



## SHELTER WORKING GROUP MEETING

### Syrian Refugee Response in Jordan

<b>Meeting Location</b>	UNHCR Office- Terrace Room	<b>Meeting Date</b>	30th August, 2018
<b>Chair Person</b>	Vincent Dupin & Shada Qahoush	<b>Meeting Time</b>	09:00 -10:30
<b>Minutes Prepared by</b>	Maysa Saeidi		
<b>Purpose of Meeting</b>	Shelter Working Group Monthly Meeting		
<b>Next Meeting</b>	1 November 2018 at UNHCR @09:00		

Attendance				
No.	Name	Agency	Mobile	Email
1	Holly Cramer	ICMC	0797591049	cramer@icmc.net
2	Ammarah Mubarak	IOM	0790047686	AMUBARAK@iom.int
3	Farah Shouli	Habitat For Humanity International	0798587801	farah.shouli@habitatjordan.org
4	Wala`a Karasneh	Habitat For Humanity International	0796161809	wkarasneh@hfhme.org
5	Fatemah Alattal	Syria Relief	0797809724	f.alattal@syriarelieff.org.uk
6	Mahmoud Al-Kharouf	JOHUD	0795907255	mahmoud.k@johud.org.jo
7	Lara Abdallat	JOHUD	0799005658	lara.a@johud.org.jo
8	Hala Satari	Help	0797059467	satari@help-ev.de
9	Osama Daibes	IOCC	0777794459	odaibes@iocc.org
10	Antoine Barbier	NRC	0770497925	antoine.barbier@nrc.no
11	Shada Qahoush	NRC	0770497953	shada.qahoush@nrc.no
12	Vincent Dupin	UNHCR	0796466523	dupin@unhcr.org
13	Mais Alsuradi	UNHCR	0795568993	alsuradi@unhcr.org
14	Maysa Saeidi	UNHCR	0797412943	saeidi@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the Shelter sector's partners priorities for the JHF 2nd call.	All partners
2.	To share the Shelter 2018 Workplan.	Maysa (UNHCR)
3.	To share the Last year JRP 2018-2020 Summary PPT.	Maysa (UNHCR)
5.	To coordinate a training session on excel (pivot table) for the shelter sector members.	Maysa (UNHCR)
6.	To follow up on the Shelter Sector Gender Analysis status.	Maysa (UNHCR)
7.	To share the 3Ws matrix.	Maysa (UNHCR)



Meeting minutes												
Item	Discussion	Focal point/ Organisation	Time									
<b>Introduction</b>	Round table introduction from all partners present.	All present partners	1 min									
<b>Announcements</b>	<p><b>Introducing “Antoine Barbier”:</b> Antoine is been recruited by NRC to replace Elias and to continue co-CHARIING the Shelter WG closely with UNHCR.</p> <p><b>Jordanian Humanitarian Fund – Second call:</b> The second Jordanian Humanitarian Fund JHF Strategic Allocation for 2018 is planned to be launched in early September.</p> <p>Due to the limited amount available, the Standard Allocation would be extremely focused and thus winterization can be considered as the main priority or one of the main priorities. The Fund is meant to meet the emerging needs and to fill in gaps in humanitarian assistance. The total funding available for the second Allocation is approximately 3.5 million dollars (for Southern Syria and Jordan).</p> <p>The sector`s partners will be sharing their priorities identifying the priority and providing an evidenced-based justification for it.</p> <p>The consultation process should not exceed 7-10 days at the max and hence we are expecting to receive the priorities for our next allocation by the first week of September.</p> <p>Last year 2017 second call Shelter Sector priority was:</p> <table border="1"> <thead> <tr> <th>Sector / Sector Priorities</th> <th>JRP Sector Specific Objectives/Project objectives</th> <th>Standard Indicators</th> </tr> </thead> <tbody> <tr> <td><b>1. SHELTER:</b></td> <td colspan="2"><b>SSO: Sustainable and gender appropriate access to adequate shelter and basic facilities and services provided for Syrian refugee women, girls, boys and men in camps</b></td> </tr> <tr> <td>Shelter winterization support to households in Zaatari camp</td> <td>Syrian refugees living in scamp provided with adequate shelters</td> <td> <ul style="list-style-type: none"> <li># of shelters and associated facilities in camps constructed, upgraded and/or improved</li> </ul> </td> </tr> </tbody> </table> <p>Sector Justification: <i>A number of caravans in Zaatari camp have been identified as extremely damaged and require substantial amount of repairs. According to the latest assessment in Zaatari Camp (published in July 2017), 90 per cent of respondents have indicated that they have issues with rainwater leakages in their shelters.</i> <i>Currently there have been annual one-off distribution of 20 JOD cash assistance per family, which is intended for shelter winterization. However, it is not sufficient to cover the costs necessary for severely damaged caravans. For the preparation for winter in Zaatari camp, there are needs to upgrade shelters by addressing improvements of roofing, flooring and others. While Azraq camp has a quick fix team repairing shelter damages, Zaatari camp does not have such a team in place at this moment.</i></p> <p>All partners have been requested to share their priorities with evidence based justification.</p> <p>After the JHF Call is open for applications, partners will apply, after application deadline, a technical committees for each sector will be conducting an evaluation meetings (technically and financially) to review all applications and scoring them. The final scoring sheets will be shared with OCHA (advisory board) for final discussions. The Technical committees includes each sector`s coordinators, gender focal, OCHA representative, International NGO representative and National NGO representative.</p>	Sector / Sector Priorities	JRP Sector Specific Objectives/Project objectives	Standard Indicators	<b>1. SHELTER:</b>	<b>SSO: Sustainable and gender appropriate access to adequate shelter and basic facilities and services provided for Syrian refugee women, girls, boys and men in camps</b>		Shelter winterization support to households in Zaatari camp	Syrian refugees living in scamp provided with adequate shelters	<ul style="list-style-type: none"> <li># of shelters and associated facilities in camps constructed, upgraded and/or improved</li> </ul>	Vincent & Maysa (UNHCR) & Antoine (NRC)	25 min
Sector / Sector Priorities	JRP Sector Specific Objectives/Project objectives	Standard Indicators										
<b>1. SHELTER:</b>	<b>SSO: Sustainable and gender appropriate access to adequate shelter and basic facilities and services provided for Syrian refugee women, girls, boys and men in camps</b>											
Shelter winterization support to households in Zaatari camp	Syrian refugees living in scamp provided with adequate shelters	<ul style="list-style-type: none"> <li># of shelters and associated facilities in camps constructed, upgraded and/or improved</li> </ul>										
<b>Last year JRP 2018-2020 Summary Presentation</b>	<p>A “summary about last year JRP 2018-2020” has been shared with the present partners of the Shelter working group.</p> <p>The presentation included a brief about the Response Plan in Jordan; JRP and 3RP.</p> <p>Also, the JRP 2018-2020 plan was presented identifying the main steps and required documents to be formulated and submitted.</p>	Maysa (UNHCR)	20 min									



Meeting minutes			
Item	Discussion	Focal point/ Organisation	Time
	<p>The JRP requirements templates and forms guidelines are:</p> <ul style="list-style-type: none"> <li>• Comprehensive Vulnerability Assessment CVA</li> <li>• Sector Vulnerability Assessment SVA</li> <li>• Direct and indirect impact 2018-2020</li> <li>• Project Summary Sheet PSS</li> </ul> <p>You can access the 2018-2020 JRP Documents <a href="#">here</a>.</p> <p>JRP 2019 will be a light version that includes light revision for the narrative docs and projects summary sheets.</p> <p>The 2019 JRP start up meeting will be conducting soon with the JRP TF chairs and secretariat within the coming weeks.</p> <p>An update will be circulated with partners with the next stage.</p> <p>For more info, please contact: Maysa Saeidi <a href="mailto:saeidi@unhcr.org">saeidi@unhcr.org</a> 0797412943</p>		
<b>Partners updates</b>	<p><b>IOM</b> Is planning to have a project by giving cash for winterization for 15,000 families (targets the most vulnerable families), locations to be identified. Currently, no Shelter projects.</p> <p><b>Syria Relief</b> Offices in Turkey and Erbil, newly registered in Jordan. Is planning to have WASH and Shelter projects. Will get in touch with the sector`s partners to discuss the potential cooperation.</p> <p><b>JOHUD:</b> Will be presenting a summary about their projects, service and projects.</p>	<p>Ammarah (IOM)</p> <p>Fatemah (SR)</p>	10 min
<b>AOB</b>	<p><b>Shelter Sector Gender Analysis:</b> Will be following us with David (NRC) on the status on the analysis.</p> <p><b>Capacity building trainings:</b> In September-October the sector will be conducting a training session on excel (pivot table) for the shelter sector members.</p>	Maysa (UNHCR)	3 min



Meeting minutes			
Item	Discussion	Focal point/ Organisation	Time
<b>Useful links:</b>			
Shelter Sector Portal page: <a href="http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&amp;LocationId=107&amp;Id=10">http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&amp;LocationId=107&amp;Id=10</a>			
Shelter Dashboard: <a href="http://scs.raisunhcr.org/dashboards/Shelter.aspx">http://scs.raisunhcr.org/dashboards/Shelter.aspx</a>			
Service Advisor: <a href="http://jordan.servicesadvisor.org/">http://jordan.servicesadvisor.org/</a>			
Indicator Dashboard: <a href="http://scs.raisunhcr.org/dashboards/indDashboard.aspx">http://scs.raisunhcr.org/dashboards/indDashboard.aspx</a>			
ActivityInfo: <a href="https://www.activityinfo.org/">https://www.activityinfo.org/</a>			
ActivityInfo Partners Focal Points			
Agency	Name	Email	Mobile
Caritas	Laith Bsharat	<a href="mailto:laithb@caritasjordan.org.jo">laithb@caritasjordan.org.jo</a>	
ICMC	Ghalia Rawashdeh	<a href="mailto:rawashdeh@icmc.net">rawashdeh@icmc.net</a>	0779711434
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Help	Sarah Mashal	<a href="mailto:mashal@help-ev.de">mashal@help-ev.de</a>	0797204986
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IOCC	Osama Daibes	<a href="mailto:odaibes@ioccc.org">odaibes@ioccc.org</a>	0777794459
UNHCR	Maysa Saeidi	<a href="mailto:saeidi@unhcr.org">saeidi@unhcr.org</a>	0797412943
<b>Next Meeting will be held on Thursday 1 November at 09:00 am at UNHCR.</b>			