
JORISS	Mohannad Al Nimer melnimer@unicef.org
UNHCR Data Analysis Group DAG	Mukesh KARN KARN@unhcr.org Randa Muwahed MUWAHED@unhcr.org