



Inter-Agency
Coordination
Turkey



South East Turkey (SET) Basic Needs WG Meeting Minutes Monday, 11 June 2018, 11:00hrs, UN House, Gaziantep

Chair(s): Hilary Bowman (UNHCR) / Bahodur Umarov (WFP)

Participants: Hamzah Khamis (UNHCR), Bulent Ozturk (TRC), Mohanad Ameen (IOM), Mohammad Bakkar (WATAN), Gamze Budak (IMAAR), Obada Khalil (WHH), Sina Alhelali (IOM), Hakim Bakir (UNHCR), Nader Ali (WATAN), Muhammad Al Hariri (IOM), Ozgur Savascioglu (UNHCR), Funda Kader (CARE), Sura Ermistekin (WFP).

Agenda	Discussion	Action Points
Welcome and introduction	<p>Chair(s) welcomed group participants. The minutes from the previous meeting were endorsed. Action points were reviewed as follows:</p> <ul style="list-style-type: none"> • BN coordinator to share link to online dashboard. Done • BN Partners to share comments or feedback on data/format of online dashboard. Ongoing • BN partners may revert bilaterally to consultants of EU FRIT needs assessment with inputs and comments. Contact information shared 	
Shelter Guidelines Update	<ul style="list-style-type: none"> • Shelter Guidelines have been finalised by BN sector and including inputs and guidance form Protection Sector. • Guidelines were shared with new Livelihoods sector coordinator for inputs, in particular re: cash for work. • IOM confirmed that it will finalise its post-assistance monitoring and evaluation and will be in a position to share lessons learned to be include as annex to the guidelines. • CARE and UNCHCR may contribute to this also when they complete their project cycles. 	
IM – M&E Indicator Review	<ul style="list-style-type: none"> • BN Coordinator presented the background to the 3RP M&E framework, including the links between sector outputs and broader outcomes against the 3RP strategic objectives. • Sector coordinators covering outputs feeding into the same outcomes will meet to discuss narrative analysis. • This process is part of periodic review of sector reporting against indicators, leading to the upcoming mid-year review and the approaching planning season for 2019-2020. 	<ul style="list-style-type: none"> • BN Coordinator to share the M&E Framework. • New IM focal point for Basic Needs: Ozgur Savascioglu. Contact: savascio@unhcr.org

	<ul style="list-style-type: none"> • IM presented the online dashboard highlighting indicator targets and the reporting achieved to date against these targets. • BN Coordinators stressed the need for proper analysis of the data because the lack of reporting in many cases belies the level of work achieved against these targets which is not yet possible to be reported, i.e. in the case of large scale municipal infrastructure upgrades which will not be completed until 2019 or activities which are dependent on the requests of the authorities and therefore do not occur regularly throughout the year. • IM highlighted that the online dashboard is being upgraded and improved and the link will be circulated when it is completed. 	
Winter Assistance Post-Distribution Monitoring	<ul style="list-style-type: none"> • IOM shared that the PDM process is ongoing and a meeting is happening today to finalise the data analysis and the final dashboard. • It is planned to share the analysis at the next CBI TWG and the BN WG in July. • The final report will be finalized and published at the end of June. 	<ul style="list-style-type: none"> • Final report of Winter PDM to be presented in the next Basic Needs Working Group. 12 July 2018
AOB	<ul style="list-style-type: none"> • Members were informed that the Sector IM – Hamzah Khamis and co-chair Bahodur Umarov (WFP) will leave their current positions to start their new assignments. 	

Next Meeting: SET Basic Needs Working Group: Thursday, 12 July 2018 - @ UNHCR SO Gaziantep.